

Town Board of Supervisors
Regular Board Meeting August 13, 2015

Attendance: Dave Edblom, Mary Anne Daniel, Don Sitter, Travis Stolp, Wendy Gustofson

1. Call to order
 - a. Pledge of Allegiance
2. Approve Minutes
 - a. July 10, 2015: Dave Edblom made a motion to approve the minutes, Travis Stolp seconded. Wendy Gustofson amended the motion, just before adjournment of the July meeting Tim Strom said he will not charge for special meetings. Motion to approve the amended minutes, motion passed unanimously.
3. Approve Agenda
 - Wendy Gustofson made a motion to approve, Mary Anne Daniel seconded. Correct "meetings" at the bottom of the agenda to include September 10th as the next Town Board meeting. Motion passed unanimously.
4. Finances
 - a. Treasurers Report

Beginning Balance	\$894,202.85
Deposits	\$183,113.07
Expenses	\$123,889.03
Ending Balance	\$953,426.89
Minus Frozen Fund	\$300,000.00
Minus Township Reserve	\$200,000.00
Spendable Balance	\$453,426.99

 - George Sundstrom: request for community center fund balance total: \$300,000.00 is frozen; \$62,000.00 was allocated for projects. \$6,710.00 spendable total.
 - i. Review Claims List for Approval: Two for CW Technology; magnesium chloride might have been paid both in July and August review before making payment (Tri Mark and Edwards Oil).
 - ii. Approve Bills:
 - Sign Payroll Net Pay Account Distribution
5. Public Comment
 - George Sundstrom: At the special toolbox meeting the Town Board said they will not give money to ABC, you (the Town Board) will have to pass a resolution so you can give that money to the school. You could give the money to the school and the school can spend it on books and computers so the children will benefit by it. Anyone of you if you wanted, if someone is going to take and be sued, you had the authority to do it. I'm not going to go away I'm going to keep on pushing. I hope you aren't going to raid the community center fund so there isn't anything left.
 - Don Sitter: the request for things like the 4 classrooms, I heard you say whether we give a check to ABC or the school you don't care where the money goes?
 - George I have no problem transferring the money to the school.
6. Department Reports
 - a. Police
 - July was busy
 - Could we look into an air conditioner for the Town Hall?
 - Wendy Gustofson had a question about animal complaints.

- Answer: barking dogs, cats, injured deer, horse incidents, bear in garbage cans.
- What is ATL?
 - Attempt to Locate
- Because of the horrendous accident up Hwy 61 MnDot (Minnesota Department of Transportation) has put up divided highway signs, previously there were only do not enter signs. Is there a possibility someone could talk to MnDot and get more signage on the roads?
- b. Fire
 - Bob Engelson: We've had car fires and multiple car accidents but otherwise doing ok.
 - Wayne Dahlberg and Bob will get together to discuss Hall #1 on Monday.
 - Grants: Bob applied for a grant to purchase a generator to use at the fish hatchery, if we want to apply for a second generator for this project it is a second issue. Dave Edblom and Bob will get together to discuss the specifics of what is needed.
- c. Planning and Zoning
 - i. Storm Water
 - Ordinance/Enforcement: Sue had a conversation with Tim they are working towards the enforcement portion and are clearer as to what is needed. By the next town board meeting the ordinance should be ready for the Board to review. Both the Zoning ordinance and the Storm Water ordinance have to be approved simultaneously as the Storm Water portion of our current zoning ordinance will be removed and made into a separate ordinance. Approval of the fees and a required effectuation date are another part of the ordinance process.
 - Trails Steering Committee: preliminary information was provided from the surveys, we have had 91 respondents to date. Open House planned for an October 15th. Sue will talk to Tim about the plan adoption process.
 - PUD (Planned Unit Development) open house: was well attended with approximately 18 people. One of the requirements of a PUD is a community participation report the open house served that purpose. Planning Commission hearing on the concept plan is August 27th. This will be the first PUD in the township.
 - Trails Minutes June 29th.
- d. Recreation: Lawnmower has been sold sprinkler also needs to be gone and will likely be put on Craig's list.
 - Rental Coordinator/Custodian: Don Sitter sat in on the new rental coordinator/custodian interviews. A candidate has been chosen and will begin just before school starts.
 - AYSA didn't call they just showed up, no scheduling was done. Travis will track down whoever is in charge to discuss the need to schedule their events. Previously AYSA paid \$350.00 per year for the use of the fields.
- e. Legal
 - Next special meeting will be September 1st 6:00 p.m. to continue the discussion of August 12th and to establish criteria for future requests.
- f. Roads
 - Ryan Road signs: The County did not take the road signs down on the North Ryan Road Bob Rodda did and put the signs back up once he completed his project.
 - Greenwood Road: intersection of Pine and Greenwood. Mrs. Furlong says when it rains the rain runs down the neighbor's driveway and floods theirs they think there is a problem with the culvert. It is a bad situation but it appears to be the lay of the land. It can be re-ditched but it would be a huge project and not in the budget for this year. Dave and Travis will go talk to the home owners and discuss the situation. Replacing driveway culverts are the responsibility of the property owners.

- Dave Edblom: Bob Rodda should be here soon to begin placing culverts. The bill last month that was only partially paid was a computer glitch the remainder of the bill is OK'd to pay in September.
 - Trees obscuring traffic signs on Greenwood Road were trimmed.
 - Gamble Road: Dave Edblom received a call from Jason Dorgan's brother who was dealing with the Gamble Road trees Dave said Bob will get there as soon as he can. They also wanted the cross culvert replaced but since there is nothing wrong with the cross culvert it will not be replaced.
 - Travis Stolp: There is a concern about the lack about mowing the ditches, the County is trying to do more with less so things aren't getting done quite as soon and as well as before. Travis would like to kick the complaints up the chain of command.
- g. Joint Use Committee tabled until our Attorney returns in September
- h. Town Hall
- Dave met with Wayne and Melissa and Max Holm, windows are coming next Wednesday siding will go on next week. We have some extra trusses that will need to be stored for possible use on the fire hall.
 - Come On Home Party: The septic tank was pumped and the water heater did not work in spite of the extra effort.
 - What was the reserve for the project? To date there have been \$18,000.00 in cost overruns on the project. There was some money spent without supervisor approval bonding was \$10,000.00 and drainage issues needing to be dealt with.
 - George Sundstrom: if that bond was supposed to have been secured, did you have to pay additional for the bond?
 - Dave Edblom: I don't believe it was additional it was part of the bid documents.
 - George Sundstrom: are you on budget now? Dave we are close on budget, we've had some change orders.
 - Quite a bit of the drywall is done.
 - Is it possible that a plaque be put up dedicated to "The people of the Town of Duluth"? It's the people's money who built it.
 - There will be a need for signage people won't know where the offices are.
- i. Materials Management
- Grant funding arrived.
 - Finally found someone who is interested in being a shed keeper, interviews will be 5:00 p.m. Thursday next week Wendy Gustofson will make it if she can.
 - There must be some way to hire a student around 16 years of age to work the recycling shed it would be a good chance for kids. Don Sitter will send a quick note to Tim and get it checked out.
- j. Emergency Planning
- A copy of the Revised Emergency Operations plan was provided to the Supervisors.
 - In November Sue Lawson and Pat Halverson will be doing scenario training for the town board.
 - Lake County does an annual CERT training (Community Emergency Response Training) for community members interested in going through training to assist if there is an emergency event. Mary Anne will find out when the training is in the event someone in the township is interested.
- k. Cemetery
- Everything is on target.
 - Thank you to Molly Tillotson for her professionalism during a sad time in people's lives, she makes getting through the process as smooth as possible.

- Stones are being reset/floor in the garage needs to be done, an eagle scout was going to take on replacing the floor but wasn't able to complete the project. Molly will take on the project instead.
- I. Communications
 - Minutes: (NSMB) North Shore Management Board July 7th. Wendy reported on the NSMB. Public hearings will be strategically placed for their updated plan. Next meeting will be in Silver Bay.
 - m. Personnel
7. Old Business
 - Recording meetings: It was suggested we do not do transcriptions and if we record the meetings it does become public record anyone can ask for a copy of the recording. There is an art to placing microphones we would have to look at purchasing and testing equipment. Do not ever use personal equipment to record a meeting. Do we want to look into purchasing equipment? I think the discussion should focus on the pluses and minuses of recording, why would you record it? Why you wouldn't record it? What does that indicate? Are we in a situation where there is so much distrust that we say but you said this? Public hearings I can understand that but the day to day stuff? What is the benefit what is the cost? Is it adequate to have the minutes from the meeting what do you think being transparent is? A town board meeting is your (the Town Board's) meeting you do not have to recognize anyone in the audience. I know some of these meetings go on long but I would rather let the people speak. I don't think technology is cost prohibitive but I do think we need to plan. We will have to run meetings differently. Would we have people put their name on a paper before they speak? It will put a more formal atmosphere on the meetings. The flip side is people who are intimidated to come up to the microphone. Wendy believes we should the current contentious issue is not why the issue was brought up to begin with. Think about it during the month we can talk about it again next month.
 - Fiber optics are finally starting to be placed in homes.
 8. New Business
 9. Correspondence
 - WLSSD -2016 Budget and Notice of September 14, 2015 Capital Budget and Solid Waste Public Hearings
 - State of Minnesota 2016 Town Aid notice
 - DAT annual BBQ August 20, 2015
 - MAT District 10 meeting and election notice
 - Copies of Septic certificates
 - NCPERS Group Life Insurance
 - Pipeline Association for Public Awareness
 10. Meeting Schedule
 - a. Town Board Meeting 7:00 p.m. September 10, 2015
 11. Adjournment Travis made a motion to adjourn, Bob Engelson seconded. Motion passed in spite of Bob. 9:25 p.m.