

Duluth Town Board Meeting
September 11, 2003

Pledge of Allegiance

Members Absent: Bruce Aho,

Meeting was called to order at 7:30 p.m.

1. Approve Minutes

- George made a motion to approve the minutes as they were mailed, seconded. All approved

2. Concerns from the Audience

- Sewer contractor – Jeff resolves that we send a letter to the D/NSSD requesting our town roads be brought completely up to par by year end and then again when they are completely finished with the project, seconded. Resolution passed. Jeff will draft the letter.

3. Approve Agenda

Add: Under Community Center; Johnson Control.

Under Old Business; North Shore Management Board.

Corlis made a motion to approve the agenda as modified, seconded. Motion passed.

4. Correspondence

- Letters from MasTech: Qwest cable installations on the Alseth and West Knife River Roads. Approved
- Letter from FEMA requesting invoices proving expenditures for the FEMA grant. Forwarded to Bruce.
- Office of the State Auditor – George took from last month's correspondence for review. It is a computation of all expenditures and receipts on a per capita basis for the entire State of Minnesota. We are half the average.

5. Treasurers Report

Beginning Balance	\$213,606.78
Expenses	\$ 34,555.38
Deposits	\$ 17,438.33
Ending Balance	\$196,489.73

- CD will reach maturity on September 14, 2003; cash and place in General Fund to make up Community Center short fall.

6. Department Reports

a. Police

- Report read by Corlis, Shawn is absent this meeting.
- Congratulations to Shawn on the birth of his Baby Boy

b. Fire

- Smoke detector at the Community School has been sounding as a faulty alarm. Bruce and Stephen will check into the problem, Stephen has authorization to spend up to \$10,000.00 for emergency repairs.

c. Community Center ¹

- Addendum to Lease; increase of lease payment read in its entirety by Corlis. Stephen made a motion to approve the addendum increasing the rent by \$18,000.00 per year, Jeff seconded. . Yes - Jeff, Corlis, Stephen Abstained - George
- Motion tabled at August 14, 2003 business meeting. *Corlis made a motion to follow Tim's recommendation for reimbursement of mowing/snowplowing maintenance up to \$10,000.00 voted on at the 2003 Annual Meeting for that purpose, seconded.* Corlis made a motion to remove the tabled motion off the table, Jeff seconded Motion passed. Yes - Jeff, Corlis, Stephen Abstained - George
- Addendum to the lease; Snow Removal and Mowing, read in its entirety by Corlis. Stephen made a motion to accept the addendum to the lease, Jeff seconded. Motion passed Yes – Jeff, Stephen, Corlis Abstained - George The school will be responsible for the maintenance schedule. Corlis signed as Vice Chair in Bruce Aho's absence.
- Johnson Control – difficulty with the Johnson control billing system.

d. Legal

- Bruce Aho worked with the contractor to get the gutters and the skirting on the new addition at the Community Center. The project is now complete.
- Lynn Williams question about a road; a private situation.
- Sue Lawson e-mailed Tim with a question on procedure for conditional Use Permits. Tim has the board's authorization to look into Sue Lawson's question.

e. Town Hall

- All Quiet

f. Planning and Zoning

- Notification form regarding the North Shore preschool completed and returned.
- Scott McTavish – wind tower approved.
- Claudia Spees – side yard variance on a garage.
- Possibility of holding a Gathering instead of an Open House just prior to the public hearing process on the zoning ordinance.

g. Recycling

- Busy
- Application for snowplowing has been turned in for the winter season.
- Recycling budget will show a negative balance due to moving the recycling shed. Jeff will again contact WLSSD to try and get this issue resolved. Reimbursement for the move will not cover everything but it should cover quite a bit including moving the telephone line.

¹: Let the record show that George abstained from this discussion and motion, and will also abstain from the second addendum discussion and motion.

- The Community School will take the pop cans; they are currently working out the logistics. Bruce Duncan will continue to remove the cans until the school is ready to take over.
- Old Fire Hall – Asbestos removal has been discussed through the DNR.

h. Road and Bridge

- Bruce Absent
- Alseth Road - John has made a temporary repair of the hole in the road. The gravel is being undermined, the culverts need to be lifted and new material installed.

i. Cemetery

- No report this meeting.

7. Old Business

- North Shore Management – will be asking for more funding. This is an Annual Town Meeting issue. Mary Ann Sironen is a member of the citizen's advisory committee; Jeff is a representative for the township.

8. New Business

- School Barbecue September 12, 2003.
- Harvest festival October 11, 2003.

9. Pay Bills

10. Motion to adjourn – 9:06 p.m.