

Town Board Meeting

February 10, 2005

Meeting was called to order at 7:00 p.m.

Members Present: Corlis West, George Sundstrom, Stephen Dahl, Jeff Cook

Members Absent: Bruce Aho,

1. Approve Minutes
 - a. George made a motion to approve the minutes as they were mailed out, Stephen seconded. Motion passed.
2. Concerns from the Audience
 - a. Don McTavish – results of the survey, Community Center
3. Approve Agenda
 - a. Stephen Dahl Annual Meeting Review – New Business.
 - b. MPCA – Burn Barrel – New Business
 - c. Jeannie Anderson – Community Center
 - d. George Sundstrom Audit – Old Business
 - e. George Sundstrom – New Business
 - f. Jeff Cook 2004 MS4 report – Old Business
 - g. George made a motion to approve the agenda as modified, Stephen seconded. Motion passed.
4. Correspondence
 - a. E-Mail – Lynn Williams
 - i. Tim Strom will look at the issue and discuss it with Ms Williams.
 - b. MS4 letter – Cindy Hale
 - i. Regarding subdivisions – Is a storm water mitigation plan needed for subdivisions?
 - ii. MS4 – Jeff has the application for our 5 year plan and will contact the Planning Commission Co-chairs.
 - c. Emergency Management Letter – St. Louis County
 - i. Jeff will review and bring back to the next Town Board meeting.
 - d. Zoning Administrator Letter – Wayne Dahlberg
 - i. Administrator position – discuss under Planning and Zoning
5. Treasurers Report
 - a. Beginning Balance \$437,295.65
 - b. Receipts \$ 46,124.67
 - c. Disbursements \$ 22,784.77
 - d. Ending Balance \$460,635.55
 - i. George made a motion that if we have to go after bad checks for the township we charge a \$20.00 fee, Jeff seconded. Motion passed
6. Department Reports
 - a. Police Report

- i. Presented by Shawn Padden.
 - ii. Make a motion to approve Mike Peterson as a permanent 20 hour per month officer, Jeff seconded. Motion approved
- b. Fire Report
- c. Community Center
 - i. Johnson Control Contract
 - 1. Stephen made a motion to take the Johnson Control Contract tabled at the January meeting off the table, George seconded. Motion passed. Tabled motion: Stephen made a motion to enter into an agreement with Johnson Control for a 3 year term, Jeff seconded. Motion failed on a tie vote. Corlis and Stephen Yes George and Jeff No
 - 2. George made a motion to enter into a 5 year agreement with Johnson Control, Jeff seconded. Motion passed.
 - 3. Fire Marshal will review the sprinkler system.
 - ii. Broken Skylight
 - 1. One payment has not yet been received.
 - iii. Survey
 - 1. Presented by Don McTavish and accepted by the Board.
 - iv. Jeannie Anderson – Community Center Event Coordinator was welcomed by the board.
 - 1. Handed out a list of questions she had for the board. The board will review and respond at the next board meeting.
- d. Legal
 - i. When is a supervisor position considered vacated?
 - ii. Stephen brought hatred issue at business meetings to the floor for discussion. There will be no display of disrespect at the Annual Town Meeting. The Township follows Robert's Rules of Order.
- e. Town Hall
 - i. There is an ice problem under the flag pole from snow melt off the main roof onto the wheelchair ramp.
 - ii. An assortment of items need repair in the hall.
 - iii. Need a new fax machine Stephen made a motion to purchase a new fax machine for the town hall, Jeff seconded. Stephen amended his motion to not exceed \$200.00 and take the money from the General Fund, Jeff seconded. Motion passed.
- f. Planning and Zoning
 - i. There has been no response from the Grant Source regarding an extension. Wayne will send a letter to the Grant source and see if we can keep the funding.
 - ii. Interest on planning commission for the interview process. One position is open at this time.
 - iii. Meeting summary presented by Wayne Dahlberg
 - iv. Proposed subdivision; will go back to the D/NSSD for their approval.

- v. There is provision in the zoning ordinance to hire an expert, Wayne will contact Scott and bring his recommendation back to the board.
- vi. Letter from Wayne Dahlberg regarding Zoning Administrator position. Corlis would be very interested in keeping Wayne on as Zoning Administrator but hiring an assistant to help take some of the pressure off. This issue will be placed on the April agenda.
- g. Recycling
 - i. Very busy
 - ii. Problem with overflow – larger bins have been delivered.
 - iii. Utilities and telephone have now been discontinued at the South recycling shed.
- h. Road and Bridge
 - i. John Hagglund, there is quite a bit of garbage in the ditches on a few roads that will need to be cleaned up this spring. Tabled until the April meeting.
 - ii. George authorized the county to sand the Wildwood Road anytime they feel it necessary
- i. Cemetery
 - i. George left a message requesting a report from the Cemetery Sextant.
 - ii. George would like to request a posting in the newspaper for lawn mowing of the cemetery. George would like to make a motion to put the request for proposal for similar lawn care under the same conditions we have in the current contract to be posted March 7 through March 18 5:00 p.m. March 10th. Bids to be sealed envelope cemetery bid. Jeff seconded.
- 7. Old Business
 - a. Audit – George made a motion to enter into an agreement with McGladrey and Pullen to audit the 2004 records. Stephen seconded. Motion passed
 - b. Town Hall furnace failure – out of fuel.
- 8. New Business
 - a. County land purchase discussion.
 - b. Annual meeting –
 - i. Board of Audit – Tuesday March 1, 2005 6:30 p.m. Board will meet with the treasurer.
 - ii. Board of Canvas – March 10, 2005 6:45 p.m.
 - iii. Bill Pay meeting only on March 10, 2005 following the Board of Canvas.
 - iv. Re-organization meeting – April business meeting before the regular business meeting.
 - v. Burning Barrel issue – grants out there – education to keep people from burning in barrels.
- 9. Pay Bills

- a. Remove Claim number 237 for \$158.15, brings the correct ending balance total to \$22,626.62.

George made a motion to pay the bills, Jeff seconded. Motion passed

10. Motion to Adjourn 9:45 p.m.

As per contact with George Sundstrom February 17, 2005 9:15 a.m. The motion to submit bids from March 7, 2005 to 5:00 p.m. March 18, 2005 will be accepted; however the date of opening the bid has been changed to 8:00 p.m. April 14th 2005 during the regular business meeting of the Town Board of Supervisors.