

**Town Board Meeting
April 11, 2002
Unapproved Minutes**

Reorganization Meeting

Absent - Bruce Aho, Oath of Office not administered at this time.
Clerk called the meeting to order
Clerk administered Oath of Office to George Sundstrom and Corlis West
Supervisor Assignments

Chair – Corlis nominated Steven, seconded. Steven declined the nomination
Corlis nominated Jeff, seconded. Jeff declined the nomination
Jeff nominated George Sundstrom seconded. George accepted the nomination. Jeff made a motion to accept George Sundstrom as Chairman 1 no, 3 approve. Motion passed.

Supervisor Assignments - Jeff made a motion to keep the assignments of last year, seconded. Motion passed

Business Meeting

1. Approve Agenda - Additions
 - New Business; Appoint new member representative for the North Shore Community School
 - New Business; Letter of thanks to election judges.
 - New Business; agreement with Alden township
 - Old Business; Congdon trust property Old Business; Parking Lot striping.

With these additions the agenda was approved.

2. Approve Minutes – Jeff made the motion to approve the minutes as written, seconded. Motion passed
3. Clerks report
 - a. MN Association of Townships – form completed
 - b. Handouts completed
 - c. Quarterly Audit
 1. Quarterly Audit form reviewed by chair and signed
 2. Town Financial Reporting Form reviewed by Chair and signed
 - d. Correspondence
 1. Minnesota Power: Requested the right to place an overhead line and new underground power line, that will serve D/NSSD sewer pump station #1. Supervisors requested Minnesota Power send letters to affected land owners, if the land owners do not object then the town board will not object. Supervisors also requested the line be placed 6 feet deep.
 2. St. Louis County Public Works: Calcium Chloride letter was read. Jeff made a motion to approve the purchase of Calcium Chloride for township roads, seconded. Motion passed. Road and Bridge Supervisor will make arrangements for ordering and placement of Chloride.

3. WLSSD: specifications on sewer line. Meeting was held on April 9th
4. Neighborhood yard care: Letter offering yard care services for the cemetery. George will create a bid for the cemetery lawn mowing and get it to the clerk for publication in the newspaper.
4. Treasurer was absent this meeting.
5. Department Reports
 - . Police Report was read and approved
 - a. Fire Department
 - Report was given by Chief Jerry Simmons. 1 unfounded brush fire, 2 medical calls. We have 7 prospective new members and interest in the formation of an auxiliary.
 - Request was made, during a meeting with City of Duluth officials, for signs along Bluebird landing. Signs have been approved, and will be installed by the City of Duluth.
 - *Question: Is the fire department allowed to burn old buildings?*
 - *Answer: Yes, all shingles and anything with hazardous materials in it must be removed. A formal letter of request by the home owner is required before a permit from the DNR can be applied for.*
 - b. Town Hall:
 - \$2000.00 was put aside to replace the folding wall and create a clerk window. Chuck Sjodin has offered a bid of \$2000.00. Painting and varnishing can be done by Bob Abrahamson. Steve made a motion to accept Chuck Sjodin' s bid of \$2000.00. Seconded. Motion passed.
 - Painting the town hall: was approved for the 2003 budget. Estimates have been sought. Steve made a motion to accept the bid for \$5200.00. motion died for lack of a second. Steve will get a third estimate. Tabled until May.
 - Duct work will be cleaned after the wall has been replaced.
 - Striping for the parking lot: handicapped striping has already been approved. Tars and Stripes will put in three handicapped spaces. Jeff has now requested a bid for the entire parking lot. Wayne would like to look at the plans before the stripes are installed.
 - Our official posting box is becoming unglued with the heat. Steve will get a key so he can fix the problem.
 - c. Planning and Zoning
 - Letter from Lois Tweed read at Annual Meeting – Road vacation issue is likely a county issue, the vacated road in question is off the Shilhon road. Ms Tweed is also upset about the entire planning process. Wayne will respond to her letter.
 - A steering commission work meeting will be held April 27, 8:00 – noon. April 18 and May 16 will be the next regularly scheduled meetings. A request was made to hold an additional public hearing with a probable cost of \$12 – \$1500.00. Desotelle consulting has requested the board amend the original contract to allow for the extra meeting. Request died for lack of a motion.
 - Interviews were held for a new position on the Planning commission. The Planning and Zoning Commission recommends Cindy Hale to the Board of Supervisors for approval. The Clerk brought to the board a Petition signed by 60 residents supporting Bill Cox as the new Planning commission member. Jeff made a motion to recommend Cindy Hale for the position on the Planning Commission, motion died for lack of second. Jeff made a motion to recommend Bill Cox for the position on the Planning Commission, motion died for lack of second. This issue was Tabled until the May meeting.
 - Meeting was held with the MPCA and the Soil Water Conservation District. Language is currently being put together for storm water management.

- April 22nd is the State of the Coast conference at Superior Shores. Wayne recommended at least one board member attend.
- d. Recycling – Nothing new to report
- e. Road and Bridge – Supervisor Bruce Aho was absent this evening. Annual Road Inspection will be placed on the May Agenda.
- f. Legal:
- Agreement between Lake Superior School District #381 and the township has now been signed, Lease contract between the town and the community school is still pending.
 - Jeff made a motion that Steve, Bruce, and the town attorney negotiate and approve the lease, then bring it back to the Town Board, Seconded. Motion passed. 3 approved George abstained, Bruce was absent.
 - To be completed: Rowray and Ulanowski road orders, lease agreement between Ed Morris and the fire department, and the relationship between the town board and the fire department.
- g. Cemetery
- Cemetery work day has been scheduled for May 18, 2002. This will be just a general sprucing up of the cemetery.
 - George has had a discussion with Denise Connolly, hopefully things have now been taken care of.
6. Old Business
- Congdon Trust: a request for signs at road side rests and anywhere else necessary has been granted and will hopefully be placed sometime this summer. Policing can only be done by our Peace officers and the Sheriffs department, Duluth will not send special police officers for this service. Towing will be allowed. Jeff Cook has a map of the Congdon Trust Properties along the shore.
7. New Business
- Election Judges: Jeff made a motion to have the board write a letter to the Election Judges for their work during this past election, seconded. Motion passed. Jeff will write the letter.
 - Alden Fire Department: Jeff made a motion to come into agreement with Alden Township for fire and first responder coverage. The percentage charged to Alden Township for this service would be 13% of the current Clifton Fire Department budget, with 1% paid directly to the Clifton Fire Department Relief Association. Motion seconded. A request was then made to amend the motion to remove First Responders from the agreement. The amendment was seconded. The amended motion was then voted on – all approved, motion passed.
 - St. Louis County redistricting – complete resolution and send it in.
 - Mary Cooley off sale liquor license: Jeff made a motion to accept, seconded. Motion passed.
8. Concerns from the Audience
- Bob Abrahamson: Recycling building is in the wrong spot for winter plowing, Flag poles are needed at the cemetery.
9. Pay Bills
10. Motion to adjourn

By Ann K. Cox