

Town Board Meeting
August 12, 2010

Pledge of Allegiance

Roll Call: Present: Mary Ann Sironen, Stephen Dahl, Danny Tanner, Dave Mount

Absent: Wendy Meierhoff

1. Approve Minutes

- July 8, 2010 Minutes
 - Dan Tanner made a motion to approve the minutes from the July 8 2010Town Board meeting, Mary Ann seconded. Motion passed

2. Meeting Schedule

- Posted meetings
 - September 9, 2010 Town Board Meeting

3. Concerns from the Audience

No Concerns

4. Approve Agenda

- Stephen Dahl: Stipend under personnel
 - Dan Tanner made a motion to approve the amended agenda, Stephen Dahl seconded. Motion passed.

5. Treasurers Report

- Beginning Balance \$1,134,571.18
- Deposits \$ 52,610.14
- Expenses \$ 138,751.16
- Ending Balance \$1,048,430.16
 - Review claims list for approval: Approved
 - Pay Bills

6. Tabled Agenda items from previous month

- Welcome to Duluth Signs – no progress

7. Department Reports

a. Police Report

- Chief's report

b. Fire Report

- Much appreciation was expressed to Don McTavish for all his hard work in tracking down and making sure all fire truck titles are in order.
- Non-profit: the fire department does have insurance coverage from MATIT and will continue to have coverage until we are notified otherwise. Gap insurance will be approximately \$3,800.00 which will double what we are currently paying.
- Fire Dept/Township signs: The Town Board is very appreciative of the Fire Department auxiliaries offer to have a new sign made for the Town Hall. The current sign will come indoors and be placed over the office window, the Homesteaders sign will be moved over to the Homesteaders posting board.

c. Planning and Zoning

- A Conditional Use Permit has been approved for a wind generator.
- At the August meeting there will be discussion on how to proceed with the Bieraugel rehearing. If we don't hear from the Judge by the first part of next week the hearing will be held in September
- Two short term rentals to be heard in August.

- McQuade Harbor: Eventually the State would like to add an interpretive site at McQuade Harbor. While the State is not required to abide by our zoning laws they have asked what do they need to do for the town to make the interpretive site happen.
 - The Communications group is requesting a copy of the minutes be sent to Don McTavish for the newsletter and Linda Hollinday for the web site.
- d. Legal
- e. Road and Bridge
- All roads are now graded.
 - E. Lismore is ditched
 - There is a property on the corner of the Alseth which needs ditching along the road.
 - Lower Alseth has not been graded yet, is it still being used as a detour?
 - Gamble Road issue has not yet been resolved.
 - Stormwater
- f. Community Center
- Insurance: Stephen will get quotes.
 - Mary Ann Sironen attended the North Shore Facilities meeting. Rubber flooring will not be used it creates too much humidity and will be hard on the cement floor.
 - Fire Alarm Panel: lightning strike. Stephen Dahl received a quote from JCI which was quite a bit cheaper than Agate Electrical. The school and town need to sit down with both policies and see where our insurance overlaps. Stephen also needs to go back to the second part of the bid from Riihilouma for a 16 camera security system which was almost \$10,000.00, and seek additional bids. We would null and void our contract with JCI if we went forward with the system currently chosen from Riihilouma. The school handles all computer issues; we need to make sure we aren't missing an opportunity for conduit or whatever might be needed for future electronics.
 - Wayne Dahlberg, Update on new addition: they are ahead of schedule. The slab was poured Tuesday; it is up to grade, rough grading is complete, in floor heating is in place, in floor plumbing is in place, next item is structural steel. Glass has been chosen instead of translucent paneling for daylighting. The glass is a fairly new product offered for the same price as the other product with an aluminum frame and an "R" rating twice what we had anticipated installing. We are in the process of selecting colors.
 - Our budget is looking pretty good. We had to spend a bit more on some items from the State such as the water system. The engineer had to go back and document the entire facility before the State would sign off on the project. Total upgrade of \$3200.00 for pipe sizes. On the good side we anticipated additional fill requirements but that evened out. The other plus is Keith Engen, a local contractor, filled all of the requirements for engineered fill keeping trucking costs close to home.
 - Warming Shack: \$2525.00 was the total bid for limited architectural services. The next step is to have Wayne get together with those who will construct the building.
 - Progress on the hockey boards: The check was signed this evening. On the 28th two trucks will head down to pick up the boards, gas and meals will be billed to the township. The pleasure rink will be approximately the same shape as the hockey rink. The revised plan for the buildings will include porta potties and a concession stand.
 - Recreation coordinator position: Draft presented to the town board for their approval
 - 13 hours per week? Volunteers would fill in remaining hours. Eventually the concession stand would support employee wages.
 - Overview: Tim mentioned our expectation that the position would evolve.
 - The Town will not run the concession.
 - The current recreation board is an ad hoc group.
 - There are no operating procedures.
 - Supervisors will check with Rice Lake, Canosia and a few other townships to see if they have By Laws.
 - Will \$7500.00 funding continue year to year?
 - To get this thing moving we need to recruit. Stephen Dahl can help with duties.

- Can we write an ad for the September newsletter for people to apply? Have the letters come to the town hall for opening in October. Set a date for interviewing?
- Question about a salary balancing issue. Will we pay by the month?
- Facilities guidelines: Will be posted at the Community Center and published in the newsletter.

g. Town Hall

- Dave Mount made a motion to authorize the Town Clerk to spend up to \$200.00 on a telephone, Mary Ann Sironen seconded. Motion passed.

h. Waste Management

- Two bullet points under waste management one for Recycling one for the Sanitary district
- Carolyn attended another shed keepers meeting, the new changes will continue at this time.
- Household hazardous waste, quite successful and will happen again in three years.
- D/NSSD: nothing new.

i. Cemetery

- Nothing new.

j. Communication

- Wi Fi is not available at the town hall; will it be at the community center?
- Bandon foundation is interested in connecting. Mary Ann Sironen will check into rural connectivity.
- The Community Education page is user friendly and quite nice.
- Linda Hollinday should receive a stipend for the work she does on the web site. Don McTavish also should be compensated for the work he does for the township.
 - Do we need to have a contract as a volunteer? What about compensation for services?
 - Mary Ann Sironen made a motion to give Linda Hollinday \$100.00 for the work she does on our Web site. Dave Mount seconded. Stephen Dahl suggested amending the motion to include "For services provided to" The motion will now read Mary Ann Sironen made a motion to give Linda Hollinday \$100.00 in recognition for services provided to the township by creating and maintaining the web site for the town. Mary Ann withdrew her motion. A gift certificate to a restaurant will be purchased instead by Mary Ann Sironen.

k. Personnel

- We need to have a wage discussion.
- Is it possible that the town board make it a closed meeting? Tim Strom "no you may not close the meeting unless you are discussing issues with an employee".
- Poll the board on their availability for a wage discussion.
 - Job descriptions or job skills are needed for each employee.

8. Correspondence

- a. Duluth Area Townships Annual Bar-B-Q: Noted
- b. Qwest – proposed transfer of ownership: Noted
- c. Minnesota Dept. of Revenue: Market Value Credit reductions
- d. North Shore Management Board fund request: approved and paid at this meeting
- e. MN Dept. of Labor & Industry Report on Plans: specifications on plumbing for the addition
- f. CDBG Advisory Committee notice of vacancies: someone from the town should apply
- g. WLSSD agreement with St. Louis County: solid waste complaint

9. Old Business

Dave is playing phone tag with Vic Lund regarding the Ryan Road LED signs.

10. New Business

Dave Mount made a motion to approve the on-sale intoxicating liquor license for Clearwater Grille, Danny Tanner seconded. Motion passed.

11. Danny Tanner made a motion to adjourn, Dave Mount seconded. Motion passed 9:18 p.m.