

Duluth Township Board Meeting
December 9, 2004

Meeting was called to order at 7:00 p.m.

Pledge of Allegiance

Members Present: Stephen Dahl, Corlis West, George Sundstrom, Jeff Cook

Members Absent: Bruce Aho

1. Approve Minutes

a. George made a motion to approve the minutes as they were sent out, Jeff seconded motion passed.

2. Concerns from the Audience

3. Approve Agenda

a. George - Road and Bridge; E. Pioneer Road.

b. George - New Business; North Shore Community School Board.

c. Jeff - Road and Bridge; Greenwood, pine tree and spruce court.

d. Jeff - Old Business; Storm Water

e. Don McTavish - New Business; newsletter schedule

f. Barry Lampi - Fire department; additional fire truck

g. Jeff made a motion to approve the agenda as amended, Stephen seconded. Motion passed.

4. Correspondence

a. MAT Calendar

i. No extra calendars need to be ordered.

b. MAT Resolution documentation form

i. Keep on file

c. Bruce Aho contacted Corlis West by telephone, and had a verbal discussion regarding his resignation from the Town Board of Supervisors. Corlis made a motion that; George Sundstrom and Jeff Cook will co-Supervise Road and Bridge duties, Stephen seconded. Motion passed. Once Bruce has submitted his formal letter of resignation, an appointment to fill his place on the board will be sought. This position will remain appointed until the next election, which will be held March 8, 2005.

d. Treasurers Report

i. Beginning Balance \$352,523.49

Deposits \$107,401.95

Expenses \$ 24,293.22

Ending Balance \$435,632.22

ii. A \$300.00 check from F.G. Behrends and Vicki L. Behrends for the purchase of three building permits has been returned for insufficient funds. This matter has been turned over to the Police Department.

iii. Janet would like to request a salary increase of \$100.00 per month, from \$150.00 per month to \$250.00 per month. Jeff made a motion to grant the \$100.00 per month increase, Corlis seconded. Jeff called for an end to discussion, Motion to end discussion passed. Motion to increase Janet's wages passed. Effective - January 1, 2005

iv. George made a motion to approve the treasurers report, Corlis seconded. Motion passed.

5. Department Reports

a. Police Department

i. Report given by Shawn Padden

ii. Officer Mike Peterson has expressed interest in the new 20 hour per month police officer position. If all paperwork is approved, Chief Padden will request a motion for approval of the new police officer.

iii. George requested Chief Padden contact Bruce Lotti for a contract discussion.

b. Fire Department

i. Report given by Barry Lampi

ii. Barry would like to replace the 1978 Ford Engine in Hall #2. Tim Strom will check into the requirements for sealed bids, borrowing funds and bidding laws for Non-Profit organizations. Corlis recommended bringing this issue to the March Annual Meeting and present it as a complete package.

c. Community Center

i. Johnson Control Contract. A brief meeting between Johnson Control, George Sundstrom, Stephen

Dahl, Tim Strom and Sheri Camper was held just prior to the Town Board Meeting this evening. There are a few "housekeeping" changes remaining to be looked at before the Contract is presented to the board for approval. Corlis requested time to review the completed document.

ii. The bill for the replacement burner is still outstanding. Johnson Controls will assume responsibility for payment; this issue has now been resolved.

iii. North Shore Community School. A letter to confirm the partnership between the township and the Community Schools was written and accepted.

iv. Broken Skylight at North Shore Community School. It was agreed the boys involved should pay the Township deductible of \$250.00. One half of the deductible has been received, the other half remains outstanding. A letter will be written requesting immediate payment from the second student; if no payment is received this issue will be turned over to the township attorney.

v. The Board approved a request by the North Shore Community School to build a shed for cross country ski storage. The structure will be 12 x 16 or 12 x 14 and require a \$75.00 accessory structure permit. Funding and labor for the shed will be provided by the North Shore Community School.

vi. "Community Ed" classes to be held at the Community Center have been generating quite a bit of interest. Stephen made a motion to advertise for a Community Ed Director, 2 hours per week at the standard township rate of \$8.60 per hour, George seconded. Corlis made a friendly amendment that we designate the source of funding for the Community Ed Director will be from the \$2000.00 levied at the March Annual Meeting for this purpose. Motion passed.

d. Legal

i. No Report for this meeting

e. Town Hall

i. A carpenter is needed for some minor repairs at the town hall.

ii. The freeze alarm has been installed and is working.

iii. Stephen will look into replacing, repairing or resurfacing the Supervisor Desks.

f. Planning and Zoning

i. Last meeting was December 2, 2004. One variance request was approved for the James Munger property on Old North Shore Road.

ii. December 7th there was a renewable energy workshop with an attendance of 14 - 16 people.

iii. Status of the zoning ordinance. The town board has been working diligently on the draft ordinance. The next scheduled meeting is 7:00 p.m. December 28, 2004.

iv. Replacement for planning director. Laura Stone expressed interest in the part time assistant planning director position. The Town Board will review salary requirements for the position, the current rate is inadequate. Once the compensation issue has been resolved, an advertisement will be placed in the Township newsletter.

v. No action has been taken on the Zoning Handout.

g. Recycling

i. South Recycling center is now closed for the next year due to the McQuade Road public access. The North recycling shed will be open during the following hours: Tuesday 7- 11 a.m. & 2 - 6 p.m., Thursday 3 - 7 p.m., Saturday 8 a.m. - Noon.

h. Road and Bridge

i. E. Pioneer road. The County is having difficulty with the township turn around at the end of the road. George made a motion to sign a \$30.00 waiver with St. Louis County allowing them to continue plowing the township road. Motion died for lack of a second. Corlis would like to make a motion to give the Road and Bridge Supervisors permission to sign the waiver after they have looked into it, and discuss with our attorney if they deem it necessary, Jeff seconded. Motion passed

ii. Greenwood Road, Pine Tree Road, Spruce Court Road. D/NSSD has not completed their project on the above named roads. George contacted the Engineer and requested maintenance; the mainline contractor stated a grader was not available. Jeff will bring the issue up at the next D/NSSD meeting.

i. Cemetery

i. No report

6. Old Business

a. Storm Water. A map of the Greenwood Road manholes was presented to the clerk for the township files. A copy will be placed in the Stormwater file for the MS4 report, the Greenwood beach file under Road and Bridge and a General township file.

7. New Business

a. George Sundstrom is no longer a member of the North Shore Community School board and will now be able to vote and discuss Community School issues during Township meetings.

b. Newsletter schedule. Unless the board thinks otherwise the Newsletter will continue with the current schedule. The next newsletter will have a general questionnaire for resident response.

8. Township bills were paid.

9. Motion to Adjourn 22:40 hours.