

## Article XVI: Fees

### Section 1 General

- A. Fee schedule established.** The Town Board shall establish, by resolution, a schedule of fees applicable to all permit applications, petitions, and appeals. The fee schedule resolution shall be attached to all copies of this Ordinance that are distributed to the public. The schedule of fees may be altered or amended by Town Board resolution. The schedule of fees and penalty fees may be altered by Town Board resolution.
- B. Fee requirement.** No application for a zoning permit, conditional use permit, planned unit development permit, or any other required permit, nor any petition to amend the Zoning Ordinance Map, nor any appeal to the Planning Commission or the Board of Adjustment shall be recognized, acted upon, issued, or granted unless and until all required fees have been submitted in full by means of cash, check, or money order to the Planning Director. Receipt of fees shall be subject to their collection by the Town. If a fee is submitted by check or money order, no permit granted or action taken shall be of any force or effect until the check or money order submitted shall prove collectible.
- C. Refund.** Should a permit, petition, or appeal be denied, the fee shall not be refunded.
- D. Government exempted.** No local unit of government (city, town, or special purpose district) shall be required to pay a fee for any permit, certificate, or appeal.
- E. Penalty for late application.** All fees for permit applications, petitions, certificates of compliances and appeals shall be doubled for persons, corporations or their agents applying for a permit after the date they would ordinarily be required to make the appropriate application in order to comply with the terms of this Ordinance.