

Duluth Town Board Meeting
January 10, 2002
Unapproved Minutes

I. Approve Agenda –

Approved

II. Approve Minutes –

Corlis made a motion to approve the minutes, George seconded. Change under North Shore Elementary, change "severely undersized to "may be undersized". Under "extra steering committee meeting" refer to the December 13, 2001 minutes for clarification and comment. With those changes, the minutes were approved.

III. Treasurers Report –

Year end and year beginning cash balance statements were handed out for approval.

IV. Correspondence

- a. Letter from Alden Township regarding fire coverage. George recommended we look at the insurance policy see if the Alden fire hall is covered under our policy.
- b. Co-op Light and Power capital credit
- c. St. Louis County Public Works. Steve would like to inquire if a generic letter would be enough.

V. Department Reports

- a. **Police Report** – Read and approved. There will be an economic opener at 8:00 p.m. February 14, 2002 d the regular town board meeting.
- b. **Fire Report** – given by Jerry Simmons.
 - 1) Fire extinguishers have been checked and filled.
 - 2) A committee is being set up to discuss volunteerism and the need for more fire department members. A now, Jerry Simmons, Corlis West, Barry Lampi, Bob Engelson will be on the committee. Don McTavish will attend but would rather have someone else be on the committee. Ed Stielstra and Jody Anderson have expressed interest.
 - 3) There will be a relief meeting January 16, 2002.
- c. **Town Hall**
 - 1) Estimate for cleaning the furnace ducts is \$841.35. Jeff made a motion to approve the estimate, Corlis seconded, motion passed.
 - 2) John and Jerry Hiukka and Jeff Scully have all been contacted to submit a bid for painting the town hall. Paint bid is to include trim, fascia and baseboard.
 - 3) Office construction – Wayne and Steve will work together to find someone to do the job. Bids should be

submitted for hourly/material. Duct cleaning should wait until the office has been completed.

- d. **Planning and Zoning** – next steering committee meeting will be January 17th. The last meeting was a very positive one. The next meeting will be January 24th with a possible public hearing.
- e. **Recycling** – busy as usual. The new paper recycling is going very well.
- f. **Road and Bridge** – Bruce was absent this evening.
- g. **Legal**
 - 1. North Shore Elementary – Tim handed out a draft that can be used as the beginning or a framework document on which to build an agreement. Jennifer Carey from Hanft Fride and O'Brien will assist with the land issues. George made a suggestion to create an inventory log for the interior property, at the same time the current draft does not contain such a provision. It was suggested the board read the draft and call Tim's office with ideas or suggestions. Tim will contact the District attorney to have him do something similar for the School Board. The agreement will be set up between the Town board and the School board. Phil Strom has also been encouraged to attend. George has requested sample forms and agreements, to be used as guidelines, from the MN Charter school district. There will need to be a reversionary clause included in the agreement and a realistic time frame will need to be set when the building and contents will not revert back to the school district.
- h. **Cemetery** – Nothing

VI. Old Business

Computer – Don did not charge the entire cost of the computer, just the agreed \$1000.00. Corlis made a motion to reimburse Don for the additional funds, Steve seconded, Motion passed.

Clover Valley School – It has been suggested that the piece of property Clover Valley sits on be rezoned from commercial to residential at a later date.

VII. New Business

George made a motion to accept the election judges, Steve seconded, motion passed.

The Lake Superior School District has asked to use the Town Hall for their School referendum on March 12, 2002. The referendum will be held at the same time the Township annual elections will be held. Because the school district has asked the election to run from 7:00 a.m. to 8:00 p.m. instead of the normal 12:00 noon to 8:00 p.m., they will be willing to pay to have the town hall open. Jeff made a motion to charge the school district zero (0) for the use of the town hall during the extra hours, George seconded, motion passed.

VIII. Concerns from the Audience

Bob Abrahamson would like electricity run to the recycling shed. Bob has been asked to get an estimate for what is needed.

Paint stripes on the entire parking lot should be brought before the Annual Meeting

George would like to have a work day at the Cemetery this year. Bob Abrahamson would like to assist when the date has been decided.

IX. Pay Bills

X. Meeting Adjourned