

Town Board Meeting
July 8, 2010

Roll Call: Present - Mary Ann Sironen, Danny Tanner, Dave Mount, Stephen Dahl
Absent – Wendy Meierhoff

Pledge of Allegiance:

1. Approve Minutes

a. June 10, 2010 Town Board Meeting

- Stephen Dahl made a motion to approve the minutes as presented, Dan Tanner seconded.
Motion passed

b. June 15, 2010 Bid Opening

- Danny Tanner made a motion to approve the minutes as presented, Mary Ann Sironen seconded. Motion passed

c. June 22, 2010 Bid Award

- Stephen Dahl made a motion to approve the minutes as presented, Danny Tanner seconded.
Motion passed

2. Meeting Schedule

No additional meetings

3. Concerns from the Audience

- John Bowen brought to the Town Board CD copies of the 1984/1991 zoning maps and ordinances.

4. Approve Agenda

- Additions
 - Add letter K: Personnel
- Danny Tanner made a motion to approve the agenda as amended, Stephen Dahl seconded.

5. Treasurers Report

Beginning Balance \$ 961,982.23

Deposits \$ 190,217.24

Expenses \$ 17,628.29

Ending Balance \$1,134,571.18

- a. Review Claims List for Approval
b. Pay Bills: All bills approved for payment

6. Tabled Agenda Items from previous Month

a. Welcome to Duluth signs: continue to table

b. LED signs: Dave Mount recently received an e-mail regarding this issue, he will follow up and bring this issue to the August Board meeting.

7. Department Reports

a. Police

i) Chief's Report

- Request to have Shawn pay a bit extra attention to the Community Center due to the added equipment and tools.

b. Fire

i) Chief's Report

ii) Non-Profit

- The Fire Department is currently a non-profit corporation. It was recently discovered that while our equipment and buildings are covered by MATIT insurance through the township, personnel are not. The Fire Department no longer uses its non-profit for

fundraising and is comfortable considering the dissolution of our non-profit status. Any fundraising efforts can be carried by the auxiliary who can obtain a non-profit status in its own right. While there are a few questions left to be answered such as “how will the powers of the Fire Department going to be affected by the change of status from non-profit to a Fire Department of the Town” our initial effort will be to acquire a gap insurance until the issue can be resolved.

- Tim Strom will contact Minnesota Association of Townships to find out what the procedure is to dissolve the non-profit status.
- Dave Mount will call to find gap insurance
- Question whether the Fire Department is covered under the Towns Workers Compensation policy.

iii) Relief Association benefit worksheet: informational document

c. Planning and Zoning

i) Director's Report

- Bieraugel: No current update at this time, clarification from the judge is being sought by our Attorney on this matter.
- The Planning Commission is looking at standards for wind generators and short term rentals.
- Commission will review short term rentals in August
 - 5249 Greenwood Road
 - and property next to Dodges Log Lodges

ii) Wind Tower Conditional Use hearing 6412 Bergquist Road at the next Planning Meeting.

iii) Sue attended a proposed St. Louis County subdivision ordinance meeting this month.

d. Legal

i) Attorney's Report

- Tim sent out a lengthy e-mail about the contract and its 2 page attachment.
- Make sure a look has been taken at insurance provisions in the event something goes wrong.
 - Stephen has contacted our insurance company and is waiting for confirmation.
- The DNR would like to put an interpretive structure at the McQuade safe harbor on newly created land (the breakwater). Citing Statute 394, the State is not subject to Township zoning. We wanted to make sure the Township is following the right process.
- MN Supreme Court/standard in variances. Can the property be put to a reasonable use without a variance?

e. Road and Bridge

i) Stormwater

- A huge note of “Thanks” to Valerie Brady for all her hard work on the MS4 which was accepted today by the MPCA.
- Mr. Rodda has not begun the ditching project on the East Lismore Road.
- Calcium Chloride was applied to township roads.
- A detour was requested by Lake County from North Shore Drive to the Alseth Road.
- Coastal Program request
 - One of the requirements in our storm water plan is that we create a map of our outfalls, culverts and ditches. We would like to request the Coastal Program to create a GIS layer of our system which would satisfy our MS4. The Town Board approved the request and is asking Valerie Brady to proceed.

ii) Gamble Road – request for ditching: Dan will take a look

f. Community Center

- Construction: Wayne has designated Stephen to be his prime contact

- Insurance – builders risk: Stephen doesn't have paperwork back yet but over the phone he was given verbal assurance that we are covered. Tim suggested contacting MATIT and asking for an e-mail confirmation
- Main contract is signed, the 2 page amendment is not signed yet. A101 2007, section for supplemental documents – Riihiluoma should initial section 9.17 supplemental conditions
- Construction has begun; construction meetings every other week at 2:00 p.m.
- Sliding hill approximately 7' high over by the mound.
- Last 3 summers' people have been right there to mow everything, the mower has been broken this time it is the steering gear. Stephen replaced the mower for \$2700.00
- Warming Shack funds have arrived. Set up meeting during the construction meeting to make use of volunteer efforts. The intent was to put people to work as soon as possible. Plans and specifications for the warming shack building: Wayne Dahlberg of bdp Architects has provided drawings, he will coordinate volunteers, material lists and costs.
- Community Education: suggestions about ideas of potential classes. Michele will be giving a class on how to teach a community education class.
- Recreation Director – job description funding is 2011. Drafting procedures, fees, paperwork.
- The Recreation board is currently the Town Board. The Town Board can recommend people for a Recreation Board. Rec. Board would be nice and a Rec. manager would be nice so the Town board doesn't have to micromanage.

g. Town Hall

- The Town Hall will be closed the week of July 26th for floor maintenance. 6:30 Friday July 23rd Dave Mount, Dan Tanner, Valerie Brady, Ann Cox, Don McTavish and Jody Anderson will meet to empty the town hall. 6:30 p.m. Monday August 2nd approximately the same group will meet to put everything back in the town hall.

h. Recycling

- Mary Ann proposes a name change from Recycling to Waste Management.

i. Cemetery

- The Treasurer received a stack of checks from Denise Connolly; one for a plot, the rest are from funeral homes for burials.

j. Communication

- Planning a meeting to review the past year and resolve any issues which have appeared.

K. Personnel

- Community Education personnel: Pay monthly.
- Wendy Meierhoff is currently the personnel Supervisor. There is a need to hold a recycling shed meeting.

8. Correspondence

- a. Minnesota Department of Health: grant opportunity – *reviewed*.

9. Old Business

- No old business at this meeting.

10. New Business

- Stipend Increases: August Agenda

11. Motion to Adjourn

- Stephen Dahl made a motion to adjourn, Danny Tanner seconded. Motion passed 9:00 p.m.