

Town Board Meeting
September 12, 2013

Pledge of Allegiance
Communication Agreement Review

Present: Barb Crow, Mary Ann Sironen (Skipper) Don Sitter, Mary Anne Daniel, Dave Miller
Also present: Carolyn Marino, Dale Sohlstrom, Wayne Dahlberg, Dave Edblom, George Sundstrom, Phil Strom, Darcie Rolf, Judy Sundstrom,

Approve Minutes – August 8, 2013

Barb Crow made a motion to approve the minutes as presented, Mary Anne Daniel seconded. Motion passed unanimously.

Meeting Schedule

Town Board Meeting October 10, 2013

Approve Agenda

Additions:

- Don Sitter: request to move “Supervisor Tables to the beginning of the agenda when Dale Sohlstrom arrives. The meeting will be suspended to allow Dale Sohlstrom time to present his Supervisor desk mockup for discussion and approval.
- Dave Miller made a motion to approve, Don Sitter seconded. Motion passed unanimously

Tabled Agenda Items: CD's

Barb Crow met with Janet Johansen to discuss CD options for the township. Barb Crow made a motion to keep \$50,000.00 of the Township Capital Improvement Fund at The Lake Bank where it is currently and move the remainder of the funds to the North Shore Bank for a better interest rate. Don Sitter seconded.

Discussion: The Lake Bank is our official bank voted on at the Annual Meeting. Our checking account is also at The Lake Bank. Barb recommended having a discussion at the 2014 Annual Meeting to possibly move our funds where they might earn a better interest rate. The Motion passed unanimously.

Request to be on the Agenda – ABC Inc. Dave Edblom, Phil Strom, George Sundstrom

ABC is moving forward with the necessary capital improvement, a rough plan is in place and they are planning on financing about 1 ½ million dollars. They intend on being in the ground by 2014 and would like a resolution from the town as to how they can access \$150,000.00 of Township funds.

Town Board: Due to open meeting laws the Town Board has not had the opportunity to hold any discussions.

Sue Lawson: There is a process which was set aside in the Use Agreement. When a project comes before the Town, the Town would see how it serves the community.

Phil Strom: I can see no higher community need then protecting the children which is a \$50,000.00 part of the package. The greenhouse will eventually be replaced.

Skipper: We do have a process in place, improvements and financial requests would come through the Joint Use Committee which isn't set up at this time.

Mary Anne Daniel: Under the Use Agreement #7 it pretty clearly spells out that the Town Board can make suggestions as to how the Community Center Funds can be used and ABC can make suggestions as to how the funds can be used but the agreement must be unanimous. We haven't even had a chance to discuss the Joint Use Committee and get it set up.

Dave Miller: when do you need to know how much for sure how much you are going to get because I believe the fund is pretty much school money.

Phil Strom: that is why we are here now this is going to need to be in place by early 2014.

Skipper: we have to disagree, Dave, that this is Township money not school money.

George Sundstrom: I have some things that should be brought to your attention I talked to someone in the Attorney General's office they said you could give money to the school. I am asking you to turn over the entire community center fund. George then read from a prepared document giving history of the Community Center fund then again requested the Township turn over the entire Community Center fund of \$450,000.00.

Dave Miller: this is a Town Board decision way and beyond what I thought the Joint Use Committee was created for. My understanding is that it was to resolve issues.

Barb Crow: I would like clarification and more legal opinion until I can address that I cannot move forward.

Skipper: I think it is entirely inappropriate to come at this stage to ask for \$400,000.00 dollars.

Don Sitter: I have to ask Tim first, I heard all summer long that the town could not give funds to the school it had to be tied to a town use.

Tim Strom: it is town funds.

Phil Strom: I talked to the Attorney General's office they said the Town could give funds to a Community School.

Skipper: we (The Town Board) have heard your proposal and we are going to work through the joint use proposal. I know you want to get the funds but I don't believe you will be receiving \$450,000.00 any time soon. It is my understanding that the school may no longer allow only students from inside the township they must allow all who ask to attend on a first come first served basis. It is no longer a "Community" school it is now more of a "Public" school.

Dave Miller: we can certainly set up a process amongst ourselves.

Sue Lawson: we already have a process.

Dave Miller: let's get it done, we can't do what we did last time and keep rolling this over.

Skipper: this board feels very pushed by not letting us discuss the way we need to discuss.

Phil Strom: I am hearing you want rational.

Skipper: I want to see pieces.

Don Sitter: and I want to see the pieces with rational and a measurable amount brought before the Township.

Skipper: we are asking you for time. We actually have some of this in our mind we are planning on discussing this but we need time.

Barb Crow: we need to see what kind of investment we have to make.

Dave Miller: if we hadn't transferred the school over the Town would have been spending the money on the school.

Skipper: we think we need to move along we have heard all of this before.

Phil Strom: it was our intent to put this on the agenda to make it the task of the supervisors to decide we didn't intend on having you write a check tonight. We do have a fiduciary responsibility we do look at this as school funds.

Skipper: we want to have a chance to talk about this as a board. What you need to do is decide on who will be on the Joint Use Committee.

Tim Strom gave an overview of the open meeting law. When you have 3 out of 5 of the joint use committee it has to be noted and it has to be open.

Skipper: tonight we are going to make our decision as to who will represent the Township, ABC needs to choose their representative and NSCS needs to choose their representative then the 4 members will need to choose one more.

Barb Crow: I would like some resolution on what kinds of details we need to have to transfer money to be spent at the School.

Tim Strom my opinion has always been we have to have statutory decision before giving funds. I would like to see what the Attorney Generals premise is for making their decision.

Dave Miller: what we are looking for is a mechanism to get this resolved, we are working on a joint committee, we could give that committee ABC's request.

The ABC group was interrupted to allow Dale Sohlstrom to show a mock up of Supervisor desks he is proposing.

Barb Crow would like to propose the Community Center be moved to immediately follow Dale Sohlstroms presentation.

New Supervisor Desks: Dale Sohlstrom and Don Sitter

Dale laid cardboard templates on the floor representing the Supervisor tables. The templates show how the tables can be moved and manipulated to either seat the 5 member Town Board or the 7 member Planning Commission. The tables will also permit a straight layout to be used as a buffet table for Hall Rentals and the Homesteaders. Dale will continue to work with Don Sitter and create a cost sheet for the next meeting.

Community Center

- New Department Name: Tim Strom - while it isn't owned by the Town we have contractual rights to continue to use the building as a Community Center. We are going to leave the name alone right now.
- Joint Use Committee: Sue Lawson created a summary and use matrix following the Use Agreement signed August 26th and talked about the decision making process.
 - Dealing with uses. Referred to Section 6F which discusses improvement to the property. Note: decision making process of the Joint Use Committee is unanimous; everyone on the JUC needs to agree before the project or discussion can move forward out of the JUC.
 - Mary Anne Daniel made a motion that we appoint Don Sitter as a representative of the Town Board and Sue Lawson as the staff representative of the Town to the Joint Use Committee. Barb Crow seconded for sake of discussion. Don Sitter: I appreciate the option but I don't feel I have been involved enough in the school to be a good choice and so I would like to decline the position. Dave Miller volunteered to be on the Joint Use Committee; Mary Anne Daniel withdrew her motion. Barb Crow made a motion to appoint Mary Ann Sironen and Dave Miller as an interim 3 month position on the Joint Use Committee to be revisited at the January 2014 Town Board meeting, Don Sitter seconded. Motion passed unanimously.
- Documentation of Use: Skipper talked with Community Education Coordinators about keeping people hours with event/date/number of people and duration. We need to know what the value/use is we also need to track hours of any public meetings and any community use.
- Fund: Request by George Sundstrom not to transfer any funds out of the Township Community Center account.
- Community Education: Both Community Education Coordinators have submitted their resignations. They will finish out the fall season and will work on creating a job description for future Coordinators. They site difficulty getting people to teach a class and when they finally find a teacher there is a lack of interested in taking the class. The recreation program will take the Gun and Snowmobile safety class. Community Education final paycheck will be December.
- Recreation
 - Receipts: Continue to put them in the Township Community Center fund.

- Budget: The recreation department has no budget with the exception of wages; a full department needs to be created. Barb Crow will review and create a budget for the next Town Board meeting.
- Railroad ties: We have 70 railroad ties we should offer for free. Don Sitter made a motion to reduce the price to zero for people willing to haul them off the property, Barb Crow seconded. Motion passed unanimously.
- Snow fence: we purchased the snow fence for one purpose and it did what it was intended to do for a while. We have 4 – 6 rolls in fair shape some of the remainder is not in great shape. The snow fence we don't need should go on the curb with the railroad ties. Kevin has board approval to take care of the snow fence issue.
- Sprinkler system. Kevin talked to Keith Darsow regarding the Fire Department and might they be interested in the training aspect of using the sprinkler system. The fire department isn't opposed but would not like to be used on a regular basis. Another water source will likely have to be found.
- Boys and girls cub scouts: Kevin is receiving e-mails as to who they should talk to about renting the facility. Answer: All e-mails are being forwarded to the school at this time.
- Needs: Fertilizer, grass seed and new sprinkler hose.
- Claim 1623: \$5,170.00 was approved to complete the warming house an additional \$1750.00 was not. The bill is to be paid including the additional \$1750.00. We need to have better plans in the future so we don't have overruns such as this.

Concerns from the Audience - None

Treasurers Report

Beginning Balance	\$1,118,161.56
Deposits	\$ 39,476.00
Expenses	\$ 89,714.35
Ending Balance	\$1,067,923.21

- Review Claims List for Approval
 - Claim # 1623 – reviewed under Community Center
 - North Shore Management Statement
- Pay Bills: all bills were approved for payment.

Department Reports

Police Department

The Police were unavailable for this meeting

Fire Department

At our last fire meeting we had a lengthy discussion about; we are a volunteer department we respond to emergencies both medical and fire and as volunteers give quite a few hours to the community. One of the things we have been asked by Community people is to do some things that fall under the umbrella of public works. We are not public works, but this does not mean we aren't willing to do things or assist on occasion. Things that need to be done on a regular basis such as watering roads and watering soccer fields, anything that needs to be scheduled even that which is used as a training session adds to our time away from family, stress on the trucks and on our fuel budget. When we do shoot water on our training night once training is completed we then have to go back to the harbor and fill up the trucks with both water and fuel then lay out the hoses to dry before we can call it a night which makes for a very long night at times. After taking a hand vote it was a unanimous decision not to do those sorts of things for the township however if there is something that fits such as pool fills that would be fine. Question: Was there any discussion about doing favors for people? Was there a discussion about wear and tear on the trucks? Yes and when we do a pool fill the pool owners usually donate \$100.00 to help offset the cost. When we spray the hockey rink or the pleasure rink in the middle of winter we use it as cold weather training. Barb Crow said she supports the fire departments plan as outlined by Mary Anne Daniel. The Supervisors are grateful for the fire departments service and the effort all of the members put into volunteering their time and in particular to Keith Darsow for answering the recent multiple telephone requests. As a prudent township control we need to discourage private use of the township equipment.

Planning and Zoning

- Clint Little forgot he was going to come and talk about trails but there was a good discussion about trails anyway. Clint has been rescheduled to talk at the September meeting.
- Stormwater training at the NRRI on the 19th.
- JUC. It may take time when you get together until you understand your purpose. How many ways can you look at \$450,000.00 instead take some time work on team building.

Legal

No legal report this meeting.

Roads

- Stormwater
- Maintenance: Three cross culverts were replaced on the Wildwood Road. We are done with FEMA and Fall grading will begin in October.

Community Center

See above discussion.

Town hall

- Supervisor Desks: See above discussion
- Insurance 2014: Documents given to Barb Crow for review.
- Hall Rental Form: Barb Crow made a motion to approve the change as presented, Mary Anne Daniel seconded. Motion passed unanimously.
- Security Cameras: Vandalism at the Recycling Shed, both lights and the window were broken. Flood lights have been replaced, window will also be repaired. Carolyn: this is not the first time the recycling shed was broken. Dave Miller made a motion allowing Barb Crow \$2000.00 to purchase security cameras and necessary accessories, Don Sitter seconded. Motion passed unopposed.
- ADA Entrance: Wayne came up with an interim solution until the Town Board has a chance to plan for a permanent reconstruction of the entrance. Wayne proposes we add a railing and extending the top step creating an improved ADA entrance. It would be minimal cost, new door, new lock with codes and the key issue goes away. Dave Miller made a motion to set the maximum limit at \$10,000.00 Barb Crow seconded. Don Sitter will work with Wayne to make it happen. Motion passed unanimously.
- The Homesteaders are interested in purchasing new lighter and more efficient tables for the Town Hall.

Materials Maintenance

- Vandalism – Discussed under Town Hall security cameras.

Cemetery

Communication

Personnel

Correspondence

- St. Louis County Ordinance # 60	- MN Fall Maintenance Expo
- MN Sure	- NCPERS – Open Enrollment
- MN Power – Transmission line update	- Duluth Superior MIC
- St. Louis County Tax Forfeit Land Sale	

Old Business: No old business at this meeting.

New Business: No new business at this meeting

Motion to adjourn

Barb Crow made a motion to adjourn at 10:13 p.m. Don Sitter seconded. Motion passed unanimously