

Town Board Meeting
February 3, 2011

Attendance:

Pledge of Allegiance

1. Approve Minutes

- Mary Ann Sironen made a motion to approve the minutes as sent, Danny Tanner seconded. Motion passed

2. Meeting Schedule

- February 17 2011 BoA continuation 5:30 p.m.
- February 17 2011, budget meeting 6:30 p.m.
- March 8, Annual Town Meeting 8:15 p.m.
- March 10, 2011 Board of Canvass 6:30 p.m.
- March 10, 2011 Town Board Meeting

3. Concerns from the Audience

- George Sundstrom: The Homesteaders are requesting and offering to help with the cost of purchasing room darkening shades for events that use slide presentations. Dave Mount will research room darkening energy efficient shades.
- Jo Thompson: Cars on the Ryan Road during North Shore Community School events are a hazard. This issue was brought up last year, future intent is to build an additional parking area with an entrance and exit off the Lismore Road. Place on Program of Work agenda as a brain storming session.

4. Approve Agenda

- 2 corrections. Remove set date and time for budget meeting
Welcome to Duluth signs move to old business – how many signs?

5. Treasurers Report

Beginning Balance	\$549,256.78
Receipts	\$ 48,151.49
Deposits	\$ 14,112.50
Ending Balance	\$583,295.77

a. Review claims list for approval

- Dave Mount suggested we review the SLCATO dues at our Program of Work.

b. Pay Bills

- Bills were approved for payment

6. Tabled agenda items from previous month

7. Department reports

a. Police report

- Background check: A background check for all volunteers who work with anyone 18 years and younger can be done through Shawn for \$15.00 per check. The volunteer will be required to sign a form which might dissuade someone immediately. For Workers Compensation Minnesota Association of Townships is requiring a "Volunteer service statement and agreement" document from each volunteer which would extend to everyone working on the hockey shack. Does this need to be in the newsletter at some point? The Board approved a \$15.00 background check for Community Education and Recreation programs if it is child orientated, cost to be managed through the General Township budget.

b. Fire Report

- We had a nice save Tuesday night. A house on Stoney Point with an automatic fire alarm, under floor electric heat failed.

- The engine we purchased from Scanlon now resides in the Alden Fire Hall; we wish to dispose of the Old Bean. The Board accepted the recommendation to post the truck for sale.

c. Planning and Zoning

i) Directors report

- McQuade Harbor representatives attended the last Commission meeting with a proposed design for the interpretive structure they would like to construct at the site. The height of the structure has been reduced and it was brought closer to the road. There were some concerns from the audience on which side of the road the structure would be placed. The Commission has no more concerns about their proposal.
- Short term rental meeting January 27th. The Commission will be developing some new conditions and are looking at the ones the Board of Adjustment has created for the Worden Short Term Rental. The next joint Short Term rental meeting will be held April 28th 5:30 p.m.
- John's job replacement: We would like to have a new person in place by May.
 - John has offered to create a Job description.
 - In the next newsletter we will advertise for a staff opening, duties yet to be decided.
 - Sue will contact John to discuss continuing temporary compensation.
- Planning Commission. We could possibly have a turnover of 4 people: Michael Kahl, Yvonne Rutford, Dave Chura and possibly Barb Crow. A motion needs to be passed rearticulating Dave Chura's appointment. The Planning Commission should provide recommendations to fill the positions.

ii) Coastal Council requests for letters of support

- At the last meeting Sue Lawson and Jo Thompson expressed their interest in sitting on the Coastal Council Board, each have requested resolutions of support. There is no conflict in having two sit on the board. Mary Ann Sironen made a motion to adopt the two resolutions as read by Dave Mount, Danny Tanner seconded. Motion passed, both resolutions were signed.
- Russ Krook: The documents are ready there will be a review of his permit at the February Planning meeting.
- Request by Mary Ann Sironen to use the projector screen.

iii) Alseth Road re-zone

- The Commission made a recommendation to not support the rezoning request. The Town Board followed the Commission recommendation in May of 2009. The decision made was not on the desirability of the business or the plan, the question became, can a business of this nature exist within the existing districts or do we have to restructure the map? In 2002/2003 when the current zoning ordinance was going to be adopted the commercial zone went as far as the Alseth Road, during discussion a community committee of about 30 moved it back to its current location. If you wish to appeal this decision it can be brought back to the Planning Commission in April, the Town Board should attend the meeting to hear the presentation. The process to appeal was discussed at the rezoning hearing, the time to appeal passed without comment. Question: Will another \$500.00 fee be required to appeal the decision?

d. Legal

i) Worden BoA:

- Tim sent a document "Decision on Appeal from Planning Commission Regarding 5249 Greenwood Road (Edward and Shawn Worden) to the Town Board for their review. The Board accepted the document and will reconvene the Board of Adjustment hearing for 5249 Greenwood Road 5:30 p.m. February 17th to discuss additional conditions.

e. Roads

i) Stormwater : major erosion sites.

- RSPT: one of the biggest impacts people are seeing from climate change is high intensity.

ii) Roads

- We do not need to purchase additional Class 5 gravel this year we have approximately 1100 yards at \$18.00 per yard sitting at the Fox Farm pit along with a second pile of approximately 400 yards. Cost to move Class 5 to a site is approximately \$11.00 per yard.
- The County notified us of a problem with a resident plowing snow onto a Township Road. The person has been requested to cease and desist, if they continue the County will refuse to plow the road.
- March 10th Board meeting – Road contract

f. Community center

i) Community Education

a. New Stove:

- The oven doesn't warm up correctly. Jo Thompson will test the temperature. Dave Mount would propose to empower a Supervisor to take action if we need a new stove.

ii) Recreation

a. Pavilion rental

- Mary Ann put together a discussion on Pavilion rental and a procedure schedule.
 - Who has complete control over the grounds after school hours and during the summer? How does this fit into the lease?
 - Rentals would include use of the pavilion and the privy.
 - Would we allow grills? We are insured but no grill usage inside the pavilion.
 - Fee structure how much do we charge? The fee and security deposit would be separate.
 - Who approves the conditions for return of the security deposit? Aaron and Mike or Kevin.
 - Mary Ann will draft up a policy.

b. Volunteer service statement & agreement form

- A volunteer has come forward and expressed interest in landscaping at the Community School. Funds might be approved for seeds and plants.

iii) construction

- Flooring guy is optimistic about putting in the floor soon, cement is almost dry.
- Portable Classrooms: went with lowest bid to replace propane heaters. Compressor size is being increased. A suggestion was made to replace the portables windows. \$45,000.00 Bill has not yet been submitted to NSCS.
- Recreation coordinators – a lot of energy and a lot of ideas.

iv) Adopt a school grant

g. Town Hall

h. Materials Management

i) Recycling -

- ii) D/NSSD: There is an additional \$85,000.00 expense from the County moving the corner on North Shore Drive just South of Knife River.

i. Cemetery

- Danny Tanner would like to propose a standard operating procedure for the Cemetery. Stephen Dahl suggested this issue be included in the Program of Work. It would be within the Town Boards powers to hire hourly assistance.

j. communication

- Shawn Padden and Linda Hollinday are working to improve the e-notification list.
- There will be a survey after the Annual Meeting to find out what people want coming at them on the e-notification list.
- Mary Ann Sironen made a motion that we contract with Linda Hollinday to maintain our web site at \$1320.00 a year, Stephen Dahl seconded. Motion passed. Dave Mount made a motion to purchase an adobe upgrade to be provided to our web site maintenance contractor not to exceed \$450.00 Stephen Dahl seconded Motion passed. Linda will be a 1099 contract employee; the board will create a contract for this position.

k. Personnel

- Wage discussion: we find it is an impossible task to keep ahead and again we've fallen way behind on wages, to not delay things any further if everyone doesn't mind, Mary Ann will become our new Personnel Supervisor. Mary Ann agreed.

8. Correspondence

- a. St. Louis County: gas tax – budget meeting
- b. Private internet/web services - noted
- c. landstewardship projects - noted
- d. MAT Calendar order form – noted
- e. Annual report from NSCS for our archives.
- f. Danny Tanner has correspondence from the Dept. of Revenue

9. Old Business

- Welcome to Duluth Signs

10. New Business

No new business at this time.

11. Motion to adjourn: Stephen Dahl made a motion to adjourn, everyone seconded. Motion passed. 9:45 p.m.