

Town Board Meeting  
June 14, 2007

Pledge of Allegiance

Roll Call: Dan Tanner, Jeff Cook, Dave Mount, Stephen Dahl, Wendy Anderson

1. Approve Minutes
  - Stephen Dahl, made a motion to approve the minutes, Jeff Cook seconded. Motion passed
2. Concerns from the Audience
  - A request to use the town hall to teach a theater class from July 30 through August 3, 2007 was approved by the Town Board. Cost is \$10.00 per day with a completed Hall Rental Agreement.
3. Approve Agenda
  - Dave Mount: Move the Police Department before Correspondence
  - Under Old Business: D/NSSD Board Opening - Jeff Cook
  - Community Center: Recycling Shed - Wendy Anderson
  - Dave Mount made a motion to approve the agenda as amended, Wendy Anderson seconded. Motion passed
4. Correspondence
  - DNR - Wildlife Posters and Letter requesting mowing delay until August 1<sup>st</sup>. St. Louis County mows the edges of all township roads.
  - Public Service Award Grandma's Marathon Corporation
  - Senior Housing Study - Presented by Don McTavish collected by Janet McTavish and members of the Community.
5. Treasurers Report
  - Beginning Balance           \$613,171.81
  - Receipts                       \$ 30,193.47
  - Disbursements               \$ 27,517.81
  - Ending Balance               \$615,633.94
  - Claims List for Approval: Pro Print showed up twice as claims #7656 and #7657. Claim #7656 was deleted.
  - Make copies of claim #7659 for Jeff Cook.
  - Norm's Service: Dan Tanner will check with Denise Connolly to see if she has notified the funeral homes of the price increase.
6. Department Reports
  - a. Police Report
    - Chief Report - given by Shawn Padden.
    - Mutual Aid Agreement - Wendy Anderson made a motion to sign the agreement, Jeff Cook seconded. Motion passed. Dan Tanner signed
    - Computer malfunctions: Shawn contacted CW technology and requested they submit a bid to repair our computers. The Town Hall has been without internet service for almost a month, the Police Department has been intermittent for over a year. Stephen Dahl made a motion to accept the contract by CW Technology as presented by Shawn to be reviewed by Wendy Anderson by the 30<sup>th</sup> of June, seconded by Dave Mount. Motion passed.
  - b. Fire Report
    - Chief Report - 2 medical, no fire calls and first responder refresher has been completed.
    - ii) Tanker - nothing new to report at this time.

c. Road and Bridge

- Given by Jeff Cook. Quite a few people have called to say how well Mr. Rodda is doing grading town roads. There are a few crushed culverts which will have to be replaced. Jeff Cook will make a list of priority items.
- Chloride application by "Dust Control", Dan Tanner will be riding along. Dan Tanner is requesting some guidance as to where the chloride should be placed. Jeff Cook will call Michele Hagglund to see if she will provide a list of where the chloride was applied last year.
- Township Road Inspection: 8:00 a.m. June 30, 2007. Supervisors will meet at the Town Hall. Question: Could we request the service road behind the Community Center be graded? If an emergency it would be nice to keep the service road updated and in good condition.
- Snowplowing Contract – Jeff Cook recommended hiring Haggglunds again to keep the township parking lot cleared. Mr. Rodda has no interest in keeping the township parking lot cleared.

d. Community Center

- Principals Report:
  - Sound insulation of the Music Room, changing locks and handles on classroom doors.
  - Floor tiles in one classroom will be replaced.
  - Unfinished cabinets were placed in some classrooms, they will be finished this summer.
  - The blacktop will be resealed and road lines will be replaced
  - A Drainage problem under the mailbox will be repaired.
  - Septic problems; testing has begun and the question of what degree of repair should be undertaken, is under discussion.
  - The Lawnmower is not working at the moment. Does the lawnmower belong to the township or the Community School as it was acquired with the property. Dan Tanner will look at the lawnmower and evaluate repair needs.
  - Attorney Tim Strom has drafted a lease addendum item to formalize the rent schedule by which the Community Center pays the township. Tim recommends the chair be authorized to sign the document. Jeff Cook made the motion to have the chair sign the agreement, Stephen Dahl seconded. Motion passed.
  - Facilities Meeting will be held Monday at 8:30.
  - Addendum for lawn mowing of the Community Center. Motion was made and approved at the May Town Board meeting, the addendum was signed this meeting.
  - Vision and Goals for Duluth Township: Would the town board like to adopt the Visions and Goals (1/23/2007)? Stephen Dahl has a problem with the last line of the vision statement, the Town Board should have a final decision.
  - Community Recreation Field: Amy Bergren has put quite a bit of volunteer work into the field getting it ready for soccer season.
  - Building Addition Team – last meeting the group agreed to move ahead, looking at building options, this will continue through the summer. Dave Mount requested a list of 5 years worth of capital improvements done by the Community School.

e. Legal

- Tim worked with Sherry Camper on Community Center issues.
- Also worked with the Planning Commission, regarding Planned Unit Developments. Planned Unit Developments are to be treated under the 60 day rule as a 60 day period. An additional 60 day extension is permitted for a total of 120 days if the reason for the delay is explained.

f. Town Hall

- Township Well: Dave Mount jack hammered the concrete from around the well as phase 1 of bringing the well into compliance with the Health Department. Phase 2 is to have a sill faucet installed to replace the old pump.
- There is poor drainage around the base of the town hall, the cement steps have eroded and are now leaning on the town hall. Dave Mount would like to replace the cement steps with free standing wooden steps. Gutters will be installed on the fire hall and town hall to move water away from the building. Additional fill and rock will be added around the town hall to help keep water from filtering into the town hall basement. Attorney Tim Strom recommends the board set a financial limit and the time spacing before the next town board meeting. The Town Board agreed to a \$5000.00 limit.
- Lawnmower will be purchased for the town hall, our maintenance crew is using their personal mowers.
- Is the outhouse something we need to save as a township historical artifact? If so the roof needs repair or replacement.
- Holding Tanks are full again, they should be pumped quarterly.

i) Network Upgrade/Repair – covered under Police Report.

g. Planning and Zoning

- Zoning Director Report:
  - At the June 28 2007 planning and zoning meeting there will be two public hearings and a review of a previous conditional use permit for horses at the end of the Pine Park Road. A private party is bringing a proposed private senior housing development to the Planning Commission for their consideration.
  - Five people attended the open house for ordinance revisions. June 7, 2007 a public hearing was held in regards to the proposed ordinance revisions. Not a lot of public input.
- Dave Miller presented ordinance revisions for the board to review.
  - Short Term Rentals
  - Modifications of Timber Harvest in Riparian Areas
  - Suggested Modifications for a subordinate Rental Dwelling
  - Sub Dividing Parcels of Property for Sale
  - Modifications and Reordering of Town of Duluth Zoning Article XII, Planned Unit Development (PUD).
  - Section XIII The Planning Commission
  - Modifications to Light Industrial Use (LIU-3A) District
  - Corrections and Additions/Clarifications to Zoning Ordinance.
  - Following a lengthy discussion it was decided to hold a special meeting 6:00 p.m. July 10, 2007 to continue the discussion.
- May 21<sup>st</sup> a special meeting was held to discuss the Odssey development project.

h. Recycling

- Wendy would like to write a letter to WLSSD and request the use of the South recycling shed.
- Wendy and Dan Tanner will get together to write a letter regarding the south collection service.

i. Cemetery

- George Sundstrom will take over the Memorial Day services from Robert Abrahamson. Many thanks to Bob for the years and hard work he put into the services.

7. Old Business

- Duluth/North Shore Sanitary District board opening. The Town Board will begin searching for two people to fill the positions.

8. New Business

- Mileage Policy – Tabled
- Lakeview Castle Liquor License – approved and signed
- Defibrillators – Board approved the purchase of two defibrillators approved at the 2006 Annual Town Meeting.

9. Pay Bills

10. Motion to Adjourn

Dan Tanner made a motion to adjourn 10:05 p.m., all supervisors seconded. Motion approved.