

Town of Duluth
Town Board Meeting January 12, 2017

Call to order: The meeting was called to order at 7:00 p.m. with the Pledge of Allegiance. Dave Edblom, Barb Crow, Wendy Gustofson, Dave Mount and Travis Stolp were present.

Motion to approve December minutes: Wendy made a motion to approve the minutes, Barb seconded. Motion passed unanimously.

Motion to approve the Agenda: Wendy made a motion to approve the agenda with the following addition; insurance to be added under town hall, Travis seconded. Motion passed unanimously.

The Treasurer reported a beginning balance of \$694,373.17, deposits of \$3,452.55, Expenses of \$107,925.39 for an ending balance of \$589,900.33. Hanft Fride, RSPT and Lake Connections claims were reviewed, with those reviews all bills were approved for payment. The payroll net account distribution and claims list were signed.

Public Comment: Tom Alvar re: Beck Road

Department Reports

Police: Good month

Fire:

- Wayne Dahlberg presented his conceptual plans for the fire hall addition. The driving force is the condition of the current roof. Bob Engleson would like to get an architect on board so real numbers can be discussed. Special Board Meeting 6:00 p.m. Monday February 13th, 2017.

Planning and Zoning:

- Storm Water
- Director's Report:
 - Proposed rezoning LIU-3A: The Planning Commission is recommending the Town Board amend the zoning map to FAM3. The Town Board requested the property be in its completed condition before the change is made on the zoning map. Wendy made a motion to approve the rezoning public hearing, Barb seconded. Motion passed. Public hearing to be held 7:00 p.m. February 23, 2017.
 - One e-mail complaint about the Clover Valley Road greenhouse lights was received.

Legal: Hanft Fride Attorney Scott Witty introduced himself to the Board. Mr. Witty's specialty is Town Law. No decision was made on a new attorney at this meeting.

Roads: Nothing to report

Joint Use Committee:

- A copy of the signed first amendment to the Joint Use Agreement was provided to both Phil Strom (ABC) and Kris Lounsberry (acting director of NSCS). A check for \$80,000.00 was paid to ABC for the use of the additional structure
- Funding Support Request: Generator conversion request of \$36,000.00. Wendy made a motion to accept the proposal for funding support of the 50K generator, Dave Edblom seconded.
Discussion: Does the township want to have an emergency generator at NSCS for our use as an emergency shelter?
Dave Mount will vote against it, it is double counting of costs.
Wendy will vote for the proposal, it is important to invest in something to make the facility secure.
Barb, the generator is a good idea it is potentially going to be used as an emergency facility.
Vote on the motion: Dave Mount abstained. The motion passed 4/1.

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Town Hall

- 2017 Election judge list: Travis made a motion to accept the election judge list, Wendy seconded. Motion passed unanimously.
- Town Hall Insurance: Dave Mount made a motion that the board accept the revised replacement cost and accept the deductible of \$250.00, Wendy seconded. Motion passed unanimously

Dave Mount read the following resolution into the minutes, Dave Edblom seconded. Motion passed unanimously.

Resolution 011217

A Resolution approving replacement cost coverage

WHEREAS, the town board has received information concerning the value of property owned by the town; and

WHEREAS, the town board has determined that it desires to fully insure the property.

NOW, THEREFORE, BE IT RESOLVED, that the town board of Duluth Township, St. Louis County, Minnesota approves obtaining replacement cost coverage from the Minnesota Association of Townships Insurance Trust as set out in Exhibit A attached hereto and authorizes and directs the clerk to take any steps necessary to do so.

Materials Management:

- Shed light has not yet been installed.
- D/NSSD billing has changed.

Emergency Planning: Memo from the Emergency Management Committee to the Town Board.

Cemetery: We had a full winter burial for the first time.

Communications: web site is being updated.

Personnel: Barb made a motion to a COLA wage increase for employees excluding the Police Department, Town Board and Planning Commission, Wendy seconded. Motion passed unanimously.

Old Business: No old business at this meeting

New Business:

- Weed inspector: duties will be added to Roads.
- St. Louis County County Ag Inspector and worksheet: completed by Dave Mount.
- Two letters from Hutchinson Middle School : Passed along to Kristy Lounsberry of NSCS
- Letter from Congressman Rick Nolan: Will have a representative at the Town Hall 6:00 p.m. February 9, 2017.

Correspondence

- Duluth Area Township minutes
- Minnesota Pollution Control Agency: Storm water open public comment period.
- Duluth Area Community Foundation
- Local Board of Appeal and Equalization Training
- RSPT letter

Calendar Events and Meeting Schedule

- Town Board Meeting 7:00 p.m. February 9, 2017

Adjournment: Wendy made a motion to adjourn, Dave Edblom seconded. Motion passed. 9:30 p.m.