

Town Board Meeting
September 13, 2007

Pledge of Allegiance

Roll Call: Dan Tanner, Stephen Dahl, Wendy Meierhoff, Jeff Cook, Dave Mount

Meeting came to order at 7:10 p.m.

1. Approve Minutes

- Wendy Meierhoff made a motion to approve the minutes, Dave Mount seconded. Motion passed

2. Concerns from the Audience

- Telephone query from a property owner at 5127 McQuade Road requesting information on how to begin a petition to bring city water to the D/NSSD area.

3. Approve Agenda

- New Business: Dave Mount - recreation project/funding
- New Business: Wendy - Endowment
- Jeff Cook made a motion to approve the amended agenda, Dave Mount seconded. Motion passed

4. Correspondence

- D/NSSD: Jeff Cook made a motion to approve Kevin Stroom on the Duluth/North Shore Sanitary District Board, Wendy Meierhoff seconded. Motion passed.
- MAT District 10 Meeting Notice: Dan Tanner will attend.
- US Department of Commerce/Census Bureau

5. Treasurers Report

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|-------------------|--------------|
| Beginning Balance | \$786,213.78 |
| Deposits | \$ 77,835.78 |
| Expenses | \$ 67,402.59 |
| Ending Balance | \$796,646.97 |

- Review Claims list for approval: Request from Wendy Meierhoff to add claim 7959 for \$1650.00 to be paid to, "Matrix" a third party consulting firm for the Community Center Septic repair.
- As long as we maintain our current balance we are now receiving 5% interest on our savings.

6. Department Reports

a. Police Report

- Chief Report – provided by Shawn Padden
- Police Contract: A wage increase of \$.60 per year. Stephen Dahl made a motion to approve the changes on the contract and approve the contract between the Steelworkers Union 1029 representing the Duluth Township Police Department and the Town of Duluth contract date of February 1, 2007 to January 31, 2010. Jeff Cook seconded. Motion passed.

b. Fire Report

- Chief Report – provided by Asst Chief Will Hartman
- 2 fires/3 medicals
- Truck: ERC currently has an MP&L truck with low mileage for \$15,000.00 we have requested an additional tag axel for \$3600.00 making the total cost \$18600.00, far below our original request. We are currently waiting for bids to move the water tank from one truck to the other.

- Alden had not come to the Town Board and requested a contract discussion.
 - Fire Hall #2 sign: Wendy Meierhoff made a motion to allow Will Hartman to paint the sign for Hall #2, Dan Tanner seconded. Motion passed.
- c. Road and Bridge
- Grading will happen within a week or two, all projects are near completion.
 - Gamble Road – dead end sign is covered with trees. Jeff will have our contractor run past the Gamble Road and clear the sign.
- d. Community Center
- Principal's Report
 - Annual Fall Barbecue is 5:00 p.m. September 14.
 - Work done over the summer:
 - toilets and sinks have been replaced
 - water softener has also been added
 - Music room has been insulated
 - new flooring in the pre-school room
 - Long term plan is to eventually remove and replace all the old flooring and an ADA upgrade on the front door.
 - Electric is being installed for the buses. Buses will be stored at the Community Center beginning next week.
 - Annual Halloween Carnival will be Friday October 26, 2007. If possible it would be nice to have two of the Township Police Officers present.
 - Community Education: No one has applied for the Community Education Coordinator position. Wendy Meierhoff will continue to coordinate until a replacement can be found.
 - BAT – Stephen Dahl is requesting support from the other Town Board members, at this time he is considering resigning from the BAT board. It was his understanding that several structural and financial options were to be considered. Right now he feels he is being stonewalled by other members of the committee, they don't seem to want to look at other options. At this time there is no funding for a large project unless the township seeks a large source of outside funding. Another consideration is, with the reversionary clause still in place a loan is not possible. Wendy Meierhoff suggested we meet with several bankers to discuss financial options with the funds we currently have. The Board suggested it might be time to go back to the BAT committee and ask them to move in a different direction – perhaps pursue professional assistance.
 - Septic System
 - The plans have been given to the MPCA, peat filters will not be installed, instead new pipes will be placed along with a renovation of the mound. Yearly checks will be part of the renovated system.
 - Matrix (a consulting firm): will be willing to act as the third party overseer. The scope of work will be done in three phases. Bids will go out next Thursday, a pre-bid meeting will be held September 26th at 4:00 p.m, this will give the contractors a chance to come out to the site and ask questions. Bids will be opened 6:30 p.m. October 9 at the Town Hall. Bids will be awarded immediately after approving the agenda at the October 11, 2007 Town Board meeting. Dave Mount made a motion to approve and accept the Matrix company contract, Jeff Cook seconded, motion passed.
 - Emergency Road – Two bids were received. Carter construction \$3450.00; Hagglund Construction between \$3850 and \$4150 depending on materials used. Wendy Meierhoff made a motion to approve Walt Carters bid for \$3450.00, Stephen Dahl seconded. Motion passed.

e. Legal

- E-mail, adjuster from Progressive Insurance is in the position in trying to find out the income lost from a self employed person.

f. Town Hall

- Chair dolly has been replaced. Dave Mount would like to replace the other two dolly's.
- Paint needs to be replaced on the trim; Jody and Keith will paint the lower trim but the higher trim will have to be done by a professional.
- The outhouse had some damage by a fallen tree.

g. Planning and Zoning

- Zoning Director Report –
 - A variance was approved for a garage/greenhouse and a deck. Modifications were done to the deck.
 - A conditional use is coming up for discussion in September.
 - Another conditional use coming up for discussion sometime in October.
 - Odyssey development is discussing a sub division.
 - Dave Chura and Wayne Dahlberg will be attending a conference for Township Planning Procedures.
 - Gilly: construction is taking place on the properties next door, soil is being moved. The stream is a perennial stream, basically during the grading a small bit of grading has been pushed into the low area 60 to 70 feet away from the stream. Assistant Director John Kessler will respond to the Gilly's query about clear cutting on their property to the stream. As they already are clear cut and have mowed lawn to the stream there is nothing more to be done.
 - Request from a resident to review a dilapidated structure. Is there anything that can be done?

h. Recycling

- Road side recycling will begin along the shore.
- The old South shed will not be moved, it is too expensive.

i. Cemetery

- Denise gave Dan a CD with the monument section.

7. Old Business – No old business at this meeting.

8. New Business

- Jeanne Anderson would like to resign from the Endowment Board, Carolyn Marino will accept the position. Dan Tanner made a motion to accept Carolyn on the Endowment Board, Jeff Cook seconded. Motion passed.
- Dave Mount: There is a 20/80 grant which could be used for bike paths. It would be nice to get roads extended a bit to have bike paths and trail expansion at the Community Center.

9. Pay Bills

10. Motion to adjourn 9:25 p.m.