

Town Board Meeting
April 10, 2013

Pledge of Allegiance
Communications Agreement

Attendance: Mary Anne Daniel, Don Sitter, Mary Ann Sironen (Skipper), Dave Edblom, Dave Miller

Approve Minutes:

- Don Sitter made a motion to approve the March 13, 2014 minutes, Mary Anne Daniel seconded. Motion passed unanimously

Concerns from the Audience

- Question: When we come to the annual meeting we can't get in until the meeting actually starts, could we have the annual minutes available prior to the annual meeting?
Answer: Draft minutes are available in the Town Hall 2 days after the Annual Meeting this is a State Statute requirement. (M§365.55)
- Question: in the February minutes it said the Supervisor tables could be made straight, they cannot.
Answer: The three rectangular tables put together can be made into a straight line. The tables were chosen for the flexibility of the boards that use them.
- Request for Community Center fund balance.

Approve Agenda

- No additions
- Don Sitter made a motion to approve the agenda, Dave Miller seconded. Motion passed unanimously

Finances

Treasurers Report

Beginning Balance	\$1,047,143.93
Deposits	\$ 34,200.31
Expenses	\$ 35,118.70
Ending Balance	\$1,046,225.54

- A late bill came in which is not on the Claims list. Add a claim for "Amax" fire hall #1 electric boiler replacement \$8,750.00.
- FEMA and Road aid have been deposited.
- Taconite tax \$25,000.00 has been deposited.
- The Treasurer's computer will need to be replaced. Her current computer uses the XP operating system which is no longer a supported system. Janet will contact JAWS to discuss her needs.
- Financial Analysis: Sue Lawson presented a breakdown of the past 5 year financial trends.

Investing: Financial planning and Program of Work. May 6, 9:00 a.m.

Department Reports

- Police Department
 - Ryan and Johnson Roads; Old North Shore/Flynn Roads are flooding.
 - Clearwater Grill liquor license is OK to sign.
- Fire Department
 - Engine #1 has a serious problem and will need emergency repair
- Planning and Zoning
 - Stormwater: Annual Stormwater report 6:30 p.m. May 8th.
 - Directors Report

- No land use permits to date.
- A letter has been sent to a short term rental operating without a permit.
- The planning commission will next meet April 24th. They are setting up their projects for the year which will include looking into trails.
- The trail survey will be held back for now.
- There are possible funds coming up from the bonding bill.
- Sue has been working with Odyssey development, they will be working on the first driveway and beginning revetment.
- Recreation
 - The basketball program is doing well and has doubled from last year.
 - A waiver form is used which provides the number of users.
 - Rentals are going fine.
 - There is a conflict between the Recreation program and the Gym teacher. Sue Lawson recommended a Standard Operating Procedure (SOP) document between the two entities working out the issues.
- Legal:
 - Tim received a phone call from Jane Hollingsworth from the Duluth News Tribune. Jane has talked to Phil Strom but wanted to talk to someone else regarding the North Shore Community School. Don Sitter made a motion that we allow Tim Strom to answer this person, Dave Edblom seconded. Motion passed unanimously.
- Roads
- Joint Use Committee
 - Maintenance Matrix: This issue had been taken off the table for discussion.
 - The Matrix approved by ABC is the January 19th Matrix which was countered by the Town Board and rejected by ABC.
 - North Shore approved their part of the matrix but didn't have an opinion on the things that were not theirs.
 - It is to be a one year decision and reviewed for 2015.
 - Don Sitter made a motion that we create a recreation maintenance budget of \$4000.00, and move \$4000.00 to get us into this year's budget. This budget will be used for the matrix items in addition to the \$5000.00 we have already set for recreation and give to Kevin to manage and keep us from going over budget. This will get us through this year (2014) with a cap not to exceed \$4000.00 for maintenance Kevin will provide his expenditures in writing to the Town Board. Mary Anne Daniel seconded.
 - The Motion passed unanimously.
 - \$5000.00 for consumables; \$4000.00 for maintenance for the entire year of 2014. The matrix was accepted with a budget cap of \$4000.00.
 - \$4000.00 to be taken from the Community Center fund.
 - Rental Forms: The school has approved the rental agreement and form.
 - Mary Murphy Bill: it is now in the form of a bill. This issue had been taken off the table for discussion.
 - Dave Edblom made a motion to create a resolution supporting Mary Murphy's HF 1964 Skipper seconded. Resolution to be sent to Mary Murphy's office. Motion passed unanimously
- Town hall
 - Culvert Workshop Town Hall Rental: Don Sitter made a motion to waive the fee for this particular event, Skipper seconded. Motion passed unanimously.
 - Election Equipment Maintenance: Don Sitter will assist with this issue.
 - Town Hall Remodel: Begin the facilities planning committee again. Sue Lawson will talk to Wayne Dahlberg re: conceptual planning.
 - 2nd Phone line: Nothing has been done yet.
- Materials Management:

- Everything is going fine with recycling.
- D/NSSD is suing the Knife River sanitary district.
- Cemetery
 - Molly would like to attend the Program of work and discuss some issues.
 - Memorial Day service will be at 11:00 a.m.
- Communications
 - Newsletter information needs to be out by the 20th of May
- Personnel:

Old Business

New Business

- Clearwater Grille liquor license approved.

Correspondence

St. Louis County mailbox Standards
MN LTAP
Mahkahta Trucking – Dust Control
SLCAT – Meeting Minutes/Agenda

Meeting Schedule

May 8, 2014 6:30 p.m. Stormwater Annual meeting
May 8, 2014 Town Board Meeting

Motion to adjourn

Dave Edblom made a motion to adjourn, Don Sitter seconded. Motion passed unanimously.