

Stormwater Meeting

April 9, 2009

Present: Mary Ann Sironen, Dan Tanner, Dave Mount, Stephen Dahl
Also present: Val Brady, Don McTavish, Clerk Ann K. Cox

The Road supervisor will need to GPS and take pictures of all township culverts along with all driveways that could potentially be a problem.

Discussion on creating a wetlands flyer for the township newsletter.

Meeting closed 6:57 p.m.

Town Board Meeting April 9, 2009

Meeting was called to order at 7:00 p.m.
Pledge of Allegiance

Present: Mary Ann Sironen, Dan Tanner, Dave Mount, Stephen Dahl, Wendy Meierhoff

1. Approve Minutes

- a. Emergency Meeting March 9, 2009
 - Dan Tanner made a motion to approve the minutes, Wendy Meierhoff seconded.
Motion passed
- b. Town Board meeting March 12, 2009
 - Wendy Meierhoff made a motion to approve the minutes, Stephen Dahl seconded.
Motion passed.
- c. Planning Interviews March 24, 2009
 - Dan Tanner made a motion to approve the minutes, Wendy Meierhoff seconded.
Motion passed.
- d. Program of Work April 2, 2009
 - Wendy Meierhoff made a motion to approve the minutes, Mary Ann seconded. Motion passed.

2. Concerns from the Audience

- George Sundstrom: Community center – planning for the work projects this summer.

3. Approve Agenda

- At the end of this meeting: April 2nd minutes
- Community Center: Summer plans
- Following Planning: Senior Housing packet
- Legal: Confirm closed meeting
- Planning: Board of Adjustment
- May Agenda: Reappoint Planning commission member who's 3 year term is expiring this year.
- Dan Tanner made a motion to approve the agenda as amended, Stephen Dahl seconded.
Motion passed

4. Treasurers Report

Beginning Balance: \$870,948.01
Deposits: \$ 27,382.12

Expenses: \$ 27,919.43
Ending Balance: \$870,410.70

- a. Review Claims list for approval
 - Claim 9435 – hold until Wendy contact IKON and discuss payment of base
 - Claim 9444 – possible double payment for winter session
- b. Pay Bills
 - Fire Department deficit to pay for the fire truck. Funds will be transferred to cover the remainder of the FEMA truck purchase.
 - Request by supervisors for clerk to e-mail a spreadsheet of monthly total of expenditures by department.

5. Tabled agenda items from previous month

- a. Community Center lawnmowing
 - Dan Tanner talked to Brad at The Cutting Edge regarding the Community center. Brad will look over the space and send an estimate to Dan. Wendy Meierhoff wants someone to be there when Brad looks over the area.
- b. Gas tax
 - Dave Mount talked to Tim Strom regarding the budgeting error discussed at the Annual Town Meeting. The total sum to receive gas tax was \$97637.00; the electorates approved \$97000.00 which is \$637.00 short of the total needed to qualify. The Town board has the statute authority to move town funds and it is not necessary to have the residents at the annual meeting approve anything but the final total. Dave Mount read his resolution in its entirety.

Resolution No. 2009-04092009
Duluth Town Board of Supervisors

Whereas the electorate of the Town of Duluth, at their 2009 Annual Meeting, established a Road and Bridge budget for the year 2010 with the stated intention of meeting the established minimum of receiving Town road Aid funds from St. Louis County;

Whereas the electorate was, at the time, under the misunderstanding that a levy of \$97,000 would exceed the minimum necessary to receive Town Road Aid funds, and therefore approved a budget of \$97,000 to insure that the Town would qualify for Town Road Aid;

Whereas the actual minimum established by the County was later determined to be \$97,637;

Whereas Minnesota Statute 366.04 provides that a Town Board may, by unanimous vote, move money between separate funds within the total Town budget structure provided there is a surplus in the donating fund and a deficit in the receiving fund;

Whereas the electorate-approved 2010 Road and Bridge budget of \$97,000 is therefore deficient by \$637 of achieving the electorate-intended goal of qualifying for Town Road Aid funds, and the General Township fund contains surplus funds in excess of \$637;

Be it resolved that the Town Board of Duluth is increasing the 2010 Road and Bridge budget by \$637 to \$97637, and reducing the General Township budget by \$637 to \$115,713, with no net change in the electorate-approved total Township budget.

Dave Mount made a motion to adopt the resolution, Stephen Dahl seconded. Motion passed by unanimous decision.

6. Department Reports

a. Police Department

i) Chief report

b. Fire Department

i) chief Report

a. Tax Exempt Form: Signed

b. Title Transfer Form: Signed

c. Planning and zoning report

i) director report

- The Planning Commission made fee recommendations to the Town Board. A public hearing will be required.
- Next commission meeting: short term rental recommendations.
- One public hearing can cover both the fee structure and short term rental recommendations. Public hearing to be held June 3, 2009 7:00 p.m to include: Short term rental recommendations, fee structure recommendations and text changes.
- The Board of Adjustment (BoA) authority needs to be corrected in the ordinance.
- Lighthouse on Homestead owners are coming before the Commission in April to talk about sign policy.
- No public hearings are scheduled for April.
- A Planning chair needs to be elected and a Planning representative for the BoA.
- The Township facilities Planning Meeting 7:00 p.m. April 28.
- Board of Adjustment: Paul Voge will be the citizen representative for the 2009 BoA
- Senior Housing has temporarily suspended their meetings. They are requesting the Town Board take a more active role in the meeting.

d. Legal

- Information communication by the Town Board: Dave Mount and Don McTavish will meet with Web designer Linda Holliday to discuss ways to better store and access information. Question: What are we willing to pay for the service and do we need to hire someone to help get what we need?
- Closed Meeting: Duluth Township vs Bieraugel April 15, 2009. 6:00 p.m.

e. road and bridge

i) Gas Tax resolution

f. Community Center

- Award roof bid: Dave Mount made a motion that the town board authorize Stephen Dahl and Wendy Meierhoff to pursue a contract with Peak Construction for the replacement of the roof at the Duluth Township Community Center per their previously submitted bid under alternate #1 in the amount of \$282,400.00 pending the required performance and material payment bond, insurance certificate, and appropriate assurances regarding prevailing wages. If such requirements cannot be fulfilled Stephen and Wendy are directed are instructed to pursue a contract with the second low bidder AW Kuettel. Stephen Seconded. Motion passed by unanimous vote.
- Summer work: Dave Mount and Janis Hooey had lunch to discuss the grant issue. The LK Johnson grant needs to be completed by April 15. There is no one currently on staff at the Community School to manage the grant however there has been \$6000.00 set aside within the Musser Grant for oversight. A proposal of also setting aside \$1000 - \$1500 to pay an educators time to develop the integration of the landscape effort into environmental education. Dave Mount will volunteer to write a letter of support. The Musser grant would match the LK Johnson grant.

g. Town Hall

- Bulletin board, extension cord hanging in front of the coat hooks by the Planning Office will need to be moved. The Homesteaders need to have access to the hooks to hang up their coats.

- We seem to be having a problem with fluorescent bulbs burning out; it is possible their ballasts need to be replaced.
- The sink drain needs to be repaired
- Microphone needs to be repaired
- Flush valve in the men's urinal is not working.

h. Recycling

(i. Shed Keepers report.

- We need to have a shed keepers meeting.
- Things are busy as always.
- No problems with ice this year
- Small problem with iced locks.

i. Cemetery

i) Supervisors report:

- Flags are in the basement for Memorial Day.

7. Correspondence

a. MAT: Urban short course 4/23/2009

- Check on the SLCATO site for required Board of Audit and Equalization training.

8. Old Business

No old business at this meeting

9. New Business

a. Liquor Licenses: No problems with any – all are approved.

- i) Lakeview Castle
- ii) Lighthouse on Homestead
- iii) Nokomis Restaurant and Bar
- iv) New Scenic Café

10. Motion to adjourn 9:30 p.m. Stephen Dahl made a motion to adjourn, Dave Mount seconded. Motion passed.