

Town Board Meeting
June 12, 2008

Roll Call: Dan Tanner, Jeff Cook, David Mount, Stephen Dahl, Wendy Meierhoff
Pledge of Allegiance

Approve Minutes

- Dan Tanner made a motion to approve the minutes, Jeff Cook seconded. Motion passed

Concerns from the Audience:

Approve the Agenda:

- New Business: under Community Education - Wendy Meierhoff
- Stephen Dahl made a motion to approve the amended agenda, Dan Tanner seconded. Motion passed.

Correspondence:

- MN Department of Health – *Noted and will be filed.*
- Valerie Brady: “Lake Superior Day” to be the third Sunday in July. *Dan Tanner made a motion to adopt “Lake Superior Day”, Jeff Cook seconded. Motion Passed. Document was signed; a framed copy will be hung in the town hall.*
- MAT: Membership cards handed out to Supervisors.
- St. Louis County: Amendment to Ordinance #55 – *Hold for New Business*

Treasurers Report

- Review Claims List for Approval
 - Beginning balance \$723,075.40
 - Deposits \$ 64,452.81
 - Expenditures \$ 28,893.56
 - Ending Balance \$758,634.65
- CD’s to Review. We currently have \$174,000.00 in CD’s. Wendy Meierhoff made a motion that we do not renew the CD’s at this time, Jeff Cook seconded. Motion passed
- Reviewed the Claims.

Tabled Agenda Items from Previous Month

- Lake County Special EMS Taxing Districts: Payment for each call was confirmed. The amount of per mile reimbursement made by St. Louis County to the Lake County Ambulance was approximately \$700.00. The anticipated amount Lake County had wished to raise under the levy was \$12,000.00. Lake County will now discuss a second proposal.
- North Bergquist (Jacobson Road) – What repairs had been completed under the FEMA grant will not reflect on any additional improvements to the road. The road will be widened with materials from the Hill Road and no letter has been received from the Lake Superior School District #381.

The Meeting was closed at 7:15 p.m. to open the Tanker Bids
Forstner Fire Apparatus: Pumper/Tanker \$107,580.00; Chassis Bid \$84,250.00; for a Total of \$191,830.00.
Crimson Fire: Pumper/Tanker Demo \$302,000.00.

Dave Mount made a motion to submit the bid packages to the fire department for discussion, Jeff Cook seconded. Motion passed.

Meeting reopened 7:20 p.m.

Department Reports

- Police Department
 - New Squad is being used.
 - Trespassing issue on Greenwood Road.
 - Animal situation on the West Knife River road has been taken care of for the moment.
- Fire Department
 - Three fire calls
 - Question regarding the dry hydrant at the safe harbor.
 - Letter of consolidation: consent to transfer the engine lease/purchase to another agency.
- Road and Bridge
 - Supervisor Report – Road inspections are almost completed; quite a few smaller culverts will be replaced this year; one minimal wash-over otherwise the roads look great.
 - St. Louis County Public Works Department: Mailbox Policy
 - Homestead road: The Road Construction Crew for the Homestead Road will be looking for a gravel pit to place a hot batch plant. There might be time delay to get the gravel pit issue resolved and all permits in order.
- Community Center
 - Director Report:
 - Lease amendment: Dates were changed and a small increase was made. Wendy Meierhoff made a motion to accept the new lease agreement July 2008 to June 30, 2009 Stephen Dahl seconded. Motion passed; documents were signed.
 - BAT Committees: communication plan
 - Architect Contracts: – Stay in our budget of \$15,000.00. Wendy Meierhoff created a list of what needs to be accomplished to stay within the budget for the Comprehensive plan; the intent is to complete the project by October. The Roof Replacement will go through the entire bid process to hopefully be completed by the end of the summer. Bids should go out in July, BDP will oversee the contract. Wendy Meierhoff made a motion to accept both contracts, one for the Community Center roof replacement, the second for the Community Center comprehensive plan, Stephen Dahl seconded. Motion passed.
 - Review outline on Building Concept Plan timeline: Duluth Township Comprehensive Building Plan/Architect open house, 7:00 p.m. July 22, 2008 at the Duluth Township Community Center.
 - Comprehensive Land Use Plan survey has been completed. Topo maps are in the township Planning Office.
 - 10 people have signed up for the steering committee
 - We did get the coastal grant for \$5000.00 to help off set the cost.
 - Roof/Septic/Well: We are in the second phase of the septic system update, water has been tested but we don't have the results as of this meeting. The well is pumping slowly.
 - Recreation Field
 - Baseball: Dave Mount made a motion that the board authorize; Wendy Meierhoff and Stephen Dahl to spend up to \$5000.00 on improvements to the recreation fields at the recreation center related to township matching of the L.P. grant, Dan Tanner seconded. Motion passed.
 - Skating rink: Nothing can be done until the Comprehensive plan is completed. Both the recreational skating rink and the hockey rink need to be leveled.
 - Basketball court: the fence is to be kept and stored on the property.

- Window update: Moving forward. The second construction meeting will be June 18.
- Legal
 - Elden Cartway: Tuesday June 17, 2008. A letter from the neighboring property owners has been received. Suggestion: Read the Cartway order prior to the hearing.
 - Lease addendum: taken care of under community center.
 - Nelson Building Permit matter is in citation process; Tim and Chief Padden will talk next week
 - Fire Bids: taken care of under Bid Opening.
 - Short term rental: Wordens have not met the conditions they were required to meet, this matter will be discussed at the next Planning Commission meeting. Wordens are now asking for another hearing for a second piece of property.
 - Pine Park Road: Jon Rowray has applied for a Land Use Permit; the Planning Commission is requesting a letter of access before the Land Uses Permit is signed (60 day rule was suspended pending the letter of access).
- Planning and Zoning
 - Director Report
 - Ulanowski variance hearing: Approved; the property is to be split into one conforming lot and one nonconforming lot.
 - Two conditional use permit hearings in July.
 - Secretary's position has not been filled; until the position is filled the Township Clerk will be interim Secretary. Jeanne Anderson has done an incredible amount of work, files are set up and the office was left in superb order.
 - Organizational meeting for the Board of Adjustment will be 7:00 p.m. June 16 at the town hall.
 - Tax forfeit land: south of the old Clover Valley high school. The Commission has requested the land commissioner to come speak on the parcel.
 - We did receive the equipment grant.
 - Policies: How to communicate with applicants; Rebuilding on non-conforming lots and non-conforming structures and Permit revocation.
 - The number of permits is up for this year.
- Building Addition Team
 - Communication Plan
- Town Hall
 - Program of Work revision. Dave Mount and Dan Tanner will share equal responsibility for Town Hall issues.
 - Public Water: A barrier needs to be constructed to stop those getting water from our public water source from driving between the Fire Hall and the Town Hall.
 - Furnace cleaning: Dan Tanner will contact Trico Services.
 - Roof extension: Wayne Dahlberg was kind enough to give advice on how to build brackets to extend the Fire Hall #2 roof over the sidewalk.
- Recycling
 - Shed Keeper Report
 - Carolyn Marino will contact our two shed keepers and remind them we will be returning to summer hours of 3:00 – 7:00 p.m. Summer hours should begin in April.
- Cemetery
 - Supervisor Report
 - Memorial Day service. 200 12 x 18 flags for the veterans were ordered and placed.
- Old Business
 - No old business at this meeting
- New Business

- Board of Adjustment compensation
 - Wendy Meierhoff made a motion to pay \$35.00 to each member for each meeting on the board of adjustment, Dan Tanner seconded. Motion passed
- Community Education: Wendy Meierhoff is having problems with the community education director and will set up a meeting to discuss some issues needing resolution.
- D/NSSD: John Bowen is nearing the end of his term, a new members will need to be found. Suggested candidates (Bill Mittlefehldt and John Fischer).
- Keith Darsow: Lawnmowing at fire hall #1 and town hall is very time consuming. The fire hall takes approximately 3.5 hours to 4.5 hours; the town hall takes approximately 1.5 to 2 hours. Wendy Meierhoff made a motion for Dave Mount and Dan Tanner to discuss to contract mowing for the fire hall and town hall properties for the summer of 2008, Stephen Dahl seconded. Costs should be kept under \$2000.00 for the summer.
- Tom Bakk has placed wording into law to include townships in a portion of the mining tax paid to cities. If this is the case our portion would be approximately \$50,000.00.
- Pay Bills – Paid
- Motion to adjourn: Wendy Meierhoff made a motion at 9:30, Dan Tanner seconded. Motion approved.