

Town Board Meeting

July 11, 2002

1. Approve Agenda: Additions

- Road and Bridge – Shilhon Road
- New Business – three letters from Minnesota Association of Townships

2. Concerns from the Audience

3. Correspondence

- Insurance policy and Certificate of Insurance for Johnson Controls
- Summer Short Course August 1st in Grand Rapids
- Request for Renewal of Errors and Omissions, price increase
- Letter from Don McTavish re: posting of Web site. Corlis made a motion to accept the two year renewal for \$52.95. seconded. Motion passed.
- Letter from WLSSD re: ground breaking for sewer district.
- St. Louis County Association of Townships Re: CTAS class.

4. Treasurers Report

Beginning Balance \$ 79,308.89
Deposits \$ 97,349.38
Expenses \$ 39,561.24
Ending Balance \$137,097.03

Jeff made a motion to have Janet paid a monthly rate of \$30.00 for Community Center business. Seconded. This motion will rescind last month's motion to increase Janet's wages on an hourly rate. The \$30.00 will be taken from the Community Center funds. Motion passed. Janet is to set up a separate check book for the Community Center. Jeff made a motion to approve the treasurer's report, seconded. Motion passed

5. Quarterly Audit – Bruce made a motion to receive the quarterly report, seconded. Motion passed.

6. Department Reports

a. Police Report:

- summary read by George Sundstrom

b. Fire Report:

- Haslerud Property – Corlis made a motion to have the clerk call the MPCA and make them aware of the possibility of hazardous waste material on the site. The motion was amended to "send a letter" instead of call. Seconded. Motion passed. The letter should be written under general terms. The clerk suggested she have our attorney approve the letter before it gets sent.

c. Town Hall

- Painting will begin tomorrow

d. Planning and Zoning

- Public Hearing July 31, 2002 7:00 p.m.

e. Recycling

- Mixed paper bins are filling up rapidly and are not being emptied as often as needed. Three extra pickups have been done to date this year. A three week pick up schedule would be ideal.

f. Road and Bridge

- A bill for \$10,000.00 has been received from St. Louis County for the Greenwood road culverts.
- A driveway on the Shilhon road has washed out due to heavy rains undermining and backing up water under a double culvert. Bruce recommended the township replace the double culvert with a larger single culvert. While the township is not responsible for repairs to private driveways, as a "One Time Only", the township will pay no more than \$2,000.00 to assist the property owner with repairs to his driveway.
- Ditching continues to be done.
- George will check into hiring a surveyor for the cemetery road.
- The Sundberg family requested the township take over their driveway and maintain it as a town road. More than one resident lives on the drive. It is the discretion of the town board to decide if the road will be maintained by the township, the property owners may: 1. at the annual meeting, with 50% attending electorate approval, request proceedings be begun to take over the road. 2. Submit a petition signed by voting residents of the township, requesting the town take over the road.

g. Legal

- Community center has insurance; a Certificate of insurance from the Charter School needs to be received and placed in township files.
- First rent check and the first bill from Johnson controls has been received.
- A certificate of insurance has been received from Johnson Control.
- Ulanowski and Rowray road vacations are now ready to be filed.
- Culas Road easement has either been filed or will be filed soon.
- Agreement between Alden Township and Duluth Township for fire coverage will be created. Tim will work with Corlis on this issue.
- Morris contract has been sent to Jerry, it is unknown if Jerry has taken it to Ed Morris for his signature or not.

h. Cemetery

- Clifton 4-H will paint the shed.
- A new roof is needed for the cemetery shed.
- Denise has not yet made a payroll request
- Ann Harrington from Alden Township would like to have a Cemetery Committee meeting.

i. Community Center

- There is now glass insurance on the windows.

- Corlis made a suggestion that the board use some of the money received to do capital improvements on the buildings instead of allowing the funds to accumulate in our account.
- Soccer fields may be used without a fee. A schedule will need to be created for the use of the fields. Possibly the Youth Soccer Association could be contacted for a schedule.

Old Business

- Letter to City of Duluth for posting signs along Bluebird landing. Clerk will take care of sending out a letter.

New Business

- No new business at this meeting.

Pay Bills

Adjournment