

Town of Duluth  
Town Board Meeting October 13, 2016

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Call to Order: The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Barb Crow, Dave Mount, Wendy Gustofson, Travis Stolp and Dave Edblom were present.

Motion to approve September 8, 2016 minutes: Barb Crow made a motion to approve the minutes from the September 8<sup>th</sup> board meeting, Travis seconded. Motion passed unanimously.

Motion to approve the agenda: Barb Crow amended the agenda to add discussion on the list for mutual consideration. Wendy made a motion to approve the agenda as amended, Dave Edblom seconded. Motion passed unanimously.

The Treasurer reported a beginning balance of \$637,149.64, deposits of \$11,743.18, and expenses of \$26,472.45 for an ending balance of \$622,420.37. Claims 800, 803, 804 and 809 were reviewed, all bills were approved for payment; payroll net pay account distribution and the Claims list for approval were signed.

Open Treasurers position: one application has been received. Additional applicants should be sought and lengthening the applicant period to the 24<sup>th</sup>, putting an ad in the Duluth News Tribune along with putting out a request to the St. Louis County Association. Interviews will be held October 25<sup>th</sup> beginning at 6:30 p.m. Barb Crow made a motion to allow Dave Mount and Barb Crow to choose the top applicants to interview if there are more than three, Travis seconded. Motion passed unanimously. The following items were also requested: a background check and check with MAT for the required bond.

There were no public comments at this meeting

#### Department Reports

Police: Nothing major to mention.

#### Fire

- The Saturday Firewise meeting held during recycling hours was a success and might become an annual event.
- The Harvest Dinner was also a success.
- Nothing new on the fire hall extension.

#### Planning and Zoning

- The silt fence behind the town hall addition may be removed
- a stormwater permit has been issued for the old Bieraugel property they are losing their well from erosion so abatement will happen either late this fall or next spring.
- Clover Valley School: Dave Mount will pick up a small stack of brick for those interested in having a piece of memorabilia from the old school.
- There is a possible PUD on the southwest corner of the Lismore and Bergquist. Senior housing with a focus for women is in the beginning stages of discussion.
- The greenhouse on Clover Valley Drive again came before the commission requesting more time to remove the structure. The owners are working with three different properties in Duluth and need time to work out the details. The Commission gave them until May to move the greenhouse.
- A public hearing/variance this month for a garage along the shore.
- Tax forfeit land along the Old North Shore Road .45<sup>th</sup> of an acre along the curve, the sale is for adjoining landowners. No objections from the Town Board.
- Permits continue to come in.

#### Legal

- Community Center: potential use as a relief center postponed until November.

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- The Town did finally get a letter from the State Auditor's office. It wasn't in the form of a guideline it was instead an e-mail of the letter the State Auditor sent to the Town of Schroeder. The letter described and defined public purpose and the Statutes by which funds can be distributed.

#### Roads

- Beck Road: It was recently discovered that the Beck Road was an 1141 foot road and did not go to the property line. Attorney Tim Strom described the ways for a road to be established. Both Katie Hagglund and Sheryl Alvar spoke to the 180 foot gap. No decision was made tonight a special meeting was called for October 25<sup>th</sup> immediately following Treasurer interview's to have a discussion and possibly a decision on the Beck Road.
- Clover Valley Road is done.
- Grading is next.
- North Ryan – Travis will look into putting dead end signs on the South side of the road.

#### Joint Use Committee

- The e-mailed proposals have been tabled for more information.
- First amendment to use agreement has also been tabled.
- List of projects: each item on the list was discussed along with the addition of playground equipment for bigger kids, the trail project and landscaping.

Dave Mount would like to see a substantial portion of the library and internet wireless funded, both the school and community would benefit from the projects, a more moderate portion of ¼ or ½ of the fund request for the chairs. Emergency lighting isn't a community issue unless it ties into the community use project.

Barb Crow would fund 100% on the library, 75% chairs, 50% emergency lighting, 50% internet and "0" LED lighting.

Wendy Gustofson's would fund 100% of the fund request on the library, 25% on the chairs, 25% emergency lighting with no fund for replacing lights with LED's but 50% on the internet wireless.

Dave Edblom would like to fund the chairs 100%.

Travis agrees 100% on the chairs

#### Town Hall

- Co-op Light and Power solar garden: we have 1 panel reserved if the town wishes to make that purchase. We don't know of the price yet that will be forthcoming.
- Need for a second phone line: Lake Connections would charge us \$55 per month (including taxes) and would include unlimited long distance. Century Link would cost us \$92 for the first month without taxes it would be \$59 per month plus taxes and more fees. Emergency preparedness would be the primary user. Barb will research an AT&T cell phone.
- Agate electric will get rid of all the electrical in the janitor's closet; an internet booster will be put on the wall for the main hall, total for the project \$510.00. Outside lights for materials management will have to be reviewed.
- Town Hall insurance: Dave Mount talked with MATIT the addition is insured. MATIT will send up someone to appraise the town hall for insurance purposes.

Materials Management: D/NSSD the board was able to lower the debt service fee.

Emergency Planning: no report. The index has been added to the web site.

#### Cemetery:

- Molly will be getting a load of dirt from Duluth Dirt.
- Molly and Barb will create a policy on how to charge maintenance fees.

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- The building needs maintenance work.

Communications

- Web Master duty's and recruitment: Wendy will continue working on the Web.
- Emergency plan and police reports are now on the web site.

Personnel: no report.

Old Business

- Water Wheel – the salesman will a commission to sell (\$500).
- Jim Salls recreation phone has been updated.

New Business

Correspondence

- SLC/AIS 2017 grant application
- Gas pipeline
- WLSSD – 2017 budget
- Community Foundation – Knight Cities Challenge info session

Calendar Events and Meeting Schedule

Town Board Meeting 7:00 p.m. November 10, 2016

Adjournment: Dave Edblom made a motion to adjourn, Travis seconded, motion passed unanimously.