

Town Board Meeting
April 12, 2007

Meeting was called to order at 7:10 p.m.

Pledge of Allegiance

Members present: Dan Tanner, Stephen Dahl, Jeff Cook, Dave Mount, Wendy Anderson

Board of Supervisors Reorganization

Chair:

Jeff Cook nominated Wendy Anderson – Wendy declined the nomination

Wendy Anderson nominated Dan Tanner, Stephen Dahl seconded the nomination – Dan Tanner accepted the nomination.

Vice Chair

Wendy Anderson nominated Stephen Dahl, Jeff Cook seconded. Stephen Dahl accepted the nomination.

1. Approve Minutes

- Stephen Dahl made a motion to approve the minutes, Dave Mount seconded. Motion passed.

2. Concerns from the Audience

- No concerns

3. Approve Agenda

- Liquor Licenses under New Business
- Hall Rental under Town Hall
- Storm Water Annual Report under Planning and Zoning
- With these changes Dave Mount made a motion to approve the agenda, Jeff Cook seconded. Motion passed.

4. Correspondence

- Alden Township Fire Contract. Chief Bob Engelson will contact Alden Supervisor Pat Eller and along with Dan Tanner, meet for a discussion.
- MAT – paperwork for the Supervisors to sign
- Energy Conference

5. Treasurers Report

- Beginning Balance \$637,029.17
- Receipts \$ 46,785.10
- Expenses \$ 53,266.35
- Ending Balance \$630,547.92
- Jeff Cook made a motion to approve the Treasurers report, Dave Mount seconded. Motion passed.
- Claims List for Approval – All claims were approved.

6. Department Reports

a. Police Report

- i) Chief report read by Dan Tanner

ii) Police Contract tabled until May

b. Fire Report

i) Chief report – given by Robert Engelson: 1 fire, 2 medical, 1 training burn.

ii) Relief Association – the Fire Department may not hold a petty cash check book.

iii) Tanker Update:

- FEMA has opened Grant requests, applications must be in by May 4th. Total cost to apply for a grant is \$1250. We will be writing the grant for a new tanker \$160,000.00.
- NIMS (National Incident Management System) tests 100, 200, 700 & 800 must be completed before we apply for grants. NIMS training Wednesday April 18th in the town hall.
- The tanker search continues. Questions: Should the fire department search for a NFPA (National Fire Protection Agency) rated tanker? The township will not lose fire classification if we do not have an NFPA rated tanker. Should we be searching for the best tanker for the funds we have on hand? This issue has been tabled until the May Board meeting.

The Town Board Meeting CLOSED at 8:00 p.m. to open Road and Bridge Bids for the 2007-2009 contract.

Three bids were received: Rodda Excavating
Hagglund Construction
Eagle Lake Construction

Mr. Rodda was in the audience and answered a few questions for the Town Board. Bids will be awarded at 6:30 p.m. April 30, 2007.

Meeting reconvened at 8:08 p.m.

c. Community Center

i) Principal's Report – given by Sheri Camper.

- Window Grant: Has not been finalized by the State. Final documents will be available by the end of April.
- Sheri turned over a \$1000.00 check to the Town Treasurer from the Student Activity Account for the recreation field.
- The School is renewing their contract with Johnson Controls. The contract will run for 2 years to align the School with the townships contract for the Community Center.
- Snowplowing and Lawn Care – tabled until May
- Students from Two Harbors are meeting to play basketball in the Community Center gym for 2 hours; they would like to have the Town Board's approval for this to continue. Town Board approved.

ii) Building Assessment Team (BAT) open house will be held 7:00 p.m. May 8, 2007 at the Community Center. May 1, 2007 the Town Board will meet to discuss their portion of the BAT open house.

d. Legal

i) Road Contract: Tim and Stephen will look at the short version of the Road Contract and bring it back to the rest of the board members in May.

e. Town Hall

- i) Flow Chart: Occasionally the town is asked to provide a flow chart on how the township is structured. The Supervisors approved the new flow chart.
- ii) Hall Rental: Mr. Robert Brooks would like to rent the town hall as a back up for an outdoor event he is planning this summer. Mr. Brooks is requesting we wave the need to hire a security guard. Request approved.

f. Planning and Zoning

- i) Zoning Director Report: A Public Hearing for a variance request on the App Road.
- ii) Dave Miller: There will be an informational meeting 7:00 p.m. May 17, 2007.
- iii) Planning Commission Hiring Process: There are a few changes, the Town Board would continue to hire the director and assistant director but the Secretary will be hired by the Planning commission itself.
- iv) Stormwater: There was a problem with the 2006 stormwater report which is being resolved. The 2007 report will be completed soon.

g. Recycling

- i) New Shed Keepers: Al Anderson and Marlis Livingston, Kathy Peer will sub. Town Board approved.

h. Road and Bridge

- Possibly purchase a culvert steamer.

i. Cemetery

7. Old Business

- Gas Tax – tabled in March, discussed

8. New Business

- Date for “Program of Work”: 7:00 p.m. April 30, 2007
- Web Policy : Town Board approved

Policy and Procedure
Updates and Changes to the Duluth Township Web site

All information will be submitted to the Town Clerk or Newsletter Editor in electronic (e-mail) or hard copy version for approval, before submission to the Web Master.

- a. Hard Copies must be kept in the Town Hall in the event of a website crash and for general information (§ 13D.01 subd.4(b)).
- b. To make sure we have accurate versions and copies of all documents
- c. Maintain order for the Web Master.

- Liquor License for: Nokomis and the new Lighthouse on Homestead restaurants. Approved.

9. Pay bills

10: Motion to Adjourn: Stephen Dahl made a motion to adjourn the meeting 9:55 p.m. all board members seconded. Motion passed.