

Town of Duluth
Town Board Meeting November 10, 2016

Call to order: The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Barb Crow, Wendy Gustofson, Travis Stolp and Dave Edblom were present, Dave Mount was absent at this meeting. Vice Chair Dave Edblom chaired the meeting in Dave Mounts absence.

Motion to approve October 13, 2016 minutes: Barb made a motion to approve the minutes, Travis seconded. Barb made the following amendment, under fire change the word "meeting" to "education". With that amendment the motion passed unanimously.

Motion to approve the agenda: Wendy made a motion to approve the agenda, Travis seconded. Added under Joint Use the following were added; emergency lighting, LED lighting remodel in cafeteria, offices and library, New folding chairs and dollies, Wireless internet at NSCS and NSCS parking lot, summer library staffing, amendment to the JUC and Emergency shelter. Amended motion passed unanimously.

The Treasurer reported a beginning balance of \$622,420.64, deposits of \$1,521.33, and expenses of \$32,478.87 for an ending balance of \$591,463.10. Barb Crow questioned The Cutting Edge, per mowing should have been \$68.00 per mowing but we were billed \$70.00 per mowing. The Cutting Edge check #14612 is to be held until Barb contacts Brad Linder of The Cutting Edge to discuss the discrepancy. Travis questioned and then approved claim #831.

Public Comment: There were no public comments at this meeting

Department Reports

Police:

- SAM Trailer: Barb made a motion that the Town of Duluth purchase a Stalker SAM speed awareness monitor for the sum of \$8128.00, Wendy seconded. Barb withdrew the motion.
- Temporary officer: Barb made a motion that we authorize Shawn to hire a temporary officer to fill-in 2017, Wendy seconded. Hours will remain the same and the hire will be per current contract. Motion passed unanimously.

Fire:

- Nothing to report.
- New Fire hall – conceptual drawings are done. Wayne is not able to be the architect on this project.

Planning and Zoning

- i. Storm Water
 - PCA is looking at reuse of stormwater.
- ii. Directors Report
 - Garage variance in October was approved.
 - Another garage variance hearing 7:00 p.m. Tuesday November 22nd.
 - Planning Commission will discuss rezoning the Old Clover Valley School site to Fam 3. A public hearing is required before the property is rezoned.
 - The planned unit development (PUD) on the corner of Bergquist and Lismore has been withdrawn.

Legal

Roads

- All roads have been graded.
- Road Bids will go out after the first of the year.

Joint Use Committee

- 5 funding support requests were brought to the board meeting:

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- Emergency Lighting: Barb made a motion that the Town Board approves an expenditure of \$1069.20 upgrade at NSCS. Travis seconded. Motion passed unanimously
- Summer Library Staffing: Wendy made a motion that community center fund cover 100% of \$1372.85 as a reimbursement to NSCS which had the library open to serve the Township for 9 sessions, Travis seconded. Dave Edblom recused himself from this vote. Motion passed.
- Wireless internet: Wendy made a motion that the town board allocate 60% of \$31,329.40 to add or update wireless connection at the school and the parking lot as described under the project description on the funding support request, Barb seconded. Wendy amended the motion to lower the percentage to 50% (\$15,664.70). Barb would be willing to put in a percent portion of the Cisco Meraki cloud managed wireless access point at the cost of \$19,188.75 and the wireless access point with a cost of \$1037.23. Residents would not benefit from funding the cloud controller subscription 5 year license at the cost of \$11,103.60. Wendy amended her motion to pay 50% of \$20,225.80 (\$10,112.90). The amended motion was passed unanimously.
- Folding chairs: Travis made a motion that we pay \$13,455.74 for folding chairs and dollies, Barb seconded. Vote on the motion: Yes Wendy Gustofson, Travis Stolp and Dave Edblom; Nay Barb Crow. Motion passed with one dissenting vote.
- LED lighting remodel in cafeteria, offices and library: Travis made a motion that we fund the remodel of the lighting in some of the most used spaces (cafeteria, offices and library) at the Community Center at 34% for a cost of \$4845.00. Wendy seconded. Dave Edblom recommended 25%, Wendy recommended 30%. Motion passed unanimously at 34%.
- First Amendment to the Use Agreement: Wendy made a motion to propose the first amendment to the JUA as outlined, Travis seconded. Wendy amended her motion to add contingent upon Tim's review. Vote on the motion: Yes Wendy and Travis. Nay Dave Edblom and Barb. Motion failed. Special meeting November 22nd 6:00 p.m. Community Room.

Arts and Heritage

- Authority to hang displays: The Town Board has no problem with Arts and Heritage hanging displays.

Town Hall

- Steam cleaning upholstered chairs: Jody would like permission to have all the chairs steam cleaned. Approved.
- Agate electric update: Two projects need completing, a recycling shed light and a light in the hall outside the kitchen for the custodians. Barb will cancel Agate Electric Dave Edblom will contact Hunt Electric to get the projects completed.
- December Board meeting will be our Holiday Pot Luck. An abbreviated meeting will begin at 6:00 with the pot luck to follow.

Materials Management

- DNSSD Board of Managers Election: Travis made a motion to approve the D/NSSD resolution re-electing current board members Dean Korri, Angela Braud and Katherine Keuttel. Wendy seconded. Motion passed unanimously.

Emergency Planning

Cemetery

Communications

Personnel

Old Business

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New Business

Correspondence

- St. Louis River Summit
- Minnesota Department of Health postcard
- North Shore Management Board letter with 2017 dues request
- WLSSD comprehensive wastewater services plan

Calendar Events and Meeting Schedule

- Town Board Meeting 6:00 p.m. December 8, 2016

Adjournment: Travis made the motion, Barb seconded. Motion passed unanimously 9:30 p.m.