

Town of Duluth  
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Town Board of Supervisors  
Regular Board Meeting November 12, 2015

Emergency Management presented a flu pandemic scenario. 6:30 – 6:50 p.m.

Attendance: Travis Stolp, Don Sitter, Mary Anne Daniel, Dave Edblom

Absent: Wendy Gustofson

1. Call to order
  - a. Pledge of Allegiance
2. Approve Minutes
  - a. October 8, 2015
    - Travis made a motion to approve the minutes, Dave Edblom seconded. With the following amendments the motion passed.
      - Mary Anne: under legal or under Joint Use Committee. When Tim was here he talked about his discussion with Kent Sulem from MAT and his action was a recommendation to the board that in his opinion we not transfer any funds to ABC or the school until he had further discussion with Kent Sulem and MAT. I would like to see that statement added to the minutes somewhere prior to Wendy's motion to give \$30,000.00.
      - The Supervisors need to work on capturing more in the minutes.
3. Approve Agenda
  - Travis add: Hockey board update
  - Dave Edblom made a motion to approve the agenda as amended, Travis seconded. Motion passed unopposed.
4. Finances
  - a. Treasurers Report

Beginning Balance	\$660,876.74
Deposits	\$ 2,243.01
Expenses	\$115,543.88
Ending Balance	\$547,575.87
Frozen CC	\$300,000.00
Township Res	\$200,000.00
Spendable Balance	\$ 47,575.87

Request to unfreeze \$9000.00 for the hockey boards.

- Travis made a motion to unfreeze \$9000.00 for the hockey project, Mary Anne Daniel seconded. Motion passed unopposed.
- Cindy Smith was approved by motion in 2014 to act as vice Treasurer during Janet's vacation. Dave made a motion that we add Cindy Smith to sign checks, Travis seconded. Motion passed unanimously.

Allocated funds	\$ 62,000.00
Remaining Balance	\$240,933.29

- i. Review Claims List for Approval:
- ii. Approve Bills and sign Payroll Net Pay Account Distribution

5. Public Comment
6. Department Reports
  - a. Police
  - b. Fire
  - c. Planning and Zoning
    - i. Storm Water
    - ii. Directors Report
      - Kivi Ranta PUD was approved at the last meeting.
      - Trails proposal will be brought to the board in January.
      - November 19<sup>th</sup> meeting, no meeting in December.
  - d. Legal
    - There are still discussions being had between Kent Sulem and the Auditors office. As far as Duluth Township our attorney is advising us to stay with our current process in transferring monies.
    - As far as the discussion whether charter schools are school districts or not, North Shore Community School has 4084 as their school district since 2001.
  - e. Roads
    - Jim the County road supervisor met with Berggrens and came up with a plan. Berggrens will sign a waiver that the county will not be liable for any damage in exchange for the use of their driveway as a turnaround.
  - f. Joint Use Committee
    - Demonstration Area and Slab repurposing – Phil Strom
      - Travis made a motion that we approve not to exceed \$3500.00 for the potting/demonstration area as presented by Phil Strom and unfreeze \$3500.00 from the Community center fund. Dave seconded. 2 benches at \$600.00 each and a seating bench at \$2000.00. A request for annual feedback on the use was also made. Motion passed unanimously.
      - Dave Edblom made a motion that the board appropriate \$384.75 made payable to TKDA architects for a basketball design, Travis seconded. Motion passed unanimously.
  - g. Town Hall
    - Open House: 1:00 p.m. November 14, 2015
  - h. Materials Management
    - D/NSSD Board of Managers Election Resolution: Don made a motion to authorize the town chair to sign the letter approving the resolution, Travis seconded. Motion passed unanimously.
    - Battery powered LED lights will be installed to get through the winter.
  - i. Emergency Planning
  - j. Cemetery
  - k. Communications
  - l. Personnel
7. Old Business
8. New Business
9. Correspondence
  - County Assessor: Department of Revenue reminder for Board of Appeal and Equalization training and proof of compliance. Needed by February 1, 2016.
  - SLCAT: Calendar, Agenda, Annual Meeting charter bus.
  - SLCAT: Newsletter
  - North Shore Management Board Funding request
  - WLSSD Budget notification
  - St. Louis County Board letter

10. Meeting Schedule

- a. Town Board Meeting 6:00 p.m. December 10, 2015: have a shortened meeting and a pot luck. Start the meeting at 6:00 p.m.

11. Adjournment: Travis made a motion to adjourn; Mary Anne seconded. 9:02 p.m. Motion passed unanimously.