

Town Board Meeting
December 13, 2012

Present: Dave Mount, Mary Ann Sironen (Skipper), Mary Anne Daniel, Barb Crow
Absent: Dave Miller

Pledge of Allegiance

1. Approve Minutes

a. Town Board Meeting November 8, 2012

- Barb Crow made a motion to approve the minutes of the November Board meeting, Skipper seconded. With the below amendments the motion passed.
 - Amendments
 - On page 2 under new commission member change the word “invite” to “appoint”.
 - Correct the spelling of Lynn Hollatz’s name.

2. Meeting Schedule

a. Posted Meetings

i) January 10, 2013

3. Concerns from the Audience

4. Approve Agenda

- Move concerns down to the bottom of the agenda.
- Under New Business: sign language interpreter at Annual Meeting
- Skipper made a motion to approve the agenda as amended, Mary Anne Daniel seconded. Motion passed

5. Treasurers Report

Beginning Balance	\$747,659.43
Receipts	\$228,646.01
Expenses	\$ 55,956.49
Ending Balance	\$920,348.95

a. Review Claims List for Approval

- scan RICOH bill and send to Dave Mount

b. Pay Bills

- Barb Crow made a motion to approve the claims list in its entirety for payment, Skipper seconded. Motion passed.

6. Tabled agenda items from previous month: None

7. Department Reports

a. Police Department

- Written report by e-mail.
- Police Contract Opening: Skipper and Barb Crow will discuss the contract with department members.

b. Fire Department

- The department will be working with Kevin Pettis to flood the skating rinks.

c. Planning and zoning

• Directors Report

- The commission is spending time on updating the Land Use Plan. Data was received from Clint on watershed. At the January meeting the commission will put it all together. We hope to be able to send it to the Supervisors prior to the next Town Board meeting.
- How does the land use plan fit into the zoning ordinance? The land use plan is the vision, a guidance document. It guides the text portion of the ordinance.

- The ordinance: Beth put together copies for the Planning Commission. There will be an updated map which will remain a separate document, not bound with the ordinance.
 - Ongoing discussions with people and what they want to do on their properties.
 - A phone call was received from Alden Town Clerk Peg Wagner regarding the proposed data center in Lake County on the Ives Road. The Alden Town Board met and wish to be proactive, they are thinking of talking to Lake County Commissioner Paul Bergman about having an information meeting about the proposal. Alden is concerned about the possible disruption a data center could cause.
- d. Legal
- Wildwood Road: Town Attorney Tim received some resident concerns about a possible road end dispute.
 - Community Center: Do we need to do anything to further record the reversionary clause expiration? Should we check to see if the Deed says it is ours now that the reversionary clause has expired?
- e. Roads
- Stormwater: Illicit discharge ordinance; Dave Mount created a schedule for developing an ordinance and further suggests a group (Dave Miller, Dave Mount, Val Brady and Jo Thompson) to come up with appropriate language for the ordinance.
 - Road Report
- f. Community Center
- Facility Report
 - North Shore Community School received the Green School award.
 - The Wireless system is 60% installed, there is no password the hot spot is open.
 - Elections were held at the North Shore Community School (NSCS), the school board is changing. There will be a discussion about long term plans and goals at the Community School.
 - Dave Mount was asked by Dave Edblom of the NSCS School Board to attend a meeting to look at a legal mechanism to form a building management company that would manage the community center. The meeting will be December 14th at the home of Phil Strom.
 - Is our relationship with the NSCS school board similar to what a cities relationship is with a school board? Legally this is the Town Board the School Board is a completely different public entity. We stand in the relationship as landlord and tenant. If NSCS had an organization such as the building management company they could borrow funds. We had talked in October about scheduling a meeting to discuss the future of the Community Center, there are a lot of things to go through, pros and cons and how they might shift. Future Decision meeting scheduled for 7:00 p.m. January 8, 2013.
- g. Town Hall
- Copier: new owners from IKON to RICOH.
- h. Materials Management
- Recycling
 - Formal decision needs to be made on the open position.
 - D/NSSD
 - Nothing new
- i. Cemetery
- Nothing new
- j. Communication
- A Disaster Plan is something we have talked about from time to time. We should form a small group with the fire department to discuss the issue. A request has been made for an organized disaster plan for the entire township.
 - Newsletter will be going out at the end of the month.
- k. Personnel
- Wages

- At the last board meeting we passed a resolution based on COLA increase, the date we set to increase wages was inappropriate. It makes more sense to begin the wage change at the beginning of the pay period.

WHEREAS the Duluth Town board has used Social Security Cost of Living Adjustment (COLA) as a guide to Township employee's wage increases (May 12, 2011 board Meeting).

WHEREAS the 2013 COLA increase is 1.7%.

I propose that Duluth Township wages and salaries be increased by 1.7% effective the first day of the pay period beginning in January 2013 (January 10, 2013) EXCEPT:

1. Police department wages since they are negotiated on a three year contract.
2. Meeting charges for Supervisors, P&Z Commission, Town Clerk and Treasurer.

Barb Crow made a motion to re-propose the above proposal effective January 10, 2013, Skipper seconded. Motion passed.

8. Correspondence

- a. MN Pollution Control Agency/MN Dept. of Health: reviewed
- b. Minnesota Coastal Program: Vacancy
- c. WLSSD Budget: reviewed
- d. MATIT – Statement of Financial Position: reviewed
- e. United Steelworkers: already discussed
- f. Como Oil and Propane: safety information

9. Old Business

10. New Business

Sign Language Interpreter: is this something we should get for the Annual Meeting? Are there people in the township with disabilities who would be interested in additional services? A newsletter or survey topic?

11. Motion to Adjourn: Mary Anne Daniel made a motion to adjourn 6:15 p.m. Barb Crow seconded. Motion passed.