

**Town of Duluth  
Planning Commission  
Meeting Minutes  
March 28, 2019**

The meeting was called to order at 6:30 pm by Chair Jo Thompson.

Present: Jo Thompson, Jerry Hauge, Larry Zanko, and Liz Strohmayer.

Absent: Wayne Dahlberg and Dave Edblom.

Also present: Sue Lawson, Planning Director and Rolf Carlson, Town Board liaison to the Planning Commission.

The agenda was approved as presented.

The February minutes were approved with the following changes: Delete the sentence: "When the goals and plans for the CLUP are written... appropriate to each zone district." Delete the following sentence: "So unless the complainant takes it to the MN Supreme Court... that manner is finally over."

#### **New Business**

None.

#### **Director's Report**

Sue said that there have been a number of requests lately for information on subdividing lots. She put together an application for simple subdivision of a lot that also serves to guide people through the process. The Town must approve a proposed subdivision before St Louis County will approve it. The form will be available on the Town website and with the other forms in the hallway across from the Clerk's office.

The CLUP Steering Group met a week ago. A set of draft core values has been put together. The values were divided into three general subject areas: Ruralness, Natural Environment, and Community. The CSG compiled the draft values based on the original values that had been received from the community and on subsequent CSG discussions. The open house for community input is on April 18. There will be a table set up for each of the three subject areas and the CSG will be there to answer questions and listen to community members. Everyone is invited.

The steering group will take the comments from the open house and will consider them while finalizing the core community values that will then be recommended to be used to guide the revision of the CLUP. The set of core community values will come to the Commission who will then review and recommend them to the Town Board to be used in developing the new CLUP.

There will be another opportunity to comment on the proposed values at the Commission meeting in May and at the Town Board meeting in June. This will also be advertised in the newsletter. The next step in the process is developing a vision for the Town and begins in July.

Sue said that she applied for a grant to the Lake Superior Coastal Program to finish the CLUP. The grant would start in September.

John had attended the CSG meeting, and said that the process seemed open. There was a good balance between discussion and moving things along.

It was John's and Jo's last meeting so there were treats following the meeting. John was actually attending the meeting as an observer because he is now a Town Board Supervisor.

**Concerns from the Audience**

None.

The meeting adjourned at 6:57.