

Town of Duluth
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Town Board of Supervisors
Regular Board Meeting October 9, 2014

Attendance: Don Sitter, Mary Anne Daniel, Mary Ann Sironen, Jim Ward, David Edblom

1. Call to order
 - a. Pledge of Allegiance
2. Approve Minutes
 - a. September 11, 2014 Town Board Meeting
 - i. Don Sitter made a motion to approve the minutes, Mary Anne Daniel seconded, motion passed unanimously.
3. Approval of Agenda
 - Request to move Joint Use Committee to the beginning of Department reports.
 - Town Hall: Insurance
 - Fire Department: Additional person for plowing the town hall and fire hall #1.
 - a. Mary Anne Daniel made a motion to approve the agenda as amended, Jim Ward seconded. Motion passed unanimously
4. Finances
 - a. Treasurers Report
 - Beginning Balance \$1,128,209.52
 - Deposits \$ 3,171.85
 - Expenses \$ 68,369.83
 - Ending Balance \$1,063,011.54
 - Minus Reserve \$ 200,000.00
 - Ending Balance \$ 863,011.54
 - i. Review Claims List for Approval: Legal Services 3602; Grant monies for the washer dryer? Architecture Advantage for 45% completion.
 - ii. Approve Bills: Dave Edblom made a motion to pay the bills, Don Sitter seconded Motion passed unanimously.
5. Public Comment

Department Reports

- a. Police
- b. Emergency Operations
 - i. Two FEMA handouts were ordered "Preparing Makes Sense" and "Prepare for Emergencies Now: Information for People with Disabilities". The original intent was to include the handouts with the Fire Department calendars but we didn't receive enough so they will be available at the Town Hall for anyone who is interested.
 - ii. Our Emergency plan is almost complete and ready to present to the Town Board for their approval. An introduction to the plan will also be included in the November newsletter.
 - iii. We are attempting to acquire a "Smokey the Bear" sign to indicate current fire risk in the area. Sue Lawson suggested calling the Superior National Forest office.
- c. Fire
 - i. Lake Connections: The fire department would be interested in WIFI and Telephone at Fire Hall #1.

- ii. Rod Hammerstrom has been working on roof/siding/window projects at Hall #1. We are in need of a new roof for Hall #1, Dave Edblom was on the roof with Rod and agrees it is getting there. There are problems with some of the sheeting and step flashing, a metal roof would be nice. Before we put on a metal roof we would like to have the 4th stall put on as originally planned. Possibly an addition could be part of phase #2 in our facilities plan. Bob Engelson will work with Wayne and come up with a concept plan.
 - iii. Snowplowing: Mary Anne Daniel made a motion that we authorize Dave Dahlberg to contract snowplow at the same rate Keith Darsow is charging for the town hall parking lot and fire hall #1, Jim Ward seconded. Motion passed unanimously. The Town Board approved Dave Dahlberg plowing the parking lot and Fire Hall #1 if Keith Darsow our current contractor is unavailable at the same rate Keith is charging.
- d. Planning and Zoning
 - i. Storm water
 - 1. Mapping project update: A check list for MS4 requirements will be developed along with operating procedures. There have been a number of complaints about how the ditches have been torn up with broadband installation. A ditching/maintenance workshop is on the "to do" list.
 - ii. Directors Report: The Planning Commission met last month.
 - 1. There was a variance question by someone who already had a variance to add an attached accessory structure to his house. Could he not "unattach" the accessory structure and move it forward on the property using the same variance? The Planning Commission decided the request was reasonable.
 - 2. The second query was on the Lighthouse property, they would like to turn the lighthouse into a duplex. A duplex will not work in that area but Highway Commercial is a permitted use so they intend to put in a 2 unit motel instead. Our Zoning ordinance does not currently have a "motel" description. The Planning Commission agreed on a definition which will need to be included in the next ordinance amendment.
 - 3. The brochure is ready to go to a graphic artist, the text is complete.
 - 4. There was a discussion on land ethics.
 - 5. Don Sitter and Sue met with ARDC to ask them about trails.
 - 6. Sue met with Bob Ryan at Stoney Point to discuss revetment.
- e. Recreation
 - i. Report: Kevin discussed his report with the Town Board.
 - ii. Equipment: Kevin has a full list of all of the equipment remaining at the Town Hall. We have no use for the small Simplicity lawnmower and the small walk behind snowblower, they will be listed on "Craigs list". The sprinkler will remain for another year, since we still have storage we will keep it right where it is for now.
 - f. Legal. Tim Strom will be doing a Roads and Cartways presentation at the State Conference.
 - g. Roads: \$68,000.00 of the budget has been spent.
 - h. Joint Use Committee
 - i. George Sundstrom: Is representing ABC inc. at this meeting to discuss the \$39,100.00 funding request for cold storage off of the North Shore Community School gymnasium. The Joint Use Committee declined the funding request.
- Discussion:
- Mary Ann Sironen: is this project going to start soon?
 - George: I doubt it. This is not the best time of the year.
 - Mary Ann Sironen: has anyone ever shown you the Building Addition Team (BAT) plan? If we are going to do something out there shouldn't we bring something back something that was important to the community?
 - Don Sitter: On the form we asked you to define your project, you said you were broke.

George: if we are given the \$39,000 we are going to have to find a way to do it but right now we are strapped. We have financing for the addition but we would have to try and find some other funding.

Mary Ann Sironen: there doesn't seem to be an urgency.

George: I don't think there is an urgency at this point.

Mary Ann Sironen: I think we need to find a real good community focus in which to invest.

Mary Anne Daniel: \$80,000.00 for a storage facility seems excessive. How does this serve the community? Do we have enough documentation that shows the Community is participating in storage at the facility? I know Kevin is working on documentation to see who is using the building but as of today we don't actually have those numbers.

Dave Edblom being as it is a stand-alone piece I also have a little sticker shock, it seemed a little high to me. Maybe we could look at it next year and put it out for bid we have a number of people in the community who could maybe bid it a little cheaper.

George it was building off the bearing wall which made a difference.

Dave Edblom: No I think the rafters went the other way.

Mary Ann Sironen: I was hoping you could look at this and see if there couldn't be some modifications so it could be more of a community use. We might entertain a different amount of money if it could be something that was more useful.

Don Sitter: I had sticker shock as well, did you look at other designs?

George: we chose an architect and this was chosen as an alternate. The asbestos floors had to be replaced this year and that took more than we anticipated. I don't think we spent a lot of time discussing stuff without having to go outside.

Mary Ann Sironen: Sue Lawson has copies of the Building Addition Team Plan (BAT) and asked if George had the documents.

Sue Lawson: gave some back history, discussed the plan and said it was information from the community, a vision of the Community Center.

George: could I ask if you would make a decision tonight so we can put it away and move on to something else.

Mary Ann Sironen: what if we tabled the issue you could then bring it back?

Don Sitter: no I think that George is right this would complete this issue and then move forward it doesn't mean that it can't be brought back to the floor.

Dave Edblom made a motion to table Mary Ann Sironen seconded.

George: point of order a motion to table is not debatable.

Dave Edblom withdrew his motion, Mary Ann Sironen withdrew her second.

Don Sitter made a motion that in light of the dollars involved in the request from ABC we would encourage further requests for funding but with more community input and Town Board involvement therefore at this time I move to deny the request of \$39,100.00. Mary Ann Sironen seconded.

Discussion.

- *When did this project come up?* When we knew we had to replace the portables to make the building secure. We asked the staff "what do you need"? "What would you like"? One of the items was a storage area so the whole gymnasium could be used. It was put on as an alternate we asked the architect to draw it up.
- As we understand from our legal advisor if we are to release funds it has to be for the public good. I have no doubt there would be some community use and if there was a community entrance to have use of tables and chairs but I thought it was really high. I would like to see other people bid it to tune the number a little bit.
- We are willing to help but with more community service. Only 14% of the households in the township have children of elementary or high school age.

Motion passed unanimously.

- i. Town Hall
 - i. Insurance: new computer information from Janet and Beth needs to be send to MAT, the Fire Departments new laundry system also needs to be added.
 - ii. Facilities Project: The facilities committee spoke about what boards we want for the open house, the supervisors have a copy of the drafts. This can serve two purposes Sue presented the four boards. Discussion. Don Sitter there are little things we need to improve on. The purpose is to share with folks what you are intending to do. Cookies/lemonade stuff for coffee. Wayne brought a new copy of the plans.
 - iii. Furnace/Fuel Oil/maintenance: Dave Edblom called Summit to repair the furnace, the blower and the limit switch burnt. CAP Trico will no longer service the furnace we need to find someone new to provide our oil. Dave and Don will make a few calls.
 - iv. CTAS training was held.
 - j. Materials Management
 - k. Cemetery: 6 cemetery monuments were reset this summer next summer Molly would like to have 6 more reset. Cement mountings were repaired or replaced as needed. There was an open house at the Cemetery, attendance was great, some unmarked graves were located and a lot of history was discussed.
 - l. Communications
 - i. Lake Connections
 - 1. Estimate for Fire & Town Hall internet: Jim Ward is coordinating the Lake Connections project for the Township. The internet will not be free, we need to find out if we can have the same set up we currently have with one secure site and one public site. Fire Hall #1 will need WIFI and a telephone, Fire Hall #2 only a telephone. Don Sitter made a motion to authorize Jim Ward to sign the Lake Connections for Internet and telephone at the Town Hall and Internet and telephone at Fire Hall #1. Mary Anne Daniel seconded. Motion passed unanimously.
 - ii. Website change over.
 - 1. Mary Ann Sironen, Janet Johansen and Linda Hollinday met with Jo Nelson from "AnySite" with luck Linda will be done by the end of the month.
 - m. Personnel: Janet Johansen will be paid hourly for working on the web site.
6. Old Business
 - a. BAT report: Sue will look for the report.
7. New Business
8. Correspondence
 - a. Federated Co-op: Pipeline safety
 - b. WLSSD 2015 Budget
 - c. Field Guide for Maintaining Rural Roadside Ditches (6 copies)
 - d. North Shore Management Board funding request letter
 - e. Community Foundation
 - f. Co-op Light and Power
 - g. Pipeline Safety newsletter
9. Meeting Schedule
 - a. October 20, 2014 Open House
 - b. November 13, 2014 Town Board meeting
10. Adjournment
11. Dave Edlom made a motion to adjourn, Don Sitter seconded. Motion passed unanimously. 10:00 p.m.