

April 14, 2011
Stormwater Meeting

Present: Mary Ann Sironen, Dave Miller, Dave Mount, Stephen Dahl, Barbara Crow
Absent: None
Also Present: Kevin Pettis, Don McTavish, Sue Lawson

Valerie Brady gave a presentation on ditch management, maintenance, stream turbidity and eroding. There will be a rain barrel sale at the Lake Superior College June 4, 2011. The Town Board would like to express their Thanks to Valerie for the well done presentation.

Town Board Meeting
April 14, 2011

Present: Mary Ann Sironen, Dave Miller, Dave Mount, Stephen Dahl, Barbara Crow
Absent: None

Pledge of Allegiance

1. Approve Minutes

- a. Town Board meeting March 10, 2011
 - i. Mary Ann Sironen made a motion to approve the minutes, Stephen Dahl seconded. Motion passed. Dave Miller and Barb Crow abstained.
- b. Program of Work April 7, 2011
 - i. Change to "Volunteer as associate newsletter editor.
 - ii. Stephen Dahl made a motion to approve the minutes, Dave Miller seconded. Motion passed.
- c. Worden minutes – hold until the May meeting.

2. Meeting schedule

- a. Additions
 - i. Dave Mount will be gone for the Board of Audit and Equalization, we will have a quorum.

3. Concerns from the Audience

- a. George Sundstrom Blackout shades: Dave Mount and Ann met with a representative from Budget Blinds. Blackout honeycomb blinds \$250.00; Light filtering honeycomb \$190.00; blackout clutch roller shade \$125.00. Home Depot was just as expensive as Budget Blinds. Cost would be approximately \$2000.00 for the windows only in the main hall. Wayne Dahlberg suggested just replacing the windows for \$325.00 per each. Dave Mount will call Conservation Technologies to see what they have to offer and begin calling window vendors for prices. More research is needed.
 - i. Suggestion to do an energy audit: MP&L, Co-op Light and Power or Conservation Technologies.

4. Approve Agenda

- a. Additions
 - i. Community Center: Dedication
 - ii. Lake Superior Compact
- b. Mary Ann Sironen made a motion to approve the agenda as amended, Stephen Dahl seconded. Motion passed.

5. Treasurers Report

- a. Balance
 - i. Beginning Balance \$626,491.37
 - ii. Deposits \$ 37,126.74

- iii. Expenditures \$ 67,513.44
- iv. Ending Balance \$596,104.67
- b. review claims list for approval
- c. Pay Bills

6. Tabled agenda items

7. Department Reports

a. Police: Shawn Padden

- i. No issues with the following Liquor License requests: Nokomis, Cape Superior Bottle Shop and The Lighthouse on Homestead.
- ii. Shawn attended the Chief's conference.

b. Fire: Bob Engelson

- i. Grant searching continues
- ii. Still working on selling the Fire Engine (Bean), it has been listed.
- iii. Bob met with the Alden Town Board to discuss the agreement between Clifton and Alden.
- iv. The Township is creating a new web site with a page for the Fire Department
- v. All trucks are in good working order.

c. Planning

- i. Sue will bring the list from the Program of Work to the Planning Commission.
- ii. John Kessler arranged a meeting with two representatives from D/NSSD. The permit process is now: we will receive a land use permit which will be electronically scanned and e-mailed to the Sanitary District. As soon as we get a number from the sanitary district we will then issue a land use permit. The application will be updated, we need a sanitary number for permits along the shore, occasionally a water crossing permit, an "ITS" permit number inland and wetland numbers.
- iii. The Town office needs to be able to scan documents, if we get a new printer we will have to get a new computer for the office. Dave Mount made a motion to allow Sue Lawson to spend up to \$2000.00 for a desktop computer, monitor, printer/scanner, adobe software and office suite, Mary Ann Sironen seconded, motion passed.
- iv. Reminder: Meeting Monday April 18th at 5:00 to discuss who does what and how working John Kessler long distance will work. No posting, Mary Ann Sironen, Barb Crow, Sue Lawson and Ann.
- v. The Wordens: there was a complaint from one of the neighbors that they are renting again. The Wordens were to notify the neighbors when they began renting for the season. We will verify in the minutes the date was the 28th, if so it was a violation of the CUP. Sue will create a letter listing their violations.
- vi. The Planning Commission has gone over "conditions" and have come up with a good list.

d. Legal

e. Roads

- i. Stormwater: presentation this evening by Valerie Brady
- ii. Road Bid: No 2011-2013 road bids were received; we will re-post and send letters. Until this has been resolved we will ask Robert Rodda to do piece work as needed.
- iii. Dave Miller has already done a road inspection. There is an issue on the Torgeson Road with culverts. The property owner has installed a driveway without a culvert; water is diverting around the driveway and eroding the road.
- iv. Since no one bid could we just extend the bid with Bob Rodda? Dave Mount will contact Tim Strom. Discussion on this issue has been posted for the 28th.

f. Community center

- i. Dedication: 7:00 p.m. May 17th. This is also the 50th anniversary of the opening of the school; the Township will provide cake (\$75.00 allowance).
- ii. Construction:
 - Dedication: 7:00 p.m. May 17th also a celebration of the 50th anniversary of the opening of the school. The township will provide cake \$75.00.
 - Construction: we are obligated to extend the sidewalk to the future drive, and need to be careful to coordinate those projects; it would be a shame to sod the area only to have to tear it up

again. Polystyrene will need to be added over the septic system as we will need to drive over the line. Wayne, Mary Ann and Stephen will walk the area after school is out and put in a request for project bids. The sidewalk is 5 – 6 feet wide and will require either a significant class 5 or limestone drive.

- Remember to invite Mr. Riihilouma to the dedication.
- Wrap up from Wayne: The director and school board members were getting anxious over completion of the electrical. The lights were lowered and then re-raised.

iii. Community Education

- Quite a few classes were canceled due to lack of interest. There was a nice presentation by Wally Mattson, Wally donated his wages back to Community Education.
- Office Furniture: We would like to borrow a table from the town hall and procure a couple of file cabinets for storing paper. Jo Thompson will make a request for surplus furniture from the EPA labs.
- Lake Superior Compact: moved to new business.
- Telephone bill: Installation was \$454.00. The initial proposal was to take it half from the recreation fund and half from the community education fund, it was recommended we take the funds from the capital improvement fund.

iv. Recreation

- Tera Freese has submitted her resignation; Kevin will take over Tera's position. The recreation budget needs to be revisited. All discussion at the Annual Meeting is simply advisory.
- Rental Policy:
 - Make a change about 1/3 of the way down: change the word rental to reserved.
 - There is no provision for alcohol as there is no alcohol allowed on school grounds.
 - #5 no grills or other cooking equipment may be used in the pavilion, people may bring a grill to use outside. Define what is allowed for grill usage. They must be located 10 feet from the perimeter. Include something about no dumping of ashes or gas grills only.
 - On page 4 letter J: define overcrowded. Use the capacity for inside the building. Add a line for number of guests expected.
 - The Town reserves the right to impose additional restrictions.
 - Suggestion to add a map to the rental application.
 - Parking: all vehicles must remain on the blacktop.
 - Rental will be changed from 1 to 6 hours.

g. Town Hall

- i. Budget Blinds: discussed under Concerns from the audience.

h. Materials Management

- i. Recycling: Summer hours have started.

- Roll off bins had been moved lower down in the parking lot during the winter, a request has been made to reset them closer to the building.
- We have a pile of unused salt/gravel left over from the winter, what would the board like done with it? Suggestion to put a cover over it for the season.
- There will be another electronic pickup at the end of April: Grant funds cover the electronic pickup, additional pickups in July and September.

- ii. D/NSSD: There is a contentious issue between the Lake County Commissioners and the sanitary district where Lake County is changing the "S" curve by the Knife River. Lake County is asking the sanitary district to move their line. The road project needs to be done before Grandma's Marathon in June.

i. Cemetery

- i. We will advertise for a Cemetery caretaker. How do we want to manage the cemetery? Salary per month? Ask for expected wage when people apply.

j. Communication

- i. Website update: the new website will go forward soon.

k. Personnel

- i. Policy for compensation of Supervisors: two supervisors should work together on this project and draft a policy to provide guidance, possibly providing a way to include hourly compensation. Barb Crow and Dave Miller will work on the project.
- ii. Change in the ordinance to clarify Planning and Zoning commission member terms.
 - Will we go by the calendar year? Possibly have the terms run from April 1st to March 31st.
 - Dealing with completing interrupted terms. Do incoming replacement members complete terms before beginning their own terms?
 - Sue Lawson and Barb Crow will create a draft, bring it to the Town Board, once it is approved by the board we will hold a public hearing and then adjust the ordinance.

8. Correspondence

- a. MAT – urban short course: Annual banquet is in Cotton.
- b. Land Stewardship Project: New Business
- c. St. Louis County – Proposed Text Amendment to Ordinance: passed to Sue Lawson
- d. St. Louis County – Proposed Text Amendment to Comp Plan: Passed to Sue Lawson

9. Old Business

- a. Superior Compact: a resolution for supporting local food. Jo Thompson provided a statement for adoption. Mary Ann Sironen made a motion to adopt the Superior Compact resolution Dave Miller seconded. Motion passed.

Resolution 041411

WHEREAS, building a local food system can create farming, processing, and distribution jobs and increased regional economic strength; and

WHEREAS, building a local food system can provide fresher and healthier foods that can address the obesity epidemic that has resulted in increased food related diseases such as heart disease and diabetes; and

WHEREAS, building a local food system can reduce food miles, soil erosion and ground water contamination with an increased direct relationships between farmers and the consumers; and

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Town of Duluth, monthly board meeting, held at 7 p.m., April 14th, 2011, it was agreed that the township leaders support *The Superior Compact's* goal to increase local foods production and consumption to 20% by the year 2020 and 50% by the year 2050.

Town of Duluth, St. Louis County, Minnesota

Presiding Clerk Ann K. Cox. Dated April 14, 2011.

10. New Business

- a. Liquor License – Nokomis
- b. Liquor License – Cape Superior Bottle Shop
- c. Liquor License – The Lighthouse on Homestead
 - No objections were registered, all were signed.

11. Stephen Dahl made a motion to adjourn, Dave Miller seconded. Motion passed 9:50 p.m.