

Town Board Meeting
May 8, 2014

Pledge of Allegiance
Communications Agreement
Attendance

Present: Mary Ann Sironen (Skipper), Dave Edblom, Mary Anne Daniel, Don Sitter
Resigned: Dave Miller

Approve minutes

- Minutes from April 10, 2014,
 - Don Sitter made a motion to approve the minutes, Dave Edblom seconded.
 - Amendments
 - Page 2 Joint Use Committee Maintenance Matrix change “has been taken” to “had been taken”.
 - Page 2 Joint Use Committee Maintenance Matrix change to “countered by Town Board which was rejected by ABC”.
 - Motion typo \$4000.00
 - Motion amendment change from “This budget will be used for the matrix in” to “This budget will be used for the matrix items in”
 - Motion amendment; add after \$4000.00 “Kevin will provide his expenditures in writing to the Town Board”.
 - Mary Murphy’s bill change “has been taken” to “had” been taken”.
 - Note addition “Resolution to be sent to Mary Murphy’s office”.
 - Dave Edblom made a motion to approve the amended minutes, Don Sitter seconded. Motion approved unanimously

Concerns from the Audience

- George Sundstrom Gym storage request and brief discussion.
- Jenny representing New Scenic Café attended the Board meeting to discuss the liquor license renewal. Don Sitter made a motion to reapprove the liquor license to the New Scenic Café for full liquor to July 1, 2015. Dave Edblom seconded. Motion passed unanimously.

Approve Agenda

- Dave Edblom made the motion to approve the agenda, Mary Anne Daniel seconded. Motion passed unanimously.

Treasurers Report

Beginning Balance	\$1,046,225.54
Deposits	\$ 826.12
Expenses	\$ 23,664.31
Spendable Balance	\$1,023,387.35

Review Claims List for Approval

- Approve Bills
 - Claim 3314 what months are we paying for lights/heat at the skating rink? September/October through February/March.
 - Claim 3306 Bruckelmyer Brothers snow plowing skating rink.
 - Claim 3337 Kevin Pettis office supplies.
- Bills were approved for payment

Investing

- Business Management from Program of Work: Investing: Sue Lawson presented three options for investing, there are many ways this can be done. What are we going to designate as a reserve fund? For now just leave everything as it is until we know what the town hall improvements will be.

- Snowy Day Fund (Reserve Fund) discussion

Program of Work

- Assignments were reassigned or reaffirmed.
- Items for future discussion.
 - New bay under Fire department
 - Septic systems: one Town Hall, one Fire Hall #1 waste water permit renewal forms.

Department Reports

- Police Department
 - New Scenic Café Liquor License. Motion to approve under Concerns from the Audience
- Fire Department
 - DNR grant: we apply for this 50/50 matching grant every year. The DNR wants it spent on rural firefighting gear, last year we were supplied with wildland fire gear. This year we would like to apply for the new two sided fire signs for the entire township but wondered if this would be something the Town Board would consider funding. Right now we have a problem with being paged out and then having difficulty locating the address. We will not pursue the grant for new signs at this time.
- Planning and Zoning
 - Stormwater: The Annual meeting was held tonight.
 - Directors Report: At the last commission meeting they talked about projects they are going to work on for the upcoming year.
 - A Trail system for the town.
 - April 17, 2014 is the date our Stormwater Application was approved. We now have one year from that date to begin updating our Zoning Ordinance to bring it into compliance with Stormwater requirements.
 - John Schifsky and Brigid Pajunen are working on the Township brochure. Once the brochure is done the Planning Department will ask for printing costs from the Township
 - There will be a variance hearing in June.
 - 1.1 million dollars in grand funds are available from the PCA, grant proposals are due July 3rd of this year. The Town Hall is in the Knife River watershed. Sue will work on the grant.
- Recreation
 - Adult basketball program concluded last week.
 - K-6 wraps up this coming Saturday.
 - We need some real hard numbers: We have the outgoing costs and need to know the number of people we are serving.
 - Maintenance falls under ABC; Kevin spoke to Aaron about grass seed. There are volunteers available to help spread the seed.
 - Michael Kahl called Kevin about a rental possibly in August. He would like to hold his rental at the school because he needs more space then the township is able to provide. Michael would be willing to negotiate a percentage of the proceeds going to the Community School. The rental would be held after hours on township time. While conditions for renting at the Town Hall or the school were defined the definitions did not include sales, this is something the JUC should review and decide if this is a proper use or not. Don Sitter made a motion to give to the JUC for consideration but asbestos work, construction trucks in the way will have to be taken into consideration Dave Edblom seconded. Motion passed unanimously. Request a written proposal.
 - Soccer: 4 teams from out of our area will be playing on the soccer fields; the soccer association pays \$350.00 a season rent.
 - Summer activities: there will be programs set up for students at NSCS and something will be put in the NSCS newsletter, right now it will be one day a week on Fridays. The Town Board requested Kevin provide a monthly report including all expenses and use numbers.
 - Working on the mowing, trying to come up with a solution to benefit all three parties involved.
- Legal - nothing

- Roads
 - Dave Edblom will meet with Dave Miller to discuss Dave Miller's road book.
 - Culvert on the East Shilhon needs to be checked.
- Joint Use Committee
 - Project forms: In response to the letter from Phil Strom for the storage room Don Sitter would like to establish the process by which we can review and decide which monies can be spent from the Township Funds. Forms were read in their entirety. Appendix A.
 - Question: how could you decide percentage? It's a discussion that would happen at the joint use committee. Part of the JUC is "staff work". The document is a work in progress.
- Town Hall
 - Proposal for the facilities planning committee: Modification for the town hall. Don Sitter brought forward a request for approval to appoint the 7 people to this committee. Don Sitter made a motion to approve the committee members and approve the process Mary Anne Daniel seconded. Motion passed unanimously. Sue will send out a doodle poll.
 - Don Sitter has purchased some signs that say the building is under surveillance and is looking for signs that say no skateboarding. Sue suggested smaller skateboarding signs that ask skateboarders refrain from skateboarding down the stairs and wooden handicap ramp. Dave Edblom will make smaller skateboarding signs.
- Materials management
 - All is good in Recycling
 - D/NSSD is still awaiting the results of their lawsuit.
- Cemetery: all is good
- Communications
 - Linda Holliday has submitted her resignation she will stick with us until we have a plan.
 - Request to put it in the township newsletter.
- Personnel
 - Appointment of Supervisor: Bring back names next month for discussion.
 - Review Job Descriptions

Old Business

Weeds we are all responsible for removing those weeds on the noxious weed list.

New Business

Affiliated Building Corporation Inc. request for funding: Dave Edblom made a motion to send the request from ABC to the Joint Use Committee. Don Sitter seconded. Motion passed unanimously.

Correspondence

Proposed sale of tax forfeit land: Discussed

Duluth/Superior MIC: Noted

Minnesota Association of Townships summer short course: Noted

Duluth/Superior Area Community Foundation Annual Celebration: Noted

SLCAT newsletter/Minutes: Noted

Thank you note from Dan Schutte

Meeting Schedule

Town Board meeting June 12, 2014

Motion to Adjourn: Mary Anne Daniel made a motion to adjourn Dave Edblom seconded. Motion passed unanimously. 9:35 pm.