

Town Board Meeting
January 13, 2011

Roll Call: Present Mary Ann Sironen, Danny Tanner, Dave Mount, Stephen Dahl
Absent Wendy Meierhoff

Pledge of Allegiance

1. Approve Minutes

a. December 9, 2010

- Dan Tanner made a motion to approve the December 9, 2010 minutes, Stephen Dahl seconded. Motion passed

b. Hold: Worden minutes November 10 & December 8, 2010

2. Meeting Schedule

a. Posted meetings

- i) Worden BoA hearing continuation 6:30 p.m. January 25, 2011
- ii) Planning Short Term Rental discussion 6:00 – 7:30 p.m. January 27, 2011

3. Concerns from the Audience

- No concerns at this meeting

4. Approve Agenda

- Mary Ann Sironen made a motion to approve the agenda, Dan Tanner seconded. Motion passed

5. Treasurers report

Beginning Balance	\$593,590.67
Deposits	\$ 18.00
Expenses	\$ 44,351.89
Ending Balance	\$549,256.78

- Janet will transfer funds from North Shore Bank to the Lake Bank.

a. Review Claims List for Approval

- All bills approved.

b. Pay Bills

- Signed

c. Set date and time for budget meeting

- February 17, 6:30 p.m.

Next Town Board meeting February 3rd 7:00 p.m. Due to a possible lack of quorum the February Town Board meeting will be moved one week ahead.

6. Tabled agenda items from previous month

- Welcome to Duluth signs: Aluminum signs .08 inches thick. They offer a painted back ground non-reflective 3M vinyl 8 year (best is 10 year) for \$117.00 each. They also offer a 3M engineered grade reflective, the highest grade is \$150.00 each. They have an even higher grade for \$203.00. Wayne Dahlberg recommended purchasing the reflective background. Question: Do we want plain lettering? Two colors perhaps green on white? Dave will get two quotes for next month.

7. Department reports

a. Police report

b. Fire Report

- Continuing to work on the extrication grant.

c. Planning Report

i) Director's Report:

- John Kessler will be retiring but will remain available to assist with the transition. The Township is very sorry to hear of John's retirement, he has been very generous with his time over his years of service. At our next meeting we will have to decide a course of action.

With John's assistance we will continue working on job descriptions and wage discussions. Many Thanks John.

- McQuade Harbor interpretive structure will be on the January 27th Planning agenda. Posts have been put up at the site to represent the structures size.
 - Leo Babeu e-mail. Proposed logging cuts, cuts relative to the hiking trail, there is concern about steep clay banks, Sue has not walked the area. Danny Tanner: it is surprising the County hasn't talked to the DNR as there is already turbidity and heating issues with the Knife River watershed. The area is not being reforested. The Stewardship Committee will be meeting Monday January 31st at Lighthouse on Homestead from 7:00 – 9:00 p.m. A second meeting on the 24th at the Town Hall.
 - Dave Mount would like to talk to the County about the tax forfeit lot by the old Clover Valley School.
 - There will be a joint Town Board short term rental discussion with the Planning Commission January 27th 6:00 – 7:30 p.m.
 - ii) Worden's BoA hearing: Letter from Bill Mittlefehldt with a copy of document prepared by their attorney stating the Wordens are encroaching on the Mittlefehldts property will be brought to the reconvening of the Worden BoA on January 25th.
 - iii) Commission Term Renewals
 - Bill Lannon 3/1/2011: Dave Mount made a motion that the Town Board reappoint Bill Lannon to the Planning Commission for a second term pending his acceptance, Stephen Dahl seconded. Motion approved.
 - iv) Commission Term Retirements we will put an ad in the newsletter for replacements.
 - a. Michael Kahl 4/1/2011 -
 - b. David Chura 8/1/2011 -
- d. Legal
- Tim forwarded the redline changes to the Broadband project joint powers agreement, there were no new issues however he did encourage the Board to read the agreement.
 - Worden matter: there has been some communication between Wendy and the Worden's attorney Kim Maki.
- e. Roads
- i) Stormwater: the permit extension has been submitted, the new permit process has been delayed until the fall. RSPT dues are generally paid in January, cost will be \$300.00 this year.
 - Roads are still icy, getting more snow every day.
 - Culvert steaming on the Gamble Road, water was flooding the Old North Shore emergency vehicles wouldn't have been able to get through.
 - In March we should be proactive in cleaning out the culverts tiered culverts might also be a solution.
 - County occasionally uses the grader with "teeth" to score the road to help deal with the ice. It has certainly been helpful this year.
- f. Community Center
- i) Community Education
 - a. new Stove
 - The stove doesn't heat up well, the top burners are warped. Jo Thompson did a little research, all have computerized systems the only manual stove is a 36" GE which runs around \$800.00. Dave Mount will check into stoves bring the options to the next meeting.
 - ii) Recreation
 - Pavilion rental: The Town Board should decide what the rental concept is for the pavilion. Should recreation coordinate the events? It would be nice to be able to work between the Education and Recreation committees. We do not have a mechanism to close the grounds to others during an event. Do people have the option of renting the fields as well

as the pavilion? There should be no issue with the recreation coordinators working this out.

- The recreation budget is \$15000 total, \$7500 from levied funds and an additional \$7500 from Community Center funds. Bills would be submitted to the township for payment from this fund. There is hope this department would be eventually self sustaining or at least contribute to the fund with a priority list. Kevin Pettis should talk about this at the Annual Meeting. We begin the budget with levied funds only; the remaining funds are to be parceled out as needed which will make us cost accountable our focus should be on building and grounds improvements.

iii) Construction:

- Roof warranty. The manufacturer of the rubber membrane was up inspecting the roof, all is fine.
- Still waiting for the cement to dry before installing the rubber flooring.
- The Community School is using the space.
- Office space has become a conference room.
- There is one empty room Community Education will talk to the director about the use of the room.
- Wayne is pleased with how the project worked out and appreciated the opportunity to work with the township. The feeling was mutual.
- The project came in very close to budget.
- Heating unit in the portables will be replaced.
- Skating rink is on hold until next year.
- Stephen Dahl has not billed the school yet for their portion of the construction.

g. Town Hall

- i) Public WiFi Hot Spot: Installation will be Tuesday plans remains the same, cost will be \$70.00 plus some
- ii) IKON: on hold they are working on the problems.
- iii) Election Judges: Dave Mount made a motion to approve the election judge list submitted by the Clerk, Mary Ann seconded. Motion passed.

h. Materials Management

- i) Recycling: closed during the holidays
 - Marlis Livingston is on sick leave and might not come back until February.
 - If there is no school due to inclement weather perhaps recycling should also be closed
 - Mary Ann Sironen made a motion to close the township offices and recycling facilities for inclement weather when the lake Superior School district is closed. Danny Tanner seconded. Motion passed.
 - Everything has been full some bins haven't been emptied as they were supposed to. This Saturday will be really busy.
 - It is better having the building in the middle of the lot instead of at the bottom of the lot we are no longer dealing with ice buildup however we are dealing with frozen locks. WD40 doesn't always work, lock-ez doesn't either. Dave Mount will look for a lock with covers.
- ii) D/NSSD:
 - Nothing new to report

i. Cemetery

- Danny Tanner had one phone call and was asked if a small tree could be planted on the edge of the cemetery. A suggestion to put lilac bushes instead of trees.

j. Communication

k. Personnel

- Recreation coordinator position has not been worked on this month, Dave Mount was busy. Stephen Dahl has requested they submit their hours monthly. Dave will follow up on PERA information and requirements.

8. Correspondence

- a. St. Louis County Tax forfeit land sale: it is a small parcel in the NW quarter of the NW quarter east of the Alseth Road, the document doesn't give property sizes, it is north of the Old North Shore Road. Dave will look up the properties by the parcel code number and bring them to the Planning meeting.
 - o Sue Lawson had a conversation with Clint about brown fields, there is a possibility of funding to purchase brown fields through the coastal program.
- b. St. Louis County aggregate crushing: We still have about 300 yards left. The cost of aggregate is not the final cost, delivery and grading is not included.
 - o Bob Rodda's contract doesn't expire for another year.
- c. E-mail: leo Babeu logging issues discussed.
- d. Northern Natural Gas: informational packet noted.
- e. Business card: Guardian pest control: Noted
- f. Co-op Light and Power: deferred patronage dividend allocation Noted
- g. Fryberger, Buchanan, Smith, Frederick: Fiber project- Dave Mount read Tim Strom's e-mail in its entirety. Mary Ann Sironen made the motion to accept the amended joint Powers Agreement, Danny Tanner Seconded. Motion passed.

Old Business

Sue Lawson is requesting a letter of support to the Coastal Council.

New Business

No new business this meeting.

Danny Tanner made a motion to adjourn at 9:30 p.m. Mary Ann Sironen seconded. Motion passed.