

Town Board Meeting  
October 14, 2010

Roll Call: Present Wendy Meierhoff, Stephen Dahl, Danny Tanner, Dave Mount, Mary Ann Sironen

Pledge of Allegiance

1. Approve Minutes

- September 9, 2010
  - Wendy Meierhoff made a motion to approve the minutes, Dan Tanner seconded. Motion passed
- September 14, 2010
  - Dan Tanner made a motion to approve the minutes, Mary Ann Sironen seconded. Wendy Meierhoff abstained. Motion passed.
- October 5, 2010
  - Dan Tanner made a motion to approve the minutes, Mary Ann Sironen seconded. Dave Mount and Wendy Meierhoff abstained, motion passed.

2. Meeting Schedule

- Additions

3. Concerns from the Audience

- TMDL representative Andrew Slade spoke on watershed issues. They are working with both Knife and Sucker River watershed communities to find out if there is interest in being part of an informal watershed group. Duluth Township certainly has interest in watershed issues as we are part of the MS4 group who has been assigned a portion of the Knife River turbidity load, St. Louis County carries a larger portion of the load. We would be interested in using the newsletter to seek a volunteer interested in participating in the informal watershed group. Mary Ann Sironen has volunteered to act as a conduit for communication and Jo Thompson has offered to seek interest through Community Education.
- Gary Fields representative from National Public Broadband. Anyone who is interested, has a power line and a road (driveway) into their property will have broadband service available by 2013 via a fiber optic cable. The Town Board will sign a joint powers agreement with the other townships and entities involved.

4. Approve Agenda

- Additions
  - Community Center: buildings
  - Move draft Job description to personnel
  - Draft compensation policy
  - Mary Ann Sironen made a motion to approve the agenda with the above changes, Dan Tanner seconded. Motion passed.

5. Treasurers Report

Beginning Balance	\$997,101.23
Receipts	\$ 32,077.99
Expenses	\$262,558.96
Ending Balance	\$766,620.26

- Review Claims List for Approval recode claim 1915 from 500 to 110.
- Pay Bills

6. Tabled agenda items from previous month

- Welcome to Duluth Signs – tabled again.

7. Department Reports

- a. Police report given by Shawn Padden

- Steve Peterson is retiring from the City of Duluth Police Department and the Duluth Township police department; the position will be refilled in December.
  - Another cat search has been held at the Korkki Road site. The Jury trial is scheduled for November.
- b. Fire Report given by Robert Engelson
- Relief Association bylaws. We received notice from the State Pension Supervisor that Article 6 section 5 – application for benefits, definition of year of service needs to be updated to reflect current State wording. Because the Town contributes to the Fire Department's relief association they need to approve the changes. Dave Mount made a motion that the Town Board approves a change in the Clifton relief association bylaws such that payments for benefits be calculated at the rate in effect of the date of the members separation from active service and membership, Wendy Meierhoff seconded. Motion passed.
  - Basic details of the Scanlon Truck were given last month. The DNR truck has been returned to Willow River DNR forestry. A substandard truck has now been replaced with a real fire truck.
  - The fire department continues to be interested in formally becoming part of the Township. The fire department memberships feeling is that we are not fearful the town will take over the fire department and as long as the fire department is on the town's budget we are not an independent, we are a department of the town.
- c. Planning and Zoning
- Director's Report:
    - At the last Commission meeting there was a request for a guest password for internet access. How broadly do we want to open up the service? Dave Mount has no idea what the risks involve and will call Kevin from Lakenet to discuss the issue.
  - Russ Krook would like to have his documents in for his CUP review at the November Planning Commission meeting. The Commission has asked him to deal with the number of horses he has and the manure issue, the Commission also wants to make what happens to the manure once it leaves Mr. Krook's property part of his CUP. Since the Town has a manure/sludge ordinance, the responsibility to monitor the manure should fall to the Town.
  - McQuade Harbor is proposing an interpretive structure which may or may not be a building. Might be a kiosk. They will be at the October meeting.
  - Wordens have appealed the termination of their short term rental. Their BoA hearing will be November 10, 2010 6:30 p.m.
  - Lighthouse on Homestead has a new sign.
- d. Legal: Attorney unavailable this meeting.
- e. Road and Bridge
- Stormwater
    - Do people know the difference between storm water and sewer? There will be a storm water class on pond maintenance.
  - Roads: Mr. Rodda has done quite a bit of work on the Olson Road, 500 yards of gravel. Gamble Road also needs to be addressed sometime next year.
  - There is a stone culvert on the Greenwood Road needing to be replaced.
  - Ditching will be done on the corner of the Community Center parking lot and cost approximately \$500.00. Funding will come from the Community Center budget.
  - There is an area along the Ryan Road on Community Center Property where parking is happening at larger events. Stephen Dahl suggested adding gravel to the space. Wendy Meierhoff suggested that when it is cold enough then parking can take place. Adding parking in that area is part of the Community Center master plan, but with the new building addition, funding is not available at this time for additional parking spaces.
- f. Community Center
- Community Education

- Doing well, making progress with the school, working out the glitches. The goal is to become self supporting.
    - Recreation Coordinator
      - File folder of applicants. The plan is to have someone chosen and possibly appointed next month. Mary Ann will organize the interviews for October 27<sup>th</sup> beginning at 6:00 p.m. Stephen Dahl and Danny Tanner (and possibly Ray Sundberg) will hold the interviews and report back to the Board with their recommendation.
      - Draft Job Description handed out this meeting is the basis for the interviews.
    - Master site plan revisit: We spent a great deal of money creating this site plan, when you relocated things on the site plan they disrupt other structures and planned items which were put on the site plan at that particular location for a reason. The Town Board is the keeper of the site plan; they need to keep the plan current by updating as we move closer to the townships vision of that property. We need to learn how to say “No”.
    - Turning the old Hockey Rink into a parking lot. The Fire Marshal says when the Community Center boiler is on vehicles may no longer be parked in front of the door removing 10 parking spaces. Stephen has received a bid for \$4250.00 to level out the new hockey rink and \$1050.00 for the pleasure rink. With some limestone we could level the old Hockey Rink and turn it into a parking lot. Mary Ann Sironen made a motion that we limestone the old hockey rink and turn it into a parking lot. Stephen Dahl seconded. Motion passed.
    - Insurance. The Community Center building is worth 5.3 million, the agreed upon value is 2.6 million. Stephen Dahl would like to insure the building for 6 million with a 1000.00 deductible which would make the payments \$8505.00. The insurance includes full glass coverage. The Board approved the insurance increase.
    - Builders Risk Insurance needs to be increased, Stephen Dahl will contact MATIT.
    - Community Center building. Construction is moving along well, the majority of the decisions have been made although we are a bit behind in construction our target date for completion is now November 22<sup>nd</sup>. The heating system is now turned on. There have been a few more modifications; the rubber floor has been extended into the ramp and floor of the old building. The Township is responsible for change orders totaling \$11,003.00. We need to talk to Johnson Controls once the addition is completed.
      - Ownership of the new office is an issue. Sue Lawson – have we renegotiated the contract for use of the new space? No the new part is not included in the current lease. If we want to have the office space we would have to rent the space back from the school. There is something between the State and Charter which says the school has to have control/security of the building. The issue is; what needs does the community have? The Community School requested 2 rooms, the township built 3 rooms and an office, it isn't much of a partnership if we provide and they consume. Right now they are paying considerably under market rate for the use of the building.
    - Warming shack: Multiple decisions have been made; an increase in square footage from 24 x 24 to 24 x 30. We will need to rearrange how the Dill dollars are spent. Question: Is the School leasing the warming structure back from us?
- g. Town Hall
- h. Materials Management
  - Recycling
    - Garbage Dumping: Garbage dumping is a problem (pictures were presented of the last incident). Dan Tanner and Dave Mount will discuss how to possibly add some light to the bottom of the parking lot, maybe a camera or motion lights.
  - D/NSSD
    - Public meeting coming up next week
- i. Cemetery
- j. Communication – Don would like some articles. October 22<sup>nd</sup> deadline for the newsletter.

k. Personnel

- Draft job description form, review. Tabled until November

8. Correspondence

- a. Minnesota Targeted Brownfield Assessment Program – e-mail
- b. MATIT: Consolidated Liability coverage renewal
- c. Broadband Press Conference: Lake County Commissioners
- d. Enbridge: Pipeline safety letter

9. Old Business

10. New Business

11. Motion to adjourn Dave Mount made a motion to adjourn, Danny Tanner seconded. Motion passed. 9:50 p.m.