

## Town Board Meeting

November 13, 2003  
(unapproved minutes)

Meeting was called to order at 7:30 p.m.

Pledge of Allegiance

Roll Call - All members present

1. Approve Minutes
  - Corlis made a motion to approve the minutes, Stephen seconded. All approved
2. Concerns from the Audience
  - No concerns
3. Approve Agenda
  - Jeff Cook – Under Old Business add Storm Water.
  - Corlis – Under Fire Report add “Fire Wise” program.
  - George made a motion to approve the agenda, seconded, Agenda approved
4. Correspondence
5. Treasurers Report

Beginning Balance \$169,609.53  
Expenses \$ 56,919.07  
Deposits \$ 27,886.19  
Ending Balance \$140,576.65

6. Department Reports
  - a. Police
    - Read by Shawn
    - Police Department has created an E-Mail Alert system to notify interested residents of anything that might be happening of importance within the township. The Supervisors are invited to become included in this service, please give your e-mail addresses to Shawn after the meeting, your names will be added to the list.
    - Daytime patrols have been increased after two residential burglaries this past month.
  - b. Fire
    - Two false calls, one grass fire.
    - 4 new members in the fire fighter essential classes.
    - The DNR has a program called Fire Wise which encourages homeowners to clear brush and debris from their houses to discourage fires from spreading.
    - Townships might be required to replace fire numbers with the new double sided flag style. This might be a substantial cost to townships.
  - c. Community Center
    - Before Phil Strom could request more funding from the Legislature, a Fire Marshal Report and a Building Inspection were required. Fire Marshal Report has the Building and Grounds committee scrambling to make the required corrections and repairs within the allotted time. Steve O’Neil from LHB has been hired to provide professional building plans. He will also be able to discuss with the Fire Marshal need for the fire proof canvas between the old building and the portable buildings.
    - Stephen has checked the new insurance policy, it looks fine but he would appreciate someone else checking it over.

- d. Legal
- e. Town Hall
  - Furnace has been repaired.
  - In the North West window of the town hall there is a light which comes on when the heat in the town hall is not working. Stephen would like to check into a phone system which would do the same thing, alert a Supervisor when the town hall heat is out.
- f. Planning and Zoning
  - Next scheduled zoning meeting is November 20th.
  - With the exception of printing, the zoning ordinance will be completed by the end of December.
  - Schedule
    - January 13th. – open house
    - January 29th - review comments. Based on the comments, changes will be recommended.
    - February 3rd – final document will be released
  - Stephen made a motion to hold a public hearing Tuesday February 17th, Jeff seconded. Stephen amended the motion to include February 26th as the final action on the Public Hearing, George seconded the amendment. Motion passed. Both meetings will begin at 7:00 p.m.
  - Permits have slowed down quite a bit.
  - The zoning position is getting too big for one administrator, it has been suggested the administrator hire an assistant who will be trained to take over the position when the administrator retires. Wayne will bring this issue up in his Annual Meeting report.
- g. Recycling
  - A check has been received from WLSSD to cover moving the recycling shed. There are some concerns by WLSSD that the recycling shed is no longer on township property. The recycling shed now resides on property purchased from the township by the DNR.
  - The wall heater in the recycling shed is no longer working. Jeff Cook will get someone in to see if it is repairable, Bruce Aho suggested contacting Tim Smith.
- h. Road and Bridge
  - No report.
- j. Cemetery
  - Cemetery report read by George
  - One call regarding a leaning marker.
- 2. Old Business
  - Market Value Homestead Credit Cuts tabled from October meeting. There is no need to call a special meeting by December 29th to increase our levy. The deficit can be made up at the 2004 Annual Meeting.
  - MPCA – MP4. We will be required to participate in the MP4 Storm Water program. The town board will be required to inspect and map the water flow areas during the Annual Road Inspection. This year we will be required to create a plan, in two years we will begin the creation of a five year plan. We will also post a 30 day notice to the township before our Annual Meeting, discuss and document oral comments, and create a summary of the Storm Water discussion as a permanent record. Public education, identification, storm water work in our Commercial zone districts, road ditching sedimentation and seeding are all encompassed and monitored by this program.
- 3. New Business
  - D/NSSD Board of Managers Election. George made a motion to authorize the chairman sign the form re-electing Kevin Bouvee to the board, Jeff seconded. Motion passed.
  - MN Association of Townships Statement of Intent. George made a motion to authorize signature of the form, Jeff seconded. Motion Passed.

- Report on the survey from Don McTavish. Stephen recommended asking for a Community Ed Volunteer Coordinator in the next newsletter. They will receive monetary compensation while working for the township.

Pay Bills

Meeting adjourned 9:20