

Town Board Meeting
June 9, 2005

Members Present: Corlis West, Dan Tanner, Stephen Dahl and Wendy Anderson
Members Absent: Jeff Cook

Meeting was called to order at 7:02 p.m.
Meeting began with the Pledge of allegiance

1. Approve Minutes
 - a. Wendy Anderson made a motion to approve the minutes from the May 12, 2005 meeting, Stephen Dahl seconded. Motion passed
2. Concerns from the Audience
 - a. George Sundstrom – Bill for the P.A. System from the Memorial Day Service
3. Approve Agenda
 - a. Additions
 - i. Under Old Business: Junk Car Ordinance – Corlis West
 - b. With the above addition, Corlis West made a motion to approve the agenda, WendyAnderson seconded. Motion passed.
4. Correspondence
 - a. St. Louis County/Calcium Chloride Dust Control: Chloride has been ordered but cannot be distributed until the roads dry out.
 - b. Grandma's Marathon/Certificate of Insurance: Read and Approved
 - c. Township Officers/Summer Short Course: Post because possibly 4 supervisors will be attending. July 26 – 28 2005
5. Treasurers Report
 - a. Beginning Balance \$460,384.00
 - b. Deposits \$ 2,976.19
 - c. Expenditures \$ 19,732.73
 - d. Ending Balance \$443,627.46
 - e. Safety Deposit box at The Lake Bank - \$45.00 per year.
 - f. Problem with CD at Beacon Bank. Check for CD was lost in the Mail, problem should be resolved tomorrow.
6. Program of Work
 - a. Planning and Zoning: Complete brochure.
7. Department Reports
 - a. Police Department – No report
 - i. Corlis West made a motion to approve the Liquor License, Dan Tanner seconded. Motion Passed.
 - b. Fire Department – No report
 - i. Fire Truck: Keith Darsow will pick up the new fire truck.
 - c. Community Center
 - i. Solar Panels: Wendy Anderson made a motion to approve the solar panel placement on the South Side of the Community Center Gym wall, Stephen Dahl seconded. Motion passed.
 - ii. Building and Grounds: everything is going ahead on the sprinkler system
 - iii. "Firewise" project is going ahead for the storage tank.
 - iv. Lease: Upon review of the lease, Stephen Dahl found a clause that stated the township will carry insured replacement value of the Community Center. Cost of the insurance should come from the Capitol Improvement Fund. Stephen Dahl will bring more information to the next board meeting.
 - d. Legal

School Lease Agreement: Tim Strom recommended the board approving the following resolution:
Resolution 6905

WHEREAS, the Town of Duluth and the North Shore Community School have enjoyed a productive and mutually beneficial relationship under which the Town rents its community center to the School; and

WHEREAS, the lease between the Town and the School expires by its own terms on June 30, 2005; and

WHEREAS, the Town and the School are engaged in the process of negotiating a new lease, but these negotiations and the finalization of a new lease are not expected to be completed until after June 30, 2005; and

WHEREAS, both parties want to continue with the Landlord-Tenant relationship until a new lease is agreed upon and finalized:

NOW, THEREFORE, IT IS RESOLVED:

1. That the Current Lease Agreement between the Town of Duluth and the North Shore Community School shall be and hereby is extended until (a) a new lease is negotiated and finalized by both parties or (b) September 1, 2005, whichever occurs first; and

2. The monthly rent under said lease will remain at \$18,583.33 per month during the term of that extension, subject to retroactive modification if the parties so agree in the new lease.

Stephen Dahl made a motion to approve the resolution, Dan Tanner seconded. Motion passed

ii. Adult Use Moratorium: It was recommended the Board approve a moratorium regarding sexually oriented businesses within our township for a 12 month period. This moratorium would protect the township while the Planning and Zoning commission does a complete study to find if there are adverse effects of adult use in the township. Wendy Anderson made a motion to pass the Moratorium regarding sexually oriented businesses within the township, Stephen Dahl seconded. Discussion: It was suggested the board create an outline or pinpoints they would like answered or at least visited at the end of the 12 month period. Corlis West called for the question. Corlis West withdrew his call for the question to allow discussion to continue. Wendy Anderson withdrew her motion Stephen Dahl withdrew his second of same motion. Stephen Dahl made motion to have the planning commission conduct a study on sexually oriented businesses and return with recommendations, if any, for amendments to the zoning ordinance within 8 months of today's date which is June 9, 2005, Corlis West seconded. Motion passed. Wendy Anderson made a motion to enact the moratorium regarding sexually oriented businesses within Duluth Township, Dan Tanner seconded. Motion passed. Moratorium will be #6905-2.

iii. Junk Car: Corlis West presented a brief article he would like to include in the next township newsletter from the Board of Supervisors.

e. Town Hall

i. Door Locks: Corlis West made a motion that the township look into replacing the cylinders or locks in the town hall and issue new keys to each person who needs the keys. Wendy Anderson seconded. Corlis West amended his motion to just replace the locks if the cost does not exceed \$400.00. Motion passed.

ii. Interior Painting: Stephen Dahl recommended hiring someone to paint the interior of the town hall.

f. Planning and Zoning

- i. Stephen Dahl submitted the Draft Ordinance and its accompanying documentation to St. Louis County for their review.
- ii. Wendy Anderson, Jeff Cook and Wayne Dahlberg created a handout outlining the fee structure and work load for the Zoning Administrator Assistant. This will be a 6 month trial term. The fee structure for the Zoning Administrator will be; Site Permits \$25.00, Meetings \$35.00, Phone Calls \$3.00 and hours in the town hall \$8.60 per hour. Corlis West made a motion to approve the plan for zoning administrator assistant, with the change of the hours from 9:30 a.m. - 12:30 p.m. to 3:30 p.m. – 6:30 p.m. Dan Tanner seconded. Motion passed.
- iii. Stephen Dahl would like to make a decision this evening on the Zoning Administrator Assistant. The Zoning Administrator will be included in this vote. By paper ballot: Alex Combe 3 votes, John Kessler 2 votes. Wayne Dahlberg will contact Alex Combe, if Alex Combe does not accept the position it will be automatically be offered to John Kessler.
- iv. Board of Adjustment: A community member needs to be added to the Board of Adjustment. Wendy Anderson will contact Toni Fladmark or David Edblom to see if they might be interested in the position.
- v. Cindy Hale has resigned her position on the Planning Commission board. Those who interviewed for the last open position should be notified by letter, if they are still interested they may reapply for the Board's consideration. Interviews likely in August.
- g. Recycling.
 - i. Grant monies have been received from the sanitary district.
 - ii. Garbage/paint cans and non-recycling plastic is being dropped off at the town hall.
- h. Road and Bridge
 - i. The Top Ten Road Priority List was presented by Dan Tanner and Corlis West.
 - ii. On the Greenwood Road
 - 1. Class 5 was not used the contractor from Frontier Pipeline needs to be contacted to repair the problem.
 - 2. Manholes are not marked.
- i. Cemetery
 - i. It is a possibility the township will need to have the Cemetery surveyed.
 - ii. John Hagglund would like to remove the alder from the North end of the cemetery.
 - iii. Dan Tanner made a motion to have the cemetery surveyed up to \$1000.00, Corlis West seconded. Motion passed. Vote: Yes Stephen Dahl, Dan Tanner, Corlis West. Abstain Wendy Anderson

8. Old Business

- a. St. Louis County- Mark Webber will be at the July Board meeting for a discussion on Tax Forfeit property.
- b. Deputy Clerk - Wendy Anderson made a motion that the clerk appoint a deputy clerk to work with her and allocate \$8.60 for training for up to 3 hours per week for one month. Corlis West seconded. Motion passed.

9. New Business

- a. No New Business

10. Pay Bills

- 11. Meeting adjourned at 10:15 p.m.