

Town of Duluth
6092 Homestead Road
Duluth, MN 55804

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Website: WWW.duluthtownship.org

Town Board of Supervisors
Regular Board Meeting December 10, 2015

Attendance: Wendy Gustofson, Travis Stolp, Don Sitter, Mary Anne Daniel, Dave Edblom

1. Call to order
 - a. Pledge of Allegiance
2. Approve Minutes
 - a. November 12, 2015
 - Travis made a motion to approve the minutes, Mary Anne seconded. Motion passed unanimously
3. Approve Agenda
 - Wendy made a motion to approve the agenda, Travis seconded. With the following addition the motion was approved unanimously
 - Skating Lights to Joint Use Committee.
4. Finances
 - a. Treasurers Report

Beginning Balance	\$547,575.87
Deposits	\$158,003.37
Expenses	\$ 43,557.20
Ending Balance	\$662,022.04

 - i. Review Claims List for Approval
 - ii. Approve Bills and sign Payroll Net Pay Account Distribution
 - Claim 418 to Glenwood signs hold check until the final signs are completed.
 - Mary Anne Daniel made a motion to sign the bills, Wendy seconded. Motion passed unanimously.
5. Public Comment
6. Department Reports
 - a. Police
 - Quiet month of November
 - b. Fire
 - Wayne Dahlberg is working on concepts for the 4th bay at Fire Hall #1.
 - c. Planning and Zoning
 - i. Storm Water
 - Will apply for a coastal program grant
 - New Stormwater ordinance goes into effect December 31st.
 - ii. Directors Report
 - Commission approved Kivi Ranta development.
 - Trails plan will be ready in January
 - New zoning ordinance will go into effect December 31st.
 - Thank you to the Planning Commission for all their hard work this past year.
 - d. Legal
 - e. Roads
 - f. Joint Use Committee

- Skating lights: Board approved skating lights will be submitted at the end of each season. The parking lot light has been separated.
 - g. Town Hall
 - Community Room hours: Tuesday and Thursday normal open hours will be broadened with volunteers. If we need further hours we can reevaluate the space.
 - Final Payment: Mary Anne made a motion to approve the following funding transfers: General Fund \$25,000; Road and Bridge \$15,000; Fire \$10,000; Cemetery \$10,000; Community Education \$473 and Recreation \$11,017 Dave Edblom seconded. Motion passed unopposed.
 - h. Materials Management
 - Lighting is necessary.
 - Grant application has changed.
 - Recycling snowplowing
 - i. Emergency Planning
 - Did not meet in December but will meet in January.
 - j. Cemetery
 - Green/Natural Burial see the information provided in the Supervisor binders it will be discussed in January.
 - k. Communications
 - Email now works correctly
 - l. Personnel
7. Old Business
 8. New Business
 - New proposal for security cameras was presented.
 9. Correspondence
 - Minnesota Association of Townships Statement of Financial position
 - Wausau Made site furnishings
 - Como Oil and Propane – change in status
 - United Steelworkers
 - Minnesota Power
 - St. Louis County Maintenance requests
 - CDBG Citizens Advisory Committee
 - St. Louis County MN: Inland Scoping Report – October 2015 CD
 10. Meeting Schedule
 - a. Town Board Meeting 7:00 p.m. January 14, 2016
 11. Adjournment Travis made a motion to adjourn, Wendy seconded. Motion passed unanimously 702 p.m.