

Town Board Meeting
June 12, 2014

Pledge of Allegiance
Communications Agreement
Attendance:

Present: Dave Edblom, Skipper (Mary Ann Sironen), Don Sitter, Mary Anne Daniel

Approve Minutes

- Town Board Meeting May 8, 2014
 - Don Sitter made a motion to approve the minutes as documented, Mary Anne Daniel seconded.
 - Skipper: At the bottom of page 1, we did have a discussion about the skating rink lights but we approved the bills and then realized we shouldn't be paying those bills. The check will be returned.
 - Question about the highlighted bills from May.
 - Minutes were approved unanimously with no amendments.

Concerns from the Audience: No concerns

Approve Agenda

- Additions
 - Mary Anne Daniel: Lake County Fire Signs
 - Mary Anne Daniel: New Business Posting of Meetings.
- Motion to approve Don Sitter made a motion to approve the minutes David Edblom seconded motion passed unanimously.

Finances

Treasurers Report

Beginning Balance	\$1,023,387.35
Deposits	\$ 2,605.21
Expenses	\$ 34,753.73
Balance	\$ 991,238.83
Minus Reserve	\$ 200,000.00
Ending Balance	\$ 791,238.83

- Claims reviewed: 3351 replacement check; 3350 Boiler; 3354 Boiler after hours service charge. Brent's Biffs? Memorial Day service. 3367 Welcome to Duluth signs and installation.
- All bills were approved for payment
 - NSCS Light bill, it is estimated to cost approximately \$120.00 per month for the parking lot lights. The statement will be \$617.00 less.

Department Reports

- Police Department – Not available for this meeting
- Fire Department
 - We had talked about the possibility of putting up dual sided fire signs for the entire township. Mary Anne Daniel checked with Lake County they paid \$15.00 for each sign and was placed at a standard distance from each driveway and road. At \$15.00 per sign it would cost Duluth Township \$11,250.00 just for the signs which would not include posts or installation. We will look into grants.
 - Two Harbors had a recognition dinner for Clifton in thanks for all the help this year.
- Planning and Zoning
 - There will be a variance hearing in June for a garage on Greenwood Road.
 - Joint Use committee is set for the 24th of June.
 - Proposal from ABC
 - Michael Kahl's rental
 - This year's program of work interest is in Trails, we are meeting with MIC which gets us in line to work towards a plan and eventually funding.

- Stormwater: Sue Lawson, Jo Thompson and Valery Brady will meet to discuss MS4 zoning ordinance change requirements.
- Ditch outsourcing grant: Two assistants have been hired and are creating an inventory of each culvert, GIS inputting all to Google Maps. The data is in an Excel spreadsheet and can be built on to keep track of culvert replacements, MS4 issues, stormwater structures and other data as needed.
- Sue Lawson attended St. Louis County subdivision ordinance training. The County has created a form we may use for subdivisions.
- Septic holding tanks at the Town Hall and Fire Hall #1 are in permit compliance again.
- Permits are coming in.
- Recreation
 - Discussion on the recreation monthly report.
 - ABC is interested in obtaining and maintaining the equipment, we will have to negotiate responsibility for plowing, sweeping the rink and renegotiate the matrix. Our options are to sell for a fair price but would trained volunteers be permitted usage?
 - Kevin needs hose for the soccer field sprinkler system, the fire department doesn't have any extra compatible hose at this time
- Legal
 - ABC Financing for their Addition: The first mortgage will be on the Western most 20 acres; the parcel the school sits on. The banks are asking for the Town to be subordinate to the bank. This is an untypical \$3 million debt.
 - Does this mean our use agreement would be made null and void?
 - Phil Strom: only in the event of a foreclosure would this come into play
 - Town Board: The Town isn't taking on any other responsibilities with this agreement.
 - Town Board: The Town has already provided an impervious surface variance
 - What is the process? Special meeting Thursday June 19th 2:30 p.m. to discuss and act upon the banks subordinate action request.
 - Legal review regarding funds: you always should ask the question "is there a statute that says we can do this and is there a public purpose".
 - Storage room: The idea is that the town would contribute funds to ABC to add a storage room onto the community center. First question do we have statutory power? Second question is there public benefit?
 - Question: would not everything the school does be a public purpose? What's in this for our constituents in their role as township citizens?
 - Question: Is education of children public purpose? Does the town have statutory power to pay for children in a school setting? Answer to that question is No.
 - Sue Lawson: thank you from the Planning Commission to Tim for his talk on "Grandfathering".
- Roads
 - Met with Bob Rodda to discuss culverts.
 - Grading: we need to prioritize the roads used the most.
 - Silt fencing is required for stormwater purposes.
 - Dave Edblom and Jo Thompson will review some road issues which will need attention.
- Joint Use Committee: We have an upcoming meeting on June 24th.
 - George Sundstrom and Phil Strom have been asked to complete a form for the \$80,000.00 storage facility fund request.
 - Dave Edblom made a motion to appoint Mary Anne Daniel as the Town Board representative on the Joint Use Committee, Don Sitter seconded. Motion passed unanimously.
- Town Hall
 - Facilities: As of now Wayne Dahlberg continues to donate his time (many thanks for that Wayne).
 - Wayne introduced Melissa Graftaas from Architectural Advantage. Dave Edblom made a motion to retain Architectural Advantage for development of our project based on approval from our attorney, Mary Anne Daniel seconded. Motion passed unanimously.

- Wayne presented what the Facilities team has discussed and created. Concept A was the full project as originally discussed Concept B is a modified version more in keeping with our projected budget. Phases have been discussed but the first phase is the primary core of the Town Hall in other words phases within phases. This presentation does not include furniture or the purchase of additional property. The question becomes what can we afford?
- The town hall is a non conforming structure on a non conforming lot, our long range need is the town does need more property.
- We will get documents ready to go and foundations in the ground before winter.
- Our immediate need is to get the West entrance patio done this summer.
- Don made a motion to approve \$675,000.00 as a target cost for town hall improvements, concept B, including the front patio area, Dave Edblom seconded. Motion passed unanimously.
- Melissa will put together a contract, site survey and borings which will need to be done soon.
 - Two proposals for surveyors
 - Two proposals for soil borings
- Mary Anne Daniel made a motion to give Dave Edblom and Don Sitter authorization to sign off on the boring and the survey proposals, Skipper seconded. Motion passed unanimously.
- Community awareness of the project that will go in the newsletter. Open House in the future.
- Clerk computer. Clerks lap top runs on "XP" which will need to be replaced. Skipper made a motion to authorize \$1000.00 for the purchase of a computer, software and installation by JAWS, Don Sitter seconded. Motion passed unanimously.
- Materials Management
 - No issues
 - D/NSSD
- Cemetery: Memorial Day service went well.
- Communications:
 - Linda and Skipper are working on a job description Web Master for the newsletter.
 - Open Supervisor position: Jim Ward is interested. Don Sitter will ask Tim if there is a conflict of interest. Invite Jim to the July meeting ½ hour early for a meet and greet.
- Personnel

Old Business

No old business.

New Business

Can we post all of the Town facility meetings so all the Supervisors may attend? Answer yes just let the clerk know what the Town Boards wishes are.

Correspondence

Grandma's Marathon Award Presentation notification
 Board of Appeal and Equalization Training
 MAT Membership Cards
 SLCAT Newsletter
 Metropolitan Interstate Council

Meeting Schedule

July 10, 2014, 7:00 Town Board Meeting
 August 6:00 21ST DAT at the Rice Lake town hall

Don Sitter made a motion to adjourn the meeting, Dave Edblom seconded. 10:20 p.m.